INDIGENOUS KNOWLEDGE SYSTEMS
KNOWLEDGE FIELDS DEVELOPMENT (KFD)
Framework Document

June 2014
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1 FUNDING INSTRUMENT TITLE AND DESCRIPTION

1.1 Name

INDIGENOUS KNOWLEDGE SYSTEMS FUNDING INSTRUMENT (IKS).

1.2 Description of Funding Instrument

The intention of this Funding instrument is to promote and support research to deepen our understanding of Indigenous Knowledge Systems and its role in community life. Although both applied and basic (i.e., epistemological studies) research is encouraged, the Indigenous Knowledge Funding instrument focuses on experimental research which will lead to technology transfer and patents (i.e. innovation and entrepreneurship). Clear evidence of active participation and equal ownership of IKS practitioners and communities in all research activities is a crucial feature of this instrument. So is appropriately acknowledging those who contributed intellectually (i.e., knowledge holders/practitioners) as more than just mere subjects or informants.

The IKS Funding instrument scope covers the following:

- IKS and Bioeconomy (African traditional medicine, food security, technology, nutraceuticals, health and beauty, and cosmetics);
- IKS Epistemology (Ubuntu and cosmology, taxonomies, pedagogies and methodologies);
- IKS and Climate Change (Environmental Management),
- Women and IKS based technology innovations);
- IKS and Energy (Alternative and clean sources);
- IKS Practices of Khoi, Nama, Griqua and San communities; and/or
- Novel and creative thinking that will shift the boundaries of IKS knowledge production and that address national priorities in South Africa.

The ultimate aim of the IKS instrument is to contribute to sustainable economic development of not only South Africa, but the African region as a whole. The IKS instrument achieves this goal through knowledge development and human capacity development.
In 2001 the Indigenous Knowledge Systems (IKS) Focus Area Programme (FAP) was established with ring-fenced funding from the Department of Science and Technology (DST). The management of this IKS FAP funding was reviewed in 2004 by DST, and the panel recommended that the funding model be replaced by a new system.

The underlying principles of the revised model of IKS funding instrument would be informed by the recommendations of:
- Revamping the institutional mechanism for the management of the IKS research fund;
- Rededication to the original ideals and vision of active participation of IKS practitioners and communities in all research activities;
- A clear focus on the use of the IKS research fund for development oriented research that addresses poverty among the disadvantaged communities;
- Focus on capacity building training for black and women researchers, especially those in Historical Black Universities and former technikons, with a view to situating them in the mainstream of research on IKS and IKS-related fields;
- Establishing IKS centre(s) of excellence with the state-of-art facilities and expertise;
- Conscious departure from the tradition of favouring white institutions and researchers in IKS research;
- The necessity for the DST to prioritise the steering of the IKS National Policy through Cabinet and the drafting and enacting of a comprehensive IKS legislation that addresses recognition, development, protection, effective implementation and promotion to the best advantage of the indigenous and disadvantaged communities.

In light of these recommendations, the National Research Foundation (NRF), through its Knowledge Fields Development (KFD) Directorate, and DST’s National Indigenous Knowledge Systems Office (NIKSO) agreed in 2008, to constitute an IKS Programme Management Committee (PMC). The PMC assisted in conceptualising a new and present-day IKS Programme funding. The IKS instrument is housed and managed by KFD on behalf of the DST. The first call of the redesigned instrument was posted in 2009. Subsequent calls were made in 2010, 2011 and 2012.

This instrument is suitable for Universities, Science Councils, non-governmental organisations, community-based organisations and any legally recognised Indigenous Knowledge holders/practitioners organisations in South Africa. Funding will only be provided by the NRF through legally binding agreements to organisations/institutions that are recognised as legal entities in South Africa and that can illustrate proof of financial accountability (e.g. financial reports). IK holders/practitioners are therefore encouraged to register or affiliate with existing organisations in their area.

