



**iThemba LABS**  
 Laboratory for Accelerator Based Sciences

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**REQUEST FOR QUOTATION**

**Supplier Name:** .....

**GOODS**

**SERVICE**

Request For Quotation Number:	iLABS/RFQ 2024/25:90
Date Issued:	07 August 2024
Description:	Supply, Delivery and Installation of new multi-functional colour, black and white Devices (Copier, Printer and Scanner inclusive of a 7-year Maintenance Agreement.
Closing Date:	16 August 2024
Closing Time:	11:00 am
Delivery Address:	iThemba LABS, ATT: SCM Department, Old Faure Road, Faure, 7131
<b>Submit RFQ response to:</b>	<a href="mailto:scm1@tlabs.ac.za">scm1@tlabs.ac.za</a>
Date Goods or Service Required:	2 weeks after Purchase Order communicated date
For More Information (Technical):	Abduraghmaan Phillips;  <a href="mailto:a.phillips@ilabs.nrf.ac.za">a.phillips@ilabs.nrf.ac.za</a>  Tel 021 843 1074
For More Information (Supply Chain Management):	Lee-Ann Benjamin: <a href="mailto:scm1@tlabs.ac.za">scm1@tlabs.ac.za</a>  Tel :021 843 1381

**THE FOLLOWING CONDITIONS WILL APPLY:**

- **Where quotations / proposals are R 2 000.00 or more, preferential Procurement System Applicable: 80/20**
- Price(s) quoted must be valid for at **least sixty (60) days from date of your offer.**
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- **Submit your B - BBEE Certificate as accredited with SANAS or Sworn affidavit if you are claiming for Equity/ B - BBEE points, failing which, the B - BEEE claimed will be forfeited or zero points will be allocated.**
- Provide CSD Summary Report ([www.csd.gov.za](http://www.csd.gov.za) )
- The attached forms to be completed by the Bidder (where applicable):
  - SBD 4 – Declaration of Interest with Government
  - SBD 6.1 – Preference Points Claim (South African Companies Only)
- This request for formal quotation is subject to the Preferential Procurement Policy Framework Act and The Preferential Procurement Regulations, 2022, The General Conditions of Contract (GCC and, if applicable, any other special Conditions of Contract.
- iThemba LABS reserve the right to accept the whole bid/proposal or part of your submitted bid/proposal or any item or part of any item or accept more than one bid/proposal (in the event of a number of items being offered).

**REGISTRATION ON THE CENTRAL SUPPLIER DATABASE (CSD):**

The bidder must be on the National Treasury's Central Supplier Database in order to do business with the NRF and for the NRF to award a bid and sign the subsequent contract. Registration on the CSD ([www.csd.gov.za](http://www.csd.gov.za)) is compulsory and bids from unregistered bidders are not considered.

National Treasury Contact Details: +27 (0) 12 406 9222 or email [csd.support@treasury.gov.za](mailto:csd.support@treasury.gov.za)

## SCHEDULE 1 - SPECIFICATION

### **Introduction to the NRF**

The National Research Foundation (“NRF”) is a juristic person established in terms of the National Research Foundation Act, Act 23 of 1998, and a Schedule 3A Public Entity in terms of the Public Finance Management Act. The NRF is the government’s national agency responsible for promoting and supporting research and human capital development through funding researchers, provision of the National Research Platforms, and science outreach platforms/programs to the broader community. The NRF provides these services in all fields of science and technology, including natural science, engineering, social science, and humanities.

The NRF is a schedule 3A entity under the PFMA (Act 29 of 1999), which is required to plan and report on its activities and organizational performance, and which is to be audited by the AGSA on an annual basis. As part of the AGSA audit requirements, the NRF has to collect / document and store details, data and/or information of all persons and activities that form part of its performance record as proof thereof. In terms of this requirement, all persons making use of NRF facilities, platforms, equipment, tools etc., for research and related purposes are required to provide their personal details/data/information as per the template below or other similarly appropriate format. By completing your information in the template/register/record below and appending your signature thereto, you confirm your consent, in line with the Protection of Personal Information Act 4 of 2013, whereby the NRF and any of its business units may process (collect, receive, record, organize, collate, share, store, update, modify, retrieve, alter, consult, use, disseminate, distribute, merge, link, erase or destroy) the personal information you provide within and amongst its business units/functions for the purpose of fulfilling its statutory mandate, public accountability and other regulatory/legal requirements.

