



SNSF/NRF Call Guidelines 2005

International Scientific Seminars: Switzerland/ South Africa

General Information

- The NRF and SNSF are working together to initiate and encourage networkings and collaborations between South African and Swiss scientists and researchers through the Joint Swiss- South African Scientific Seminars.
- The Seminars or workshops will be held either in South Africa or Switzerland. For workshops in South Africa the NRF will bear the costs of meeting rooms/ venue, accommodation, meals and local transport for a maximum of eight participants from Switzerland. The NRF may also cover the subsistence and local travel costs of 12 (twelve) local participants. The duration of the workshop should not exceed three days which may be covered by the NRF. The duration of stay in South Africa by guests should not exceed 6 days (covered by the NRF).
- South African scientists should use this opportunity to make it possible for the visiting scientists to visit other research institutions in their region or province.

- The NRF will also pay for maximum of 8 air tickets (including that of co-organizer) for South African teams to attend a seminar in Switzerland.
- Each team will qualify for a maximum 1 seminar in South Africa and 1 in Switzerland in the call period of **1 June 06 to 31 May 07**.
- N.B: Please note that funding under this call should not be used to pay for costs associated with actual research, nor does it support travel costs for scientists wishing to take part in conferences or international symposia other than the Switzerland- South African scientific seminars.

Who is eligible to apply in South Africa

- Established researchers employed by South African institutions like universities, universities of technology, museum, science council and other research centres.
- A minimum PHD Degree holder (or working towards that)
- Should be a South African resident for at least 3 years
- Researchers can apply under all fields of **natural and medical science including engineering, social sciences and humanities (visit: www.snf.ch for more information on the fields of cooperation)**

The NRF will require a full report on the seminar whether held in South Africa or in Switzerland at least 6 months after the event has taken place. The report should include the list of attendees, seminar proceedings including the budget accountability as well as what the benefits were for South Africa.

Administrative details

Abbreviations: **SNSF**= Swiss National Science Foundation; **NRF**= National Research Foundation of South Africa

Basic Data

- State whether the proposal submitted is a new initiative or the follow-up of a former Swiss-South African Seminar. If it is a follow-up, the number of the preceding proposal is to be entered in the field provided (where applicable).
- Title (max. 260 characters, not including spaces). If, additionally an acronym is used, it should be placed after the title.
- Enter: “NRF”
- Total of the funding requested from SNSF (in Swiss Franc, CHF) and NRF (in South African Rand, ZAR), respectively, as indicated on page 3 of the proposal form.
- List the numbers (maximum three) of disciplines which are included in the seminar. Use the SNSF “List of disciplines” in the Annexe. Please list in the order of priority, e.g. one main discipline and sub-disciplines.
- Venue of the seminar. The organizers must state if the seminar is to be held in Switzerland or in South Africa.
- Possible date of the proposed seminar: The seminar must be held during the period as mentioned in the Call for proposals. It should provide for duration of normally not more than three days. However, the stay of the participants from the sending side may be completed with visits of research institutes and facilities in the host country for another three days at maximum.
- The Swiss applicant acts together with the South African applicant as co-organizer of the seminar. He/she signs and submits the

proposal to the SNSF/NRF, thus applying for funding of South African/ Swiss part of the seminar.

- The Swiss and the South African applicant's curriculum vitae giving details on the academic career, the membership in societies, bodies as well as the current position.
- List of relevant publications of the Swiss and South African applicant dating five years at maximum.

Budget

- The preliminary budget needs to be divided into a Swiss part (calculated in Swiss francs, CHF) to borne by the SNSF and into a South African part (calculated in Rand, ZAR) to be borne by the NRF.

The hosting organization- the NRF in the case of Seminars held in South Africa and the SNSF held in Switzerland- will bear the costs of the organization and execution of the Seminar, including hotels, meals and inland transportation of up to eight participants from the guest country. It may also cover the subsistence and national travel costs of up to twelve participants from the host country.

The sending organization- the SNSF in the case of Seminars held in South Africa and the NRF in the case of Seminars held in Switzerland- will bear the international travel costs of up to eight participants from its country

Following categories are normally not funded

- Meeting room rental at universities (public funded universities)
- Secretarial work
- Salaries

- Swiss part in the CHF: all amounts which are being requested by the Swiss applicant from the SNSF.
- South African part in ZAR : all amounts which are being requested by the South African applicant from the NRF

Scientific and further details

In order to keep the proposals comparable, the given table of contents must be adhered to.

- The summary must permit quick access to the research topic of the seminar (one page at maximum).
- Describe the objectives of the seminar (one page at maximum)
- State why it is important for future Swiss-South African scientific co-operation to hold this seminar (one page maximum).
- Summarise the expected impact of the seminar (one page maximum)
- The list must include the title, name, surname, position, full professional address and date of birth of Swiss and South African participants. Please take note that the participants of the seminar should come from various Swiss and South African institutions that undertake relevant activities in the foreseen research field in order to enhance the networking effect.

N.B For South African researchers participation of students and previously disadvantaged individuals in these seminars will be highly encouraged.