Applications must be submitted electronically on the NRF Online Submission System at https://nrfsubmission.nrf.ac.za

Applicants must ensure that their Curriculum Vitae are updated on the NRF Online Submission system at https://nrfsubmission.nrf.ac.za

PLEASE NOTE: Designated Authorities have until 12 August 2014 to validate applications. Institutions must set their own internal closing dates for DAs to validate applications by this date.
3 STRATEGIC CONTEXT

3.1 Environmental scan

Historically, the IKS Unit of the former Department of Arts, Culture, Science and Technology (DACST), pioneered the development of the IKS Policy. This policy aims to affirm, develop, promote and protect IKS in South Africa. The IKS Policy is an enabling framework to stimulate and strengthen the contribution of Indigenous Knowledge Systems to social and economic development in South Africa. In 2004, the IKS Policy was adopted by Cabinet. Subsequently, the National IKS Office (NIKSO) was established in 2006. In driving the IKS policy NIKSO has initiated a number of funding instruments and initiatives coordinated through three units, namely, Knowledge Development and Innovation; Knowledge Management; and Advocacy and Policy Development. The NRF through the KFD directorate of the Research and Innovation Support and Advancement (RISA) was re-contracted to manage the knowledge development (and associated human capacity) instrument and initiatives of NIKSO and the IKS policy. Through its Ten Year Innovation Plan (2008-2018), the present-day Department of Science and Technology (DST), integrates IKS as a flagship funding instrument and in doing so affirms the South African government’s commitment to mainstream IKS. It is envisaged that IKS will contribute a great deal towards [among other things] sustainable economic development of not only of South Africa, but of the African region as a whole.

3.2 Objectives

The objective of the IKS funding instrument is to:
- Develop new epistemologies and research methodologies on IKS;
- Develop, promote and protect IK and IKS;
- Contribute towards knowledge economy;
- Develop new technologies in line with national priorities;
- Record and document IK and IKS;
- Wealth creation and skills development/Human Capacity Development.

3.3 NRF perspective

The IKS funding instrument supports and promotes IKS knowledge development (i.e., research grants) and human capital development (i.e., student support). This is in line with the NRF’s Vision 2015 which envisages the following for South Africa:
- World-class research;
- Transformed society; and
- Sustainable environment.

3.4 Institutional structure

The funding instrument is managed by the Knowledge Fields Development (KFD) Directorate, the Reviews and Evaluation (RE) Directorate is responsible for the review processes up to the award of grants. The Grant Management and Systems Administration (GMSA) Directorate’s
responsibilities include disbursement of grant funds and ensuring adherence to the conditions of the grant.

3.5 Financing support

The IKS instrument is made possible through the Department of Science and Technology’s Ring-Fenced funding model.

3.6 Key stakeholders

Universities, Science Councils, non-governmental organisations, community-based organisations and any legally recognised Indigenous Knowledge holders/practitioners organisations in South Africa.

3.7 Information sources

- Indigenous Knowledge Systems Policy.
- Department of Science and Technology Ten-Year Innovation Plan (2008-2018).

4 MODUS OPERANDI

This 2013/14 Call for IKS proposals invites applications that address and respond to:

- IKS and Bioeconomy
  - African Traditional medicine
  - Food security
  - Cosmetics
  - Food Technology
  - Health and Beauty
- IKS Epistemology
  - Ubuntu and Cosmology
  - Taxonomies, pedagogies, methodologies
- IKS and Climate Change
- IKS and Energy
- Women and IKS-based technology innovations

This call supports novel and creative thinking that will shift the boundaries of IKS knowledge production and that additionally address national priorities in South Africa. Table 1 below, shows various types of knowledge which must be taken into account when conceptualizing the knowledge production process.
Table 1: Characteristics of knowledge along a formal–informal and a tacit–explicit gradient

<table>
<thead>
<tr>
<th>TACIT</th>
<th>EXPLICIT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FORMAL</strong></td>
<td><strong>EXPLICIT</strong></td>
</tr>
<tr>
<td>• Private Images or photos</td>
<td>• Peer reviewed papers, chapter or books in the scientific literature</td>
</tr>
<tr>
<td>• Unpublished models and databases</td>
<td>• Peer reviewed databases</td>
</tr>
<tr>
<td>• Diaries</td>
<td>• Acknowledged best practices</td>
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<tr>
<td>• Public commentary</td>
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<tr>
<td><strong>INFORMAL</strong></td>
<td><strong>INFORMAL</strong></td>
</tr>
<tr>
<td>• Opinions</td>
<td>• Oral traditional knowledge</td>
</tr>
<tr>
<td>• Experience</td>
<td>• Communal beliefs and values</td>
</tr>
<tr>
<td>• Intuition</td>
<td>• Untested scientific databases</td>
</tr>
<tr>
<td>• Private beliefs and values</td>
<td>• Established local practices</td>
</tr>
</tbody>
</table>

