



National Research Foundation

INVITATION TO BID (SBD 1)

YOU ARE HEREBY INVITED TO BID FOR THE FOLLOWING SPECIFIED SUPPLY REQUIREMENTS

BID NUMBER:	NRFNZG-009-2016/17	CLOSING DATE:	23 SEPTEMBER 2016	CLOSING TIME	11:00
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BID DESCRIPTION

SUPPLY OF HEAVY DUTY VEHICLES INCLUDING MAINTENANCE CONTRACTS TO THE NATIONAL ZOOLOGICAL GARDENS OF SOUTH AFRICA.

Bidders are required to fill in and sign the written offer form (SBD7 Contract Form – Part 1) at end of this Invitation.

Preferential Procurement System applicable (points for price : points for procurement preference): 90:10

Briefing Session / Site Visit	Not Required	Date and Time:	No Site Visit required
		Location:	Not Applicable

VALIDITY PERIOD FROM DATE OF CLOSURE	150	Days
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EITHER PHYSICALLY OR BY COURIER	ENVELOPE ADDRESSING:
NATIONAL ZOOLOGICAL GARDENS OF SA NO 232 BOOM STREET PRETORIA 0001	Bid Number and Name, Postal Address, Contact Name, Telephone Number and email address on the envelope

Bidders are required to deliver Bids to the correct address timeously. If the Bid is delivered late to the NRF address, it will not be considered.

All Bids must be submitted on the official forms in this invitation (not to be re-typed) with additional information supplied on attached supporting schedules.

This Bid is subject to the preferential procurement policy framework act and its 2011 regulations, the general conditions of contract (NRF website) and special conditions of contract as stipulated in this invitation.

ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE DIRECTED TO:Procurement
Contact Person:

Monica Thapeli

Tel:

012 339 2700

Email:

monica@nzq.ac.zaTechnical
Contact Person:

Donald Mokgohloa or Gerhard Ebersohn

Tel:

012 339 2700

Email:

donald@nzq.ac.za or gerhard@nzq.ac.za

NAME OF BIDDER:

CSD NUMBER:

REPRESENTED BY:

POSTAL ADDRESS:

PHYSICAL ADDRESS:

TELEPHONE NUMBER: CODE

NUMBER

CELL PHONE NUMBER

CODE

NUMBER

FACSIMILE NUMBER

CODE

NUMBER

E-MAIL ADDRESS

VAT REGISTRATION NUMBER

COMPANY REGISTRATION NUMBER

DESCRIBE PRINCIPAL BUSINESS ACTIVITIES:

TYPE OF COMPANY/FIRM [Tick applicable box]

Partnership/Joint Venture/Consortium	One person business/sole proprietor
Close Corporation	Company
(Pty) Limited	Other

COMPANY CLASSIFICATION [Tick applicable box]

Manufacturer	Supplier
Professional Service Provider	Other service providers e.g. transporter, etc.

Has an original and valid tax clearance certificate been submitted? Yes
 [Tick Applicable Box] No

Has a Preference Claim form claiming your Preference Points (SBD6.1) been submitted Yes
 (an original B-BBEE status level verification certificate or certified copy must be
 enclosed to support preference points claimed) No
 [Tick Applicable Box]

If Yes, who was the B-BBEE certificate issued by [Tick Applicable Box] :

- An accounting officer as contemplated in the Close Corporation Act (CCA)
- A verification agency accredited by the South African Accreditation System (SANAS)
- A registered auditor

Are you the accredited representative in South Africa for the goods/services/works offered? If Yes, please enclose proof. Yes
 No

Is the Bid Pack split into "Technical" and "Awarding" sections? Yes
 No

Are certified copies of Certificate of Incorporation (as per entity type) enclosed? Yes
 No

1. Background to the National Research Foundation and its Business Units

The National Research Foundation (“NRF”) is a juristic person established in terms of section 2 of the National Research Foundation Act, Act 23 of 1998. The NRF supports and promotes research and human capital development through funding, the provision of National Research Facilities and science outreach platforms and programs to the broader community in all fields of science and technology, including natural science , engineering, social science and humanities. The NRF is a Schedule 3A entity in terms of the Public Finance and Management Act of 1999 (Act 1 of 1999 as amended by Act 29 of 2000).