### **Introduction to the Business Unit responsible for this RFQ**

iThemba LABS (Laboratory for Accelerator-Based Sciences) is a multi-disciplinary research laboratory based at two sites in the Western Cape and Gauteng respectively, these provide facilities for:

- Basic and applied nuclear physics research using particle beams
- Research Radiation Biophysics
  
- The supply of accelerator-produced radioactive isotopes for nuclear medicine and research

## **Evaluation Process**

- Evaluation of proposals:

All proposals will be evaluated by Supply Chain Management for administrative compliance, functionality, price and B-BBEE. Based on the results of the evaluation process and upon successful negotiations, iThemba LABS will approve the awarding of the contract to successful bidder.

- Preference points system:

The 80/20 preference point system will be used where 80 points will be dedicated to price and 20 points to B-BBEE status. If all bids received are more than R 1 000 000.00, the proposal will be cancelled and re-issued.

**Supplier Response**

<b>Name of Supplier:</b>	
<b>Address of Supplier:</b>	
<b>Contact Person:</b>	
<b>Contact Tel:</b>	
<b>Email Address:</b>	
<b>CSD Supplier Number:</b>	MAAA.....
<b>Lead Time for delivery</b>	
<b>Currency:</b>	ZAR
<b>Payment terms:</b>	30 days from the date of receiving invoice

<b>Administrative Compliance Returnable Documents</b> <b>(M – Mandatory); (O – Optional)</b>	<b>Submitted</b>	
Bidders Disclosure (SBD 4), signed and completed.	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Preference Points Claimed (SBD 6.1), signed and completed with BBBEE certificate or sworn affidavit (applicable for local bidders).	<b>O</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>(M – Mandatory); (O – Optional)</b>	<b>Submitted</b>	
Pricing completed	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>EVALUATION DOCUMENTS</b> <b>Note: Compulsory to submit all returnable documents (Where Applicable)</b>	<b>Submitted</b>	
A portfolio of printing solution covering similar scope of works (Restricted to a minimum of 3 in the past 5 years) – Supply of Multi-Functional Devices and Servicing of Multi-Functional Devices. The Projects must include the Value and duration of the contract. (Submit Proof)	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
CV's and Qualifications of the competent technician(s) that will provide the installation and maintenance service of the devices. Minimum Five Years' Experience. (Submit Proof)	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
List Trade References for similar work (Printing Solution) in the past 5 years (Minimum of Three). The list must include name and contact information.	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Program/plan indicating how the multi-functional devices will be delivered, installed and maintenance service for the devices.	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Brochure/Technical Specification for each device quoted	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Draft Maintenance Agreement inclusive of SLA	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Fault Reporting Procedures	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Printer Malfunction Procedures	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
Customer Service Plan	<b>M</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

## SPECIFICATIONS:

### 1. **Scope of the required services**

Supply, Delivery and Installation of new multi-functional colour, black and white Devices (Copier, Printer and Scanner) including a 7year Maintenance agreement.

### 2. **Deliverables**

#### **2.1 Multifunctional Copier Machines**

##### **Standards/ Legal/Competencies/ Quality:**

The devices must achieve a 1,200-dpi print resolution with superb ability to reproduce small font sizes and fine lines. These capabilities must improve document legibility and produce beautiful and high-quality print-outs.

General Requirements for Digital Copiers/Printers/Scanners: All digital copiers/printers/scanners shall be newly manufactured with no used or refurbished parts. Each location's business needs will determine in the final equipment configuration of each copier/printer/scanners. The original equipment manufacturer (OEM) shall provide specification sheets listing all accessories, features, functions and technical requirements of each model copier/printer/scanners. Unless otherwise specified all digital copiers/printers/scanners shall meet the following requirements:

- All digital copiers/printers/scanners shall be capable of producing double-sided prints/copies.
- All copiers/printers/scanners rated at a minimum speed of 25 prints per minute (PPM) or faster are required to have the capability of printing different paper size.