*Adopted from: Fabricius, C; Scholes, R.J. & Cundill, G. (2005).*

In principle, but not exclusively, 80% of the available budget will be allocated to the directed themes and the remaining 20% will be allocated to applications that address novel and creative thinking should there be sufficient quality applications.

**Most importantly: without exception**, projects require joint or active participation and equal ownership between scientists and IKS knowledge holders, who must be clearly designated as principal investigators or co-investigators in the application. In addition, verifiable evidence, in the form of a written and signed contract or agreement, of such collaboration must be submitted along with the IKS application form.

Failure to adhere to these specifications and those subsequently mentioned in this framework will automatically render the application unsuccessful.
4.1 Call for proposals

All applicants based at institutions of higher learning or Science Councils, or NGO with access to the internet must submit their applications electronically via the NRF's Submission system at [https://nrfsubmission.nrf.ac.za](https://nrfsubmission.nrf.ac.za). The NRF closing date for endorsed applications is **12 August 2014**. All applications must be endorsed by the research office of the principal applicant before submission to the NRF. It is the responsibility of each applicant to familiarise themselves with the internal closing date, set by their institution in order to meet the NRF closing date. Incomplete or late submissions will not be accepted.
NB: Applicants must ensure that their Curriculum Vitae are updated on the NRF Submission system at [https://nrfsubmission.nrf.ac.za](https://nrfsubmission.nrf.ac.za).

All outputs that were entered by researchers on the NRF Online system were migrated to the NRF Submission system. When logging on to the NRF Submission system, researchers are requested to verify their outputs on the Landing Page by selecting the type of output under the heading “To be Reviewed” and verifying each output individually until there are none left to be reviewed.

**Required documentation:**

- Completed application form (in the required format).
- Letters from all team members (co-investigators and collaborators) confirming their participation in the proposed knowledge production process.

**Applicants based at organisations/institutions that are not listed as NRF approved beneficiaries also need to provide:**

- Proof of the legal status of the organisation/institution;
- The organisation/institution’s latest approved financial and annual reports;

Incomplete submissions will not be considered by the selection committee. Late applications will not be accepted.

### 4.2 Eligibility

This instrument is suitable for Universities, Science Councils, non-governmental organisations, community-based organisations and any legally recognised Indigenous Knowledge holder/practitioners organisations in South Africa.

**Most importantly:** Funding will only be provided by the NRF through legally binding agreements to organisations/institutions that are recognised as legal entities in South Africa and that can illustrate proof of financial accountability (e.g. financial reports). IK holder/practitioners are therefore encouraged to register or affiliate with existing organisations in their area.

### 4.3 Rules of participation

The core team consists of a principal investigator and a co-investigator(s).

**In submissions where the principal investigator is an academic researcher:**

a. Post-doctoral fellows, students, technical and support staff may NOT be listed as principal OR co-investigators.

b. The **PRINCIPAL INVESTIGATOR** (i.e., the applicant) must be an active academic researcher who takes intellectual responsibility for the conception of the project, its strategic decision and the communication of results. S/he will also take responsibility for managing and administering resources allocated to the project. Such a person must...
have the capacity to make serious commitment to the project and cannot assume the role of a supplier of resources for work that will largely be placed in the hands of others.

c. A CO-INVESTIGATOR is an active IKS practitioner or holder/community member who provides significant commitment, intellectual input and the relevant expertise into the design and implementation of the knowledge production process and application, and will be involved in all or at least some well-defined knowledge production activities within the scope of the proposal.