The National Zoological Gardens of South Africa is a business unit of the NRF which operates in two provinces namely: Gauteng - National Zoological Gardens of SA in Pretoria (Pretoria Zoo) and Limpopo - Mokopane Biodiversity Conservation Centre, located on the northern outskirts of Mokopane.

2. Scope/Summary of Supply

The scope of work is to supply listed vehicles and equipment combined with associated warranties, service and maintenance contracts.

3. Specification of Vehicles and Equipment

3.1. List of Vehicles and Equipment

- 1 x Four wheel drive Tractor (To be delivered to NZG Mokopane)
- 1 x Two wheel drive Tractor (To be delivered to NZG Pretoria)
- 1 x Front end Loader compatible to both Tractors (To be delivered to NZG Mokopane)
- 1 x Tractor drawn Trailer compatible to both tractors (To be delivered to NZG Mokopane)

3.2. Detailed specifications

Four wheel drive Tractor	
Fuel Type	Diesel
Kilowatt	61
Torque	342
Transmission	8x8 Side shift
Steering	Hydraulic
Lift Capacity (kg)	3000
Hydraulic Oil Flow (litre/Min)	65
Hydraulic System Pressure (bar)	200
Independent PTO with a single speed of 540rpm	Yes
Front weights (40kg)	10

Spare wheel	1 x Front
	1 x Rear

Two wheel drive Tractor	
Fuel Type	Diesel
Kilowatt	61
Torque	342
Transmission	8x8 Side shift
Steering	Hydraulic
Lift Capacity (kg)	3000
Hydraulic Oil Flow (litre/Min)	65
Hydraulic System Pressure (bar)	200
Independent PTO with a single speed of 540rpm	Yes
Front weights (40kg)	10
Spare wheel	1 x Front
	1 x Rear

Loader Attachment	
Loader Attachment	Yes
Parallel Linkage	Yes
Lift Height (at pivot pin - min)	3.4m
Lifting capacity (at pivot pin – min)	2000kg
Loader - type	Soil Bucket min width of 1500mm with reinforced base and teeth.

Tractor drawn trailer	
Hydraulic tip capability (min)	6 tons
Flat bed with:	Drop sides (left & right),
	Tip tail gate: which is removable
Solid - Double axle	No suspension
Spare wheel with rim	1
Trailer must be able to stand freely and secure without being hitched to the Tractor, during the loading process.	

4. Warranty and Maintenance

4.1 Warranty

All vehicles are to be supplied with a minimum of 12 months manufacturer's warranty.

4.2 Maintenance and Support / After Sales Service

These vehicles should be supplied with a 5 year service plan which should be included in the bid price together with any other inflationary costs over the period.

The successful bidder will be obliged to enter into a five year vehicle maintenance contract which will take care of all the repairs outside of the routine vehicle services.

The cost of maintenance/repairs will be submitted to the NZG and approved before any repairs are conducted.

5. Local Content Requirements

If designated sector, the local content requirements as specified by National Treasury and the Department of Trade and Industry must be met.

No local content has been specified for the supplies in this contract other than the contracted suppliers are required to be based locally in South Africa.

6. Evidence of Supply Capacity (Technical Merit)

Bidders are required to provide a profile of themselves for evaluation of their capacity to perform the work which details the resources, skills and experience available.

7. Contract Management (Master Contract and Service Sub-contracts)

The award of this contract to the selected Service Providers establishes the master contract between the NRF and the appointed Service Providers applies to all of the NRF's Business Units.