##### **Social aspects (sustainability):**

The multifunctional machines proposed by the bidder must use recyclable toners and toner bottles. The devices must be able to turn off the CPU during sleep mode in order to reduce sleep mode power consumption. The devices must be compatible with global environmental standards, including the International Energy Star Program which aims to develop and introduce highly energy-efficient Office Equipment.

##### **Business Case:**

iThemba LABS is seeking responses to this RFQ for the successful bidding company to supply multifunction devices and to maintain, service and support the multifunction devices, over a period of seven (7) years. The service provider will formulate a proposal to iThemba LABS indicating how the requirements of iThemba LABS may be addressed or surpassed by the printing solution proposed by the service provider, as well as the costing for various components of the proposal. The following goods and services are required to be performed for iThemba LABS:

- Supply and install multifunction printers together with a printing management system; and
- Maintain, service and support the multifunction printers supplied. To achieve this, the service provider will work under the direction and instruction of iThemba LABS and SCM Department and will:
  - Supply multifunction printers as per specification;
  - Setup and install the multifunction printers on-site;
  - Be responsible for the maintenance, service and support for the multifunction printing through a maintenance agreements;
  - Supply and install a printing management system iThemba LABS would like to create a smooth multifunctional environment keeping costs to a minimum and have one vendor to supply us with both monochrome and colour multifunctional devices.

Devices quoted for must be able to perform the chosen tasks without any hidden or additional costs; additional costs will be for the supplier's charge as this unit should be sold fully functional.

**Where (business unit):**

iThemba LABS Gauteng, Cnr Jan Smuts and Empire Roads, Braamfontein, 7050, (On WITS campus)

**End-User:**

TAMS Department within iThemba LABS

**Unique:**

There are no restrictions on the type of printer brands to be supplied by the Bidders. However, Bidders should be authorised service providers for the brand they tender for and they must provide proof thereof.

**Scope e.g. maintenance/warranty/repairs/spares:**

Seven (7) years Maintenance pricing to be added, with CPI increase to be taken in to consideration. The cost per copies for both mono and colour must not exceed seven cents per page.

**Relations e.g. Interdependencies:**

Secure Network Integration

**Response Times:**

A maximum of four (4) business hours' repair time is specified for support/service calls.

**Hardware Requirements:**

The bidder is required to provide (Supply, Deliver, Install and Maintain) Multifunctional Devices as follow (For Table):

MFP Capability		Estimated Monthly Copies		Estimated Number of Users	User/Department	Quantity
Printer Speed	Mono/Colour	Mono	Colour	Not less than 10 Users	1 <sup>st</sup> floor TAMS building, Gauteng Office;	1
Not less than 25 pages per minute	A3 Colour	2500	2 500			
Not less than 25 pages per minute	A4 Mono	3000		Not less than 10 Users	1 <sup>st</sup> floor TAMS building, Gauteng Office;	1



The minimum specifications for the Hardware requirements above are listed per device below:

For the A3 Colour MFP (Konica Minolta Bizhub C300i Or Equivalent):