**In submissions where the principal investigator is an IKS practitioner or holder/community member:**

a. Post-doctoral fellows, students, technical and support staff may NOT be listed as co-investigators

b. The PRINCIPAL INVESTIGATOR (i.e., the applicant) must be an active IKS practitioner or holder/community member who takes intellectual responsibility for the conception of the project, its strategic decision and the communication of results. S/he will also take responsibility for managing and administering resources allocated to the project. Such as person must have the capacity to make serious commitment to the project and cannot assume the role of a supplier of resources for work that will largely be placed in the hands of others.

c. A CO-INVESTIGATOR is an active academic researcher who provides significant commitment, intellectual input and the relevant expertise into the design and implementation of the knowledge production process and application, and will be involved in all or at least some well-defined knowledge production activities within the scope of the proposal.

The team may also include:

**COLLABORATORS**

These are individuals or groups who are anticipated to make relatively small but meaningful contribution to the knowledge production endeavours outlined in the proposal, but who will not actively participate in the design and implementation of the proposed activities. These persons are not considered to be part of the core team.

**Without exception, the following required documents MUST be submitted by the application deadline date:**

- Completed application form (in the required format).
- Letters from ALL team members (co-investigators and collaborators) confirming their participation in the proposed knowledge production process.

4.4 **Timelines**

The IKS instrument grants will be awarded a period of three years. Successful grantees who wish to apply for further funding after the completion of a three-year funding cycle MUST submit new applications. All applications will be assessed on a competitive basis. The IKS
instrument funding cannot be automatically renewed. Preferential treatment will not be given to those who have previously received NRF funding.

### 4.5 Management of the Funding instrument

The IKS instrument is jointly managed by KFD and NIKSO and in accordance with Figure 2.

**FIGURE 2: IKS Institutional Governance and Management System**

The KFD Directorate of the NRF – Research and Innovation Support and Advancement (RISA) manages the Indigenous Knowledge Systems Funding Instrument and is primarily responsible for:

- Strategic oversight and management of the funding instrument;
- Conceptualizing and developing the funding instrument;
- Coordinating and facilitating activities of the funding instrument;
- Compiling funding instrument research and evaluation reports;
- Stakeholder engagement;
- Ensuring that the funding instruments delivers on its intended goal(s).

The RE Directorate is responsible for organizing and managing the adjudication and peer review processes. In addition, the RE Directorate
• Organise remote reviews and manages panel process as well as;
• Provides feed-back as and when appropriate

The GMSA Directorate is responsible for

• Managing the call process, that is,
  o Posting the call;
  o Receiving and assessing applications eligibility;
• Coordinating and facilitating the granting processes
• Managing the granting including the administration of awards;
• Administering grant payments; and
• Ensuring adherence to conditions of grants

Programme Management Committee (PMC):

The PMC is a management structure constituted of experts in the field of IKS research identified jointly by NIKSO and the NRF, and endorsed by DST. This body serves a three year term of office (a minimum of 50% of the committee(s) members should be re-appointed for a second term of office).

The PMC is responsible for:

• Defining the scope and content of the directed calls and the overall framework of the demand-driven calls in consultation with the IKS research forum
• Assessing applications submitted in response to the open call for proposals (i.e., both the directed and demand-driven calls) and,
• Advising on the funding of these applications
• Act as a pool of proposal review panellists

In addition, other relevant experts will be invited to serve on the assessment committee if the need arises. Criterion for how the PMC will assess submitted application is provided in Table 2 (Scorecard) of this framework document.

4.6 Line of authority

A Director in the Knowledge Fields Development Directorate manages the Knowledge Systems (IKS) instrument with the assistance of a Professional Officer. The Director reports to the KFD Executive Director. A Director, in the Grant Management Systems Administration manages the granting processes with the assistance of a Grant and Liaison Officers. The Grant Director reports to the Executive Director of the GMSA Directorate.
5 FINANCIALS

5.1 Funding model

The IKS instrument is made possible through ring-fenced funds from the Department of Science and Technology (DST).

5.2 Funding ranges

A minimum of R100 000 (Hundred Thousand) to a maximum of R1 000 000 (One Million) can be considered for an IKS instrument award.