The contract is inclusive of both potential downstream work as specified in this document where the nature and quantity of work is not determinable at the commencement of this contract and variable delivered quantity where the exact product/service is determined as specified at the commencement of this contract. Both the variable delivered quantity and the downstream work is advised to the contracted service providers as and when required during the contract period in the manner stipulated below:

The contracted supplier provides the NRF's business unit with a detailed quotation of the work required upon receipt of such request under this master agreement.

The NRF's Business Unit will evaluate the work quotation received and, where necessary, request either further detail or negotiate on value of work quoted. The NRF's Business Unit will issue an official Purchase Order for the agreed work prior to the commencement of such work. All such purchase orders issued are in terms of this master contract.

8. Contract Manager – NRF/NZG

The appointed service provider reports to the specified NRF/NZG project manager. Meetings, where

needed, will be scheduled between both parties.

9. Safety and Health Administration

The contract supplier is solely responsible for the safety and well-being of its employees when working at the NRF's Business Unit.

10. Contract Period

The successful bidder will be issued with an appointment letter which shall be accepted in writing by the bidder and the contract shall subsequently come into effect from the date of acceptance of such an appointment. Successful bidder will be required to deliver the vehicles within 60 days from the date of acceptance.

The NZG may terminate the contract for any reason good in law, including unsatisfactory performance by the service provider or its personnel, subject to ten (10) days written notice to the service provider of such termination.

11. Product / Service Delivery Validation

Invoices are submitted to NZG representatives who will validate that delivery of goods / works / services has been made and at the required quality and on time. No invoices for outstanding deliverables or for any unproductive or duplicated time spent by the service provider are validated for payment.

12. DOCUMENTS REQUIRED:

The following printed documents must accompany the bid documents for administrative evaluation and compliance:

- a) An invitation to bid (SBD 1 form attached).
- b) Supplier Profile, including currently procured services.
- c) The names and contact details of a minimum of two contactable references/referees.
- d) All terms, conditions and paperwork requiring legal review should be included in the response.
- e) **Accreditation forms:**
 - i. Declaration of interest (SBD 4 form attached).
 - ii. Preference claim form (SBD 6.1 form attached) supported by your original B-BEE contribution level certificate or certified copy. Refer to the SBD 6.1 form for further details.
 - iii. Declaration of Bidder's Past Supply Chain Management Practises (SBD 8 form attached).
 - iv. Competitive bidding declaration (SBD 9 form attached).
 - v. Submission of the General Conditions of Contract (conditions attached).

Tender Price

The following printed documents must accompany the bid documents for pricing evaluation:

- a) A price schedule (SBD 3 forms attached). As the envisaged details will not fit on the form, attach detail schedules to the form.
- b) The cost schedules must clearly stipulate costs by type and breakdown together with all the relevant assumptions and information as outlined in this bid invitation.

13. Payment Intervals

The NRF undertakes to pay validated invoices in full within thirty (30) days from the monthly statement date. The NRF does not accept predated invoices.

14. Tender Pricing / Costing

Price must be fully inclusive of all costs; value added tax and other taxes.

Bid price must be in South African currency, foreign exchange risk is for the account of the bidder.

Price summary to be recorded on the Pricing Document (SBD 3 series attached) with reference to scope of works which provides all detail required for evaluation.

Companies may place a management fee and mark up on their quoted price; however the lowest acceptable bid (minimum acceptable amount) will score the highest points for price.

The NZG does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid.

15. Selection and Awarding of Contract

This Bid will be evaluated through a two-stage process.

15.1 Stage 1 - Eligibility

Administration (Document completeness and compliance)

- Contracts are awarded where Bidders have supplied the relevant administrative documentation, especially the signed Standard Bidding Documents and are registered on the Central Supplier Database
- The Bidders' Bid response/submission is evaluated against the Bid invitation specifications and evaluation is made in accordance to published evaluation criteria and the scoring set.