### System Specifications

- **Panel size/resolution** 10.1" / 1024 x 600
- **System memory (standard/max)** 8,192 MB
- **System hard drive** 256 GB (standard)
- **Interface** 10/100/1,000-Base-T Ethernet; USB 2.0; Wi-Fi 802.11 b/g/n (optional)
- **Network protocols** TCP/IP (IPv4/IPv6); SMB; LPD; IPP; SNMP; HTTP(S); AppleTalk; Bonjour
- **Automatic Document Feeder** Up to 100 originals; A6-A3; 35-163 g/m<sup>2</sup>; RADF or Dualscan ADF available
- **Paper input capacity (standard/max)** 1,150 sheets / 6,650 sheets
- **Paper tray input (standard)** 1x 500 sheets; A6-A3; custom sizes; 52-256 g/m<sup>2</sup>  
1x 500 sheets; A5-SRA3; custom sizes; 52-256 g/m<sup>2</sup>
- **Paper tray input (optional)** 1x 500 sheets; A5-A3; 52-256 g/m<sup>2</sup>
- **Manual bypass** 150 sheets; A6-SRA3; Custom sizes; Banner; 60-300 g/m<sup>2</sup>
- **Automatic duplexing** A5-SRA3; 52-256 g/m<sup>2</sup>
- **Finishing modes** Offset; Group; Sort; Staple; Punch; Half-fold; Letter-fold; Booklet
- **Output capacity (standard)** Max. 250 sheets
- **Copy/print volume (monthly)** Rec. 25,000 pages; Max.<sup>1</sup> 150,000 pages
- **Toner lifetime** Black up to 28,000 pages  
CMY up to 28,000 pages
- **Imaging unit lifetime** Black up to 225,000/1,000,000 pages (drum/developer)  
CMY up to 90,000/1,000,000 pages (drum/developer)

### Copier Specifications

- **Imaging technology** Laser
- **Toner technology** Simitri® HD polymerised toner
- **Copy/print speed A4 (mono/colour)** Up to 30/30 ppm
- **Copy/print speed A3 (mono/colour)** Up to 15/15 ppm
- **Autoduplex speed A4 (mono/colour)** Up to 30/30 ppm

- **1st copy out time A4 (mono/colour)** 5.0/6.7 sec.
- **Warm-up time** Approx. 11 sec. in mono; 13 sec. in color<sup>2</sup>
- **Copy resolution** 600 x 600 dpi
- **Gradation** 256 gradations
- **Multicopy** 1-9,999
- **Original format** A6-A3; Custom sizes
- **Magnification** 25-400% in 0.1% steps; Auto-zooming

#### Printer Specifications

- **Print resolution** 1,800 (equivalent) x 600 dpi; 1200 x 1200 dpi
- **Print Speed A4 (mono/colour)** Up to 30/30 ppm
- **Page description language** PCL 6 (XL3.0); PCL 5c; PostScript 3 (CPSI 3016); XPS
- **Operating systems** Windows 7 (32/64); Windows 8/8.1 (32/64); Windows 10/11 (32/64); Windows Server 2008 (32/64); Windows Server 2008 R2; Windows Server 2012; Windows Server 2012 R2; Windows Server 2016; Windows Server 2019; Macintosh OS X 10.10 or later; Unix; Linux; Citrix
- **Printer fonts** 80 PCL Latin; 137 PostScript 3 Emulation Latin
- **Mobile printing** AirPrint (iOS); Mopria (Android); Konica Minolta Mobile Print (iOS/Android/Windows 10 Mobile); Mobile Authentication and Pairing (iOS/Android)

#### Scanner Specifications

- **Scan speed (mono/colour)** Up to 100/100 ipm in simplex  
Up to 200/200 ipm in duplex
- **Scan modes** Scan-to-eMail (Scan-to-Me); Scan-to-SMB (Scan-to-Home); Scan-to-FTP; Scan-to-Box; Scan-to-USB; Scan-to-WebDAV; Scan-to-URL; TWAIN scan
- **File formats** JPEG; TIFF; PDF; Compact PDF; Encrypted PDF; XPS; Compact XPS; PPTX  
Optional: Searchable PDF; PDF/A 1a and 1b; Searchable DOCX/PPTX/XLSX
- **Scan destinations** 2,100 (single + group); LDAP support

## For the A4 Mono MFP (Konica Minolta Bizhub 4050i Or Equivalent):

### Specifications

- **System speed A4** Up to 40/40 ppm (mono/colour)
- **Autoduplex speed A4** Up to 40/40 ppm (mono/colour)
- **1st page out time A4** 4.8/5.4 sec. (mono/colour)
- **Warm-up time** Approx. 13/15 sec. (mono/colour)<sup>1</sup>
- **Imaging technology** Laser
- **Toner technology** Simitri® V polymerised toner
- **Panel size/resolution** 10.1" / 1024 x 600
- **System memory** 5,120 MB (standard/max)
- **System hard drive** 256 GB SSD (standard) / 1 TB SSD (optional)
- **Interface** 10/100/1,000-Base-T Ethernet; USB 2.0; Wi-Fi 802.11 b/g/n/ac (optional)
- **Network protocols** TCP/IP (IPv4 / IPv6); SMB; LPD; IPP; SNMP; HTTP(S); Bonjour
- **Automatic document feeder** Up to 80 originals; A6-A4; 50-128 g/m<sup>2</sup>; Dualscan ADF
- **Printable paper size** A6-A4; customized paper sizes
- **Printable paper weight** 60-210 g/m<sup>2</sup>
- **Paper input capacity** 600 sheets / 1,600 sheets (standard/max)
- **Paper tray input (standard)** 1x 500; A6-A4; custom sizes; 60-210 g/m<sup>2</sup>
- **Manual bypass** 100 sheets; A6-A4; custom sizes; 60-210 g/m<sup>2</sup>
- **Finishing modes (optional)** Group; Sort; Staple (offline)
- **Automatic duplexing** A4; 60-210 g/m<sup>2</sup>
- **Output capacity** Up to 250 sheets
- **Duty cycle (monthly)** Rec. 6,500 pages; Max.<sup>2</sup> 120,000 pages
- **Toner lifetime** Black up to 13,000 pages, CMY up to 9,000 pages
- **Imaging unit lifetime** Black up to 168,000 pages (imaging unit), CMY up to 55,000 pages (imaging unit)

**PRICING SCHEDULE**

**Outright purchase cost**

<b>Machine Type</b>	<b>Quantity</b>	<b>Unit Price (VAT Inclusive)</b>	<b>Total (VAT Inclusive)</b>
	1	R	R
	1	R	R

<b>Machine Type</b>	<b>Quantity</b>	<b>Unit Price (VAT Inclusive)</b>	<b>Total (VAT Inclusive)</b>
30 Pages Per Minute (As Per Table for device 1)	1	R	R
30 Pages Per Minute (As Per Table for device 2)	1	R	R
Installation/Commissioning	2 Unit	R	R
Other Costs: (Please Specify)	1	R	R
Printing Management Software	1 Unit	R	R
<b>TOTAL PRICE (VAT INCLUSIVE)</b>		<b>R</b>	

**VARIABLE MONTHLY COSTS – BASED ON CONSUMPTION**

The total cost of ownership of the printers and printing management system, must be clearly indicated.  
These include but are not limited to:

	Cost per Copy (VAT Inclusive)						
	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7
Cost per copy for colour prints – A4							
Cost per copy for Mono prints – A4							
Cost per copy for colour prints – A3							
Cost per copy for Mono prints – A3							
Annual escalation in cost per copy							

**STANDARD BIDDING DOCUMENT (SBD) 4**

**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

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<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:  
.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:  
.....  
.....

**3 DECLARATION**

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder



## STANDARD BIDDING DOCUMENT (SBD) 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

#### 1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

#### 1.2 To be completed by the organ of state

a) The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

#### 1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc} 80/20 & \text{or} & 90/10 \\ \\ P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) & \text{or} & \\ P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) & & \end{array}$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or}$$
$$Ps = 90 \left( 1 + \frac{Pt - P_{max}}{P_{max}} \right)$$

Where

- Ps = Points scored for price of tender under consideration  
Pt = Price of tender under consideration  
Pmax = Price of highest acceptable tender

## 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender (B-BBEE Status Level of Contributor)	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	10	20		
2	9	18		
3	6	14		
4	5	12		
5	4	8		
6	3	6		
7	2	4		
8	1	2		
Non-compliant contributor	0	0		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

<b>SURNAME AND NAME:</b>	..... <b>SIGNATURE(S) OF TENDERER(S)</b>
<b>DATE:</b>	.....
<b>ADDRESS:</b>	..... ..... ..... .....

**Note: It is advised that documents be returned in PDF**