5.3 Funding support

The Department of Science and Technology funds the IKS instrument on an on-going basis. This funding will be awarded to successful applicants for period of three years. Successful applicants who wish to apply for further funding after the completion of a three-year funding cycle \textit{must} submit new applications. These applications will be assessed on a competitive basis, there is \textit{no} automatic renewal of funding and \textit{no} preferential treatment will be given to those who have previously received NRF funding.

5.4 Financial control and reporting

These grants are to be used for the purposes of IKS knowledge production under the auspices of the NRF grant and finance policies. The money is released on acceptance of the conditions of grant both by the applicant and his/her employing/affiliated institution.

The funds will be awarded against a number of items such as equipment, running costs, travel costs, student bursaries, etc. Bursaries are awarded as per the NRF rules for grant-holder linked bursaries and will require the nomination of the selected students (this can be done online at \url{https://nrfsubmission.nrf.ac.za}).

Successful applicants will be expected to provide two written reports per annum (one progress report and one year-end report) in order for the NIKSO and the NRF to ensure that the objectives of proposed knowledge production are met. The submission of both reports and acceptable progress made are prerequisites for the release of the subsequent year’s funding.

These grants will fall under the NRF audit requirements for beneficiary institutions.

6 MONITORING AND EVALUATION OF THE FUNDING INSTRUMENT

6.1 Reporting

The KFD Directorate writes quarterly and annual progress reports of the IKS Instrument. In addition, the KFD writes up a progress review of its own Key Performance Indicators, of which an IKS progress report is part. This KFD KPI review becomes part of the NRFs Business Plan.

6.2 Timeframes for evaluation

The IKS Instrument will be evaluated every three years.
6.3 Broad terms of reference for evaluation

The broad terms of reference for the evaluation of the Indigenous Knowledge Systems Instrument will be jointly determined by the Knowledge Fields Development Directorate and NIKSO prior to the evaluation taking place and in accordance with the tenets set in the NRF’s Reviews and Evaluation Directorate’s Guidelines.

6.4 Utilisation of the results of the evaluation

The results of the evaluation will be used in line with the purpose set in the Terms of Reference for the evaluation as well as for funding instrument improvement and development.

<table>
<thead>
<tr>
<th>FOR QUERIES CONTACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grants related queries</td>
</tr>
<tr>
<td><strong>Professional Officer</strong></td>
</tr>
</tbody>
</table>
| Name: Ms Joyce Mokono  
Tel: 012 481 4223  
e-Mail: Joyce@nrf.ac.za | Name: Dr Kaluke Mawila  
Tel: 012 481 4025  
e-Mail: Kaluke.mawila@nrf.ac.za |

**ACRONYMNNS**

DST - Department of Science and Technology  
GMSA - Grant Management and Systems Administration  
MTEF - Medium-Term Expenditure Framework  
NIKSO - National Indigenous Knowledge Systems Office  
PMC - Programme Management Committee  
RISA - Research and Innovation Support and Advancement
### Table 2: NRF Scorecard for the Assessment of IKS Funding Applications