Mandatory Evaluation of Proposals Received

- The following mandatory (GO/NO GO) criteria will be used to evaluate this bid:

Criteria	GO/NO GO
a) Service provider must have a service/maintenance workshop within 100km from both Pretoria and Mokopane.	
b) Min 12 months warranty on all vehicles (fill in the table below to indicate what you offer)	
c) 5 year Maintenance contract (fill in the table below to indicate your willingness to sign and accept a service level agreement for a 5 year maintenance contract with the NZG for all vehicles for which bids have been submitted).	
d) Provide proof that the Service provider has been accredited or certified (by manufacturer or distributor) to service and maintain these vehicles. (A letter or an accreditation certificate from the manufacturer or distributor will be sufficient).	

Vehicle Description	Warranty (Indicate Yes or No)	Warranty Period (12, 18 or 24 months)	Maintenance contract (Yes or No)	Maintenance contract period	Service Interval
4 wheel Tractor					
2 Wheel Tractor					
Trailer					
Loader Attachment					

NOTE: Failure to meet any of the mandatory criteria listed above will result in an automatic disqualification of the bid

15.2 Stage 2 - Awarding of the Contract

Price Evaluation

All bidders qualifying are evaluated in terms of price. All bids are evaluated on a fair comparable basis with the lowest priced bid being awarded the maximum price score. Comparable basis includes total cost of ownership over the equipment lifespans.

Preference System

In terms of the PPPFA Regulations 2011, preference points are added to the price ranking score

obtained from the price evaluation. The preference system used is the 90 (price):10 (BEE Level) point system for bids above R1 million. The allocation of preference points is according to the PPPFA Regulations 2011 utilising the B-BBEE Transformation Levels as the award base.

A special reminder is made for all bidders to claim their preference points in line with SBD 6.1 below by filling in the number of points claimed on the form in accordance with the BEE level of the bidding company and providing an original or certified copy of the BEE Certificate.

Presentation of Proposal /Due Diligence

If deemed necessary, short listed service providers may be requested to give a presentation of their bid proposal to the Evaluation Committee.

The Evaluation Committee reserves the right to request evidential documentation to support any or all of the technical criteria to enable it to evaluate the bidder's competence and ability to deliver the scope of work in the Bid Invitation document.

Such presentations may include proof of concept including the testing of the service provider's expertise and visits to site where the service provider is/was contracted.

Note: NZG reserves the right to award part or the whole scope to any of the successful bidders as it deems fit and necessary.

16. Pricing Schedule for the Duration of the Contract

(Standard Bidding Document 3.1)

NOTE	Only firm prices will be accepted. The price quoted is fully inclusive of all costs and taxes. No changes or extensions or additional ad hoc costs are accepted once the contract has been awarded.
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Detailed information is optional and is provided as annexures to the details provided below.
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Bid price in South African currency, foreign exchange risk is for the account of the Bidder.
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Pricing is subject to the addition of Preference Points as stipulated in the section below - Standard Bidding Document 6.1 Preference claim form
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Vehicle Services estimated over a period of 5 years amount to 12500hrs per vehicle and service costs must be priced as such.
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Services and associated maintenance work are to be conducted in Pretoria and Mokopane for the 2*4 tractor and all other three vehicles respectively.
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Successful bidder will only be paid for the number of services conducted over a period of 5 years and hence it is compulsory for all bidders to provide us with the price per service.

OFFER TO BE VALID FOR

150 days

FROM THE CLOSING DATE OF BID.

