



**National
Research
Foundation**

INVITATION TO BID

Fraud alert! It is common for scammers to call bidders pretending to be NRF's employees and offering to swing tenders your way for a fee.

Do not fall for it, it is a scam!

The NRF never offer payment or any other consideration in return for the favourable consideration of a bid.

Please report any suspected acts of fraud or corruption to the following toll-free number - 0800 701 701 or SMS 39772.

BID DESCRIPTION

SUPPLY SAN STORAGE AND EXTEND THE EXISTING SERVER WARRANTY, AND PROVIDE SUPPORT FOR FIVE (5) YEARS

Bidder Name:		
Bid Number:	NRF/RIISA ITPR/39/2024-25	
Closing Time:	11:00 am	
Closing Date	22 October 2024	
	NO LATE BIDS WILL BE ACCEPTED	
Electronic Bid Submission	Bids must be submitted in two separate electronic folders, one with the compliance and technical response, and the second with the financial response (SBD3.1).	
Email Address	The financial response must be password protected. Attachments are limited to 20 MB per email. bids@nrf.ac.za	
	Any clarification must be sent to Charl Van Zuydam until 14 th of October 2024. No clarification will be attended to from the 15 th of October until the closing date of the bid	
Bids Naming	Folders must be titled with the bidder's company name, Bid Number, and folder title i.e. Proposal Folder and SBD3.1 Price Folder.	
Enquiries are directed in writing to:		
Section	Supply Chain Management	Digital Services (Technical)
Contact person	Moshidi Mosena	Charl Van Zuydam
Email address	m.mosena@risa.nrf.ac.za	charl@nrf.ac.za

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INTRODUCTION AND METHODOLOGY

SBD 1: PART A - INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE NRF					
BID NUMBER:	NRF/ RIISA ITPR/39/2024-25	CLOSING DATE:	22 October 2024	CLOSING TIME:	11:00 am
DESCRIPTION	SUPPLY SAN STORAGE AND EXTEND THE EXISTING SERVER WARRANTY, AND PROVIDE SUPPORT FOR FIVE (5) YEARS				
BID RESPONSE DOCUMENT DEPOSITED IN THE ELECTRONIC BID BOX SITUATED AT					
bids@nrf.ac.za					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Moshidi Mosena	CONTACT PERSON	Sharl Van Zuydam		
E-MAIL ADDRESS	m.mosena@risa.nrf.ac.za	E-MAIL ADDRESS	sharl@nrf.ac.za		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELL PHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]	

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES NO
- DOES THE ENTITY HAVE A BRANCH IN THE RSA? YES NO
- DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES NO
- DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? YES NO
- IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? YES NO
- IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

SBD1: PART B - TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

2. TAX COMPLIANCE REQUIREMENTS

- 2.1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3. APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4. BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6. WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7. **NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.**

INTRODUCTION TO THE NRF

The National Research Foundation Act as amended, Act 19 of 2018, establishes the National Research Foundation (“NRF”) as the juristic legal entity that will contract with the awarded bidder. Please visit the NRF website (<https://www.nrf.ac.za>) for more information.

INTRODUCTION TO THE DIGITAL SERVICES BUSINESS UNIT

Digital Services is responsible for both the development and compilation of IT strategy for the NRF relating to processes pertaining to areas of IT Governance, Risk Management, and Compliance as well the management of key IT projects critical to its business.

THE NEED FOR THIS PROCUREMENT WITHIN NRF

The NRF has an on-premise tier 3 data centre that hosts various business and grant management systems. Due to the nature of the information hosted by the NRF the information is not suitable for hosting in the cloud and therefore is hosted on premises. The systems however are expected to meet a 99.