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Sub-Criteria</th>
<th>Details</th>
<th>Score / 4</th>
<th>Weight (Total = 100%)</th>
<th>Weighted score (Total = 4)</th>
<th>Hurdle (Pass/Fail)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entry-level hurdles Scoring: Yes = Pass (continue to next criterion) No = Fail (application not considered for funding)</td>
<td>Scope of the Call</td>
<td>As indicated in the application: Does the proposed knowledge production process clearly address at least one of the directed themes (i.e., IKS epistemology and/or IKS Technologies)? And/Or Does the proposed knowledge production process address novel and creative thinking that will shift the boundaries of IKS knowledge production and that additionally address national priorities in South Africa?</td>
<td></td>
<td></td>
<td></td>
<td>Select either yes or no</td>
</tr>
<tr>
<td></td>
<td>Application members</td>
<td>Does the application illustrate that there is joint and active participation and equal ownership between academic scientists and IKS holders/practitioners/community members (either as the principal investigator or co-investigators)?</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Track record of applicant</td>
<td>Past students</td>
<td>M and D students graduated/past informal training activities</td>
<td>5%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Current students</td>
<td>M and D students registered/present informal training activities</td>
<td>5%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Past research/experience in IKS practice</td>
<td>The track records of academic applicants/teams in IKS research as well as the experience of IK holders/practitioners/community member in IKS practice will be taken into account</td>
<td>5%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Proposal</td>
<td>Conceptual framework</td>
<td>How well does the application address/engage/integrate IKS concepts, approaches and methods into the proposed knowledge production process?</td>
<td>20%</td>
<td></td>
<td></td>
<td>A minimum score of 2 is needed for the application to be considered for funding.</td>
</tr>
<tr>
<td></td>
<td>Knowledge production approach</td>
<td>How effective and appropriate is the methodological approach/ the range of methodological approaches employed in the application?</td>
<td>15%</td>
<td></td>
<td></td>
<td>A minimum score of 2 is needed for the application to be considered for funding.</td>
</tr>
<tr>
<td>Criteria</td>
<td>Sub-Criteria</td>
<td>Details</td>
<td>Score / 4</td>
<td>Weight (Total = 100%)</td>
<td>Weighted score (Total = 4)</td>
<td>Hurdle (Pass/Fail)</td>
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<td>----------------------------------------------------</td>
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</tr>
<tr>
<td>Feasibility of the proposed knowledge production process</td>
<td>Is the work plan achievable within the timeframe and available resources? Is the relevant expertise included? Are the activities of the students/informal training recipients embedded in the work plan (if relevant)? Are the roles of the IK knowledge holders/practitioners/community members in the knowledge production process clearly indicated in the application? How well does this application embed relevant and appropriate collaborators - at both an international and national level? Are the roles of these collaborators clearly indicated in the application?</td>
<td>15%</td>
<td></td>
<td></td>
<td>A minimum score of 2 is needed for the application to be considered for funding.</td>
<td></td>
</tr>
<tr>
<td>Criteria</td>
<td>Sub-Criteria</td>
<td>Details</td>
<td>Score / 4</td>
<td>Weight (Total = 100%)</td>
<td>Weighted score (Total = 4)</td>
<td>Hurdle (Pass/Fail)</td>
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<td></td>
<td></td>
<td>• to strive for grassroots innovation and value addition on IKS for socioeconomic improvement?</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Plans for data storage, usage &amp;/or dissemination</td>
<td>How well has the application provided details on the plans to provide metadata to national knowledge management systems? Please note that all projects funded through this funding instrument will be required to link to the IKS portal which will be used for repository and retrieval of the data.</td>
<td></td>
<td>5%</td>
<td></td>
<td>A minimum score of 1 is required.</td>
</tr>
<tr>
<td>Legal and Ethical</td>
<td>Consideration of relevant national and international legislation</td>
<td>If relevant, have ethical considerations being addressed in terms of the relevant national and international legislations?</td>
<td></td>
<td>3%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>considerations</td>
<td>Benefit-sharing Agreements</td>
<td>Have the appropriate benefit-sharing agreements between the relevant parties been considered?</td>
<td></td>
<td>2%</td>
<td></td>
<td>A minimum score of 2 is required (if relevant)</td>
</tr>
</tbody>
</table>
APPENDIX 3: FUNDING DETAILS FOR RESEARCH PROJECTS

GRANT HOLDER-LINKED STUDENT SUPPORT

The distribution for these bursaries is targeted at the ratios stipulated below:

- Final year Undergraduate and Honours/BTech student assistantships: 100% SA citizens with a minimum ratio\(^1\) of 1:1 for Black\(^2\) and White participants, female, disabled
- Masters bursaries: 90% to South Africans and 10% to candidates from other African countries
- Doctoral bursaries: 80:15:5, SA: Other African: Rest of the World
- Postdoctoral bursaries: Open to all who undertake research in South Africa.

**Values of Student Assistantships**

- Final year undergraduate (Full-time) R 25 000 pa
- Honours / BTech (Full-time) R 35 000 pa

- Masters bursaries: 90% to South Africans and 10% to candidates from other African countries
- Doctoral bursaries: 80:15:5, SA: Other African: Rest of the World
- Postdoctoral bursaries: Open to all who undertake research in South Africa.