BID PRICE IN RSA CURRENCY (ALL APPLICABLE TAXES INCLUDED)

Quantity	(unit of measure)	DESCRIPTION OF SUPPLIES	UNIT PRICE (per unit of measure)	BID/QUOTE PRICE
		CAPITAL COST OF VEHICLES:		
1	No	Four wheel drive Tractor		R
1	No	Two wheel drive Tractor		R
1	No	Tractor drawn Trailer		R
1	No	Loader Attachment		R
1	sum	Delivery of vehicles to Pretoria and Mokopane		R
Subtotal – Capital Costs				R
		SERVICE COST OF VEHICLES:		
			(Per service)	(Over 5 years)
12500 hrs.	per service	Service costs for a 4 wheel drive tractor based on a total of 2500hrs per year and conducted in Mokopane over 5 years	R	R
12500 hrs.	Per service	Service costs (per service) for a 2 wheel drive tractor based on a total of 2500hrs per year and conducted in Pretoria over 5years	R	R
5	Per service	Tractor drawn trailer (The quantity of 5 is based on one service per year over 5years conducted in Mokopane).	R	R
5	Per service	Loader Attachment (The quantity of 5 is based on one service per year over 5years conducted in Mokopane)	R	R
Subtotal-Service Costs				R
TOTAL excl VAT				R
VAT @ 14%				R

TOTAL incl VAT		R
B-BBEE STATUS LEVEL OF CONTRIBUTION (Per SBD 6.1 below)	Level	Preference Points Claimed
Are detailed price schedules attached?		Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the offer comply with the specification(s)?		Yes <input type="checkbox"/> No <input type="checkbox"/>
If the offer does not comply to specification, indicate deviation(s) in a separate attached schedule.		

17. PREFERENCE POINTS CLAIM FORM (STANDARD BIDDING DOCUMENT 6.1)

POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

In terms of Regulation 5 (2) and 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a Bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
0	0	0

B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF THE ABOVE TABLE:

_____ = _____ (maximum of 10 or 20 points)

(Points claimed must be in accordance with the table reflected above and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

SUB-CONTRACTING

Will any portion of the contract be sub-contracted? Yes No

If Yes, indicate:

- (i) What percentage of the contract will be subcontracted? _____ %
- (ii) The name of the sub-contractor? _____
- (iii) The B-BBEE status level of the sub-contractor? _____
- (iv) Whether the sub-contractor is an EME? Yes No

I/we, the undersigned, who is/are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBEE status level of contribution of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I/we acknowledge that:

- i. The information furnished is true and correct;
- ii. The preference points claimed are in accordance with the General Conditions as indicated in Paragraph 1 of this form.
- iii. In the event of a contract being awarded as a result of points claimed as shown above, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv. If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - a) Disqualify the Bidder from the bidding process;
 - b) Recover costs, losses or damages it has incurred or suffered as a result of that Bidder's conduct;
 - c) Cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - d) Restrict the Bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding ten (10) years, after the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution
- v. A Bidder will not be awarded points for B-BBEE status level if it is indicated in the Bid documents that such a Bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a Bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract.
- vi. A Bidder awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the Bidder concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract.

18. The NRF's Conditions of Contract

a) NATIONAL TREASURY GENERAL CONDITIONS OF CONTRACT

General Conditions of Contract, as issued by National Treasury, are part of this contractual agreement and are made available on the NRF Website (www.nrf.ac.za. Click on "Bids" and select "Call for Bids").

The Conditions of Contract stipulated in this Bid invitation form part of the Conditions of Contract applying to this document.

b) BID RESPONSE PREPARATION COSTS

The NRF is **NOT** liable for any costs incurred by a bidder in the process of responding to this Bid, including on-site presentations and the proposal a service provider may make and/or submit.

c) CANCELLATION PRIOR TO AWARDING

The NRF has the right to withdraw and cancel the Bid.

d) LATE BIDS.

