Travel Grants

Current scholarship and fellowship holders

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GMSA: Emerging Researchers
New call process

<table>
<thead>
<tr>
<th>Call advertised</th>
<th>Outcomes/feedback</th>
<th>Applicant should be travelling between:</th>
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<tbody>
<tr>
<td>01 February – 28/29 February</td>
<td>End March</td>
<td>April - June</td>
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<tr>
<td>01 May – 31 May</td>
<td>End June</td>
<td>July - September</td>
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<tr>
<td>01 August – 31 August</td>
<td>End September</td>
<td>October – December</td>
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<tr>
<td>01 November – 30 November</td>
<td>End December</td>
<td>January - March</td>
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</table>
Programmes linked to the call

- Freestanding Masters, Doctoral and Postdoctoral
- Innovation Masters, Doctoral and Postdoctoral
- Scarce Skills Masters, Doctoral and Postdoctoral
- TWAS Doctoral and Postdoctoral
- Green Economy Postdoctoral
Important to note:

- Travel only for the tenure of the award
  - GHs with only BF funds are not eligible
- GH must have accepted the award
- For travel early in the year
  - Progress report
  - Proof of registration
- Master’s travel is for local travel only
- Standard travel application utilised
Important to note:

• One application per trip
• No reimbursements allowed
  – Ideally travel should take place after the call period
  – Applications must be submitted prior to the travel taking place
• Accommodation – NRF rates apply. No longer check star rating.
• Travel reports are now part of Progress Reports
Should the grantholder choose to utilise their own funds to pay for their travel before outcomes have been announced, it is a risk taken by the grantholder.

The NRF does not take any responsibility for these funds should the application not be supported or rejected. It remains the responsibility of the applicant to ensure that their application is correct and complete i.e. all required documentation is submitted, at time of submission.
## Travel grant application requirements

<table>
<thead>
<tr>
<th><strong>Type of visit</strong></th>
<th><strong>Definition</strong></th>
<th><strong>Requirements</strong></th>
</tr>
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</table>
| Conference Participation   | The applicant must present or disseminate their research findings at the conference either in the form of a poster or oral presentation. Consideration will be given to those who have been invited to be a panel member, facilitator or to participate in a plenary session. | - 3 quotes for accommodation (if required)  
- 3 quotes for flights/bus/train (if required)  
- Conference application/acceptance/invitation letter  
- Conference registration fees (including information about meals)  
- Signed 2018 Travel Grant Declaration |
| Research Visit | 3 quotes for accommodation (if required) |
|               | 3 quotes for flights/bus/train (if required) |
|               | Invitation letter from host institution |
|               | A planned programme of work demonstrating how the proposed visit fits in with the applicant’s research work plan |
|               | Signed 2018 Travel Grant Declaration |

A research visit is a short stay for some days or even weeks at a host institution (local or international) by the applicant. Research directly related to the applicant’s research project must be conducted during the visit. Additional activities can include presentations, lectures as well as mentoring by co-supervisors or similar.
<table>
<thead>
<tr>
<th>Specialist Research Training and Workshops</th>
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</thead>
<tbody>
<tr>
<td>Specialist research training and workshops are directly linked to the grantholder’s research project and is not available within South Africa.</td>
</tr>
</tbody>
</table>

- 3 quotes for accommodation (if required)
- 3 quotes for flights/bus/train (if required)
- A document/letter with detailed information about the training or workshop
- Supervisor response must include a motivation providing a strong case of how the training/workshop will add value to the applicant’s current research
- Signed 2018 Travel Grant Declaration
**Specialised equipment**

The applicant can access specialised equipment required for their research project that is not available in South Africa.

- 3 quotes for accommodation (if required)
- 3 quotes for flights/bus/train (if required)
- A document/letter with detailed information about the specialised equipment
- Supervisor response must include a motivation providing a strong case of how accessing the specialised equipment will add value to the applicant’s current research
- Signed 2018 Travel Grant Declaration

*Note: A positive supervisor response on the application is required in order to process ALL travel grant applications.*
DA processing

DAs should only submit applications to the NRF for review if:

- Applicant is a current NRF grantholder
- Funding instrument is linked to a travel grant
- All required documentation is attached
- Information about meals is attached
- Calculations are correct (cheapest quotes chosen etc.) Supervisor has responded on the system AND has recommended travel.
  - For the research visit, specialised training/workshops – the supervisor needs to motivate and provide a strong case about how this will add value to the applicant’s research project.
- *DA closing date will be implemented for this round
- *Submission of applications after the DA closing date will not be permitted
- *Applications that are incomplete and have missing documentation will be rejected by the NRF.
Thank you!