**Values of Bursaries & Fellowships**

- Master’s degree (Full-time) R60 000 pa
- Master’s degree (Part-time) R30 000 pa
- Doctoral degree (Full-time) R90 000 pa
- Doctoral degree (Part-time) R45 000 pa
- Postdoctoral (pro rata per month to a maximum of R160 000 pa)

KNOWLEDGE PRODUCTION-RELATED OPERATING COSTS

These costs include materials and supplies, travel (including conferences) and subsistence, equipment and technical/ad hoc assistance and sabbaticals to other organizations and institutions of higher learning may be included within the context of the project application. These costs should be justified and commensurate with the planned outputs, as they will be assessed on the criteria provided in the framework/guide. The amount awarded within this framework can be used at the discretion of the applicant.

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\(^1\) With emphasis on Black students.

\(^2\) The classification “Black” is a generic term which refers to all individuals previously disadvantaged by the pre-1994 dispensation
General guidelines

Sabbaticals

Sabbaticals will be considered for a period from two to six months. The maximum sabbatical amount requested should not exceed R 80,000 for six months. Funding for sabbaticals of less than six months will be reduced pro-rata. Only principal investigators and co-investigators are eligible to apply for sabbatical funding. It is strongly recommended that recipients use the funds allocated during sabbaticals towards IKS project related activities and work.

Materials and Supplies

Generally (except if central to the knowledge production process itself or if the knowledge producers are based at organizations/ institutions which are not state funded), the NRF does not provide financial support for:

- Basic work equipment including computers and consumables
- Basic work supplies including stationery, photocopying costs, printing costs
- Journal publication costs, journal subscription costs, book costs.
- Telephone, fax and internet costs

Travel and subsistence

- International conference attendance: Generally the NRF restricts this amount to R25,000 per person to a maximum of R50,000 per application per year for a team proposal, i.e., for principal investigators and co-investigators (local only). The NRF does not pay for students to attend international conferences.
- International visits: These will be considered on a case by case basis. Such visits must be integral to the knowledge production plan and strong motivations should accompany these requests. Realistic funding allocations will be based on the requested activities. Only outgoing visits will be considered depending on the availability of funding.
- Local conference attendance: Generally the NRF restricts expenditure against this item to R4000 per person (all costs). Support for local conference attendance could be requested for all listed co-investigators and post-graduate students. The applicant should motivate for:
  o the benefits to attend more than one local conference per annum if so requested
  o The number of people that should be funded to attend local conferences.
- Local travel: The NRF does not stipulate any rate for mileage as this will depend on the rate which varies per institution/organisation. Applicants are requested to provide details of this rate as well as the estimated distance to be travelled within the given year.
- Local accommodation costs should not exceed R500 per night per person.

Technical / Ad hoc Assistants

- This funding instrument does not provide funding for the salaries of the team members if they are based at organisations/institutions where the salaries are state funded. In cases where the salaries are not state funded, the total salary amount for all team members will be limited to up to 20% of the overall grant amount. A strong motivation for the salary component must accompany the request.
- Payment in lieu of community participation will be considered.
- Requests for technical/ad hoc assistance should be treated with caution. Generally the
APPENDIX 3: FUNDING DETAILS FOR RESEARCH PROJECTS

- NRF would encourage applicants to engage students to undertake the knowledge production rather than employing consultants. This guideline however does not apply when specific and/or highly specialized technical expertise is required. This should be CLEARLY motivated for in the proposal.
- Administrative assistance does not qualify under this category.

STAFF DEVELOPMENT GRANTS

Applicants may apply for Staff Development grants for South African staff members at their own and other institutions, and who are not NRF grant-holders in their own right. These staff members must be registered for either a Masters or Doctoral degree supervised by the applicant or a co-investigator of the application and must be directly involved in the NRF approved project. These grants can be used to contribute towards the operating costs for the staff members and for tuition fees. Funding requests should range between R30 000 and R45 000 depending on the nature of the motivation provided in the application. Applicants themselves are not eligible for Staff Development Grants. The maximum period of support is three years for a Master’s degree and five years for a Doctoral degree.

FUNDING TO CATER FOR DISABILITIES

Additional funding support to cater for disability will only be allocated to people with disabilities as specified in the Code of Good Practice on Employment of People with Disabilities as in the Employment Equity Act No 55 of 1998.

REFERENCES: