

# NRF PAIA Fee Schedule



<b>Request fees (Section 22 (8))</b>	
Payable by a requester, other than a personal requester, referred to in Regulation 7(2)	R35-00
<b>Reproduction fees (Section 15 (3)) (apply to the reproduction of records that are disclosed voluntarily or that are made available automatically)</b>	
Fee for a copy of the manual as contemplated in Regulation 5 (c) for every photocopy of an A4-size page or part thereof.	R0-60
(a) For every photocopy of an A4-size page or part thereof	R0-60
(b) For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine-readable form.	R0-40
(c) For copy in a computer disk (CD)	R40-00
(d) For a transcription of visual images	R22-00
(i) For an A4-size page or part thereof	
(ii) For a copy of visual images	R60-00
(e) For a transcription of an audio record	R12-00
(i) For an A4-size page or part thereof	
(ii) For a copy of an audio record	R17-00
<b>Access fees (apply to records requested by means of the PAIA request form)</b>	
(a) For every photocopy of an A4-size page or part thereof	R0-60
(b) For every printed copy of an A4-size page or part thereof held on a computer or in electronic or machine readable form	R0-40
(c) For copy in a computer disk (CD)	R40-00
(d) For a transcription of visual images	
(i) for an A4-size page or part thereof	R22-00
(ii) for a copy of visual images	R60-00
(e) For a transcription of an audio record	R12-00
(i) for an A4-size page or part thereof	
(ii) for a copy of an audio record	R17-00

<b>Search and Preparation fees</b>	
(f) To search for and prepare the record for disclosure, for each hour or part of an hour, excluding the first hour, reasonably required for such search and preparation	R15-00  p/hour excl. 1 <sup>st</sup> hour
<b>Deposit required (Section 22 (2))</b>	
For purposes of Section 22(2) of the PAIA, the following applies:	
(a). Six hours as the hours to be exceeded before a deposit is payable	
(b). One third of the access fee is payable as a deposit by the requester	
<b>Postal fees</b>	
The actual postal fee is payable when a copy of a record must be posted to a requester	

The NRF accepts the following methods of payment:

- Direct Transfer (EFT)
- Bank Deposit

Banking details will be provided upon request. The NRF will, upon receiving payment from the requester, issue a receipt.