Bids submitted after the stipulated closing date (and time) are not considered.

e) COLLUSION, FRAUD AND CORRUPTION

Any effort by Bidder/s to influence Bid evaluation, Bid comparisons or Bid award decisions in any manner may result in the rejection of the Bid concerned.

f) CONFIDENTIALITY

The successful Bidder agrees to sign a general confidentiality agreement with the NRF.

g) VALIDITY PERIOD

The Bid has a validity period of 150 days from date of closure of the Bid.

h) VALIDATION OF SUBMITTED DOCUMENTATION

The NRF has the right to have any documentation submitted by the Bidders inspected by another technical body or organisation.

i) PRESENTATIONS AND PROOF OF CONCEPT

The NRF has the right to call interviews/presentations/pitching sessions as well as proof of concept sessions with short-listed service providers before the final selection is done.

j) INTELLECTUAL PROPERTY PROVIDED IN THE BID INVITATION

All the information contained in this document is intended solely for the purposes of

assisting Bidders to prepare their Bids. Any use of the information contained herein for other purpose than those stated in this document is prohibited.

The ownership and intellectual property rights of all designs, specifications, programming code and all other documentation provided by the NRF to the Bidder, both successful and unsuccessful, remain the property of the NRF

k) **INTELLECTUAL PROPERTY CONTAINED IN THE DELIVERABLES**

The ownership and intellectual property rights of all designs, specifications, programming code and all other documentation required as part of the delivery to the NRF reside with the NRF.

19. SUPPLIER DUE DILIGENCE

19.1. DECLARATION OF INTEREST (STANDARD BIDDING DOCUMENT 4)

Any legal person, including persons employed by the State¹, or persons having a kinship with persons employed by the State, including a blood relationship, may make an offer or offers in terms of this invitation to Bid (includes an advertised competitive Bid, a limited Bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting Bid, or part thereof, be awarded to persons employed by the State, or to persons connected with or related to them, it is required that the Bidder or his/her authorised representative, declare his/her position in relation to the evaluating/adjudicating authority where:

- The Bidder is employed by the State; and/or
- The legal person on whose behalf the Bidding Document is signed, has a relationship with persons/s person who is/are involved in the evaluation and or adjudication of the Bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and/or adjudication of the Bid.

In order to give effect to the above, the following questionnaire must be completed and submitted with this Bid.

Full Name of Bidder or his/her representative:

Identity Number:

Position occupied in the Company (director, trustee, shareholder², member):

Registration number of company, enterprise, close corporation, partnership agreement or trust:

Tax Reference Number:

VAT Registration Number:

The names of all directors/trustees/shareholders/members, their individual identity numbers, tax reference numbers and, if applicable, employee/PERSAL numbers must be indicated in a separate schedule including the following questions:

Schedule attached with the above details for all directors/members/shareholders Yes No

Are you or any person connected with the Bidder presently employed by the state? If so, furnish the following particulars in an attached schedule: Yes No

Name of person/ director/ trustee/ shareholder/member:

Name of state institution at which you or the person connected to the Bidder is employed

Position occupied in the state institution

Any other particulars:

If you are presently employed by the State, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? If Yes, did you attach proof of such authority to the Bid document? If No, furnish reasons for non-submission of such proof as an attached schedule Yes No

(Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the Bid.)

Did you or your spouse or any of the company's directors/trustees /shareholders /members or their spouses conduct business with the State in the previous twelve months? If so, furnish particulars as an attached schedule: Yes No

Do you, or any person connected with the Bidder, have any relationship (family, friend, other) with a person employed by the State and who may be involved with the evaluation and or adjudication of this Bid? If so, furnish particulars as an attached schedule. Yes No

Are you, or any person connected with the Bidder, aware of any relationship (family, friend, other) between any other Bidder and any person employed by the State who may be involved with the evaluation and or adjudication of this Bid? If Yes No

so, furnish particulars as an attached schedule:

Do you or any of the directors/ trustees/ shareholders/ members of the company have any interest in any other related companies whether or not they are bidding for this contract? If so, furnish particulars as an attached schedule:

Yes No

19.2. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES (STANDARD BIDDING DOCUMENT 8)

Item	Question	Yes	No
	Is the Bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? If Yes, furnish particulars as an attached schedule:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	The Database of Restricted Suppliers and Register for Tender Defaulters resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		
	Is the Bidder or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? If Yes, furnish particulars as an attached schedule:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Was the Bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years? If Yes, furnish particulars as an attached schedule:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Was any contract between the Bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract? If Yes, furnish particulars as an attached schedule:	Yes <input type="checkbox"/>	No <input type="checkbox"/>

19.3. CERTIFICATE OF INDEPENDENT BID DETERMINATION (STANDARD BIDDING DOCUMENT 9)

I, the undersigned, in submitting this Bid in response to the invitation for the Bid made by the **NATIONAL RESEARCH FOUNDATION**, do hereby make the following statements that I certify to be true and complete in every respect:

I have read and I understand the contents of this Certificate;

I understand that the Bid will be disqualified if this Certificate is found not to be true and complete in every respect;

I am authorised by the Bidder to sign this Certificate, and to submit the Bid, on behalf of the Bidder;

Each person whose signature appears on the Bid has been authorised by the Bidder to determine the terms of, and to sign, the Bid on behalf of the Bidder;

For the purposes of this Certificate and the accompanying Bid, I understand that the word "competitor" shall include any individual or organisation, other than the Bidder, whether or not affiliated with the Bidder, who:

- a) Has been requested to submit a Bid in response to this Bid invitation;
- b) Could potentially submit a Bid in response to this Bid invitation, based on their qualifications, abilities or experience; and
- c) Provides the same goods and services as the Bidder and/or is in the same line of business as the Bidder

The Bidder has arrived at the accompanying Bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.

In particular, without limiting the generality of paragraphs above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

- a) Prices;
- b) Geographical area where product or service will be rendered (market allocation);
- c) Methods, factors or formulas used to calculate prices;
- d) The intention or decision to submit or not to submit, a Bid;
- e) The submission of a Bid which does not meet the specifications and conditions of the Bid;
or
- f) Bidding with the intention not to win the Bid.

In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this Bid invitation relates.

The terms of this Bid have not been, and will not be, disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official Bid opening or of the awarding of the contract.

I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to Bids and contracts, Bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of Section 59 of

the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

20. CONTRACT FORM - PURCHASE OF GOODS/WORKS/SERVICES (STANDARD BIDDING DOCUMENT 7)

21. PART 1 – WRITTEN OFFER (To Be Filled In By the Bidder)

I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to the **NATIONAL RESEARCH FOUNDATION** in accordance with the requirements and specifications stipulated in this Bid document at the price/s quoted. My offer/s remains binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of Bid.

The following documents shall be deemed to form and be read and construed as part of this agreement even where integrated in this document:

Invitation to Bid (SBD1)	Technical Specification(s);
Bidder’s responses to technical specifications, capability requirements and capacity as attached to this document	
Pricing Schedule(s) (SBD3);	Tax Clearance Certificate
Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011 (SBD6.1);	
Declaration of Interest (SBD4);	Declaration of Bidder’s past SCM practices (SBD8);
Certificate of Independent Bid Determination (SBD9)	General Conditions of Contract

I confirm that I have satisfied myself as to the correctness and validity of my Bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfilment of this contract.

I declare that I have had no participation in any collusive practices with any Bidder or any other person

regarding this or any other Bid.

I certify that the information furnished in these declarations (SBD4, SBD6.1, SBD 6.2 where applicable, SBD8, SBD9) is correct and I accept that the state including the NRF may reject the Bid or act against me should these declarations prove to be false.

I confirm that I am duly authorised to sign this contract.

NAME (PRINT)	
CAPACITY	
SIGNATURE	
NAME OF FIRM	
DATE	

WITNESSES	
1	_____
2	_____
Date	_____

22. PART 2 – ACCEPTANCE OF WRITTEN OFFER

The National Research Foundation acceptance of this written offer is authorised by a duly delegated official of the NRF and is communicated through either a written Letter of Award or, dependent on the complexity, a written purchase order and such proof of authority is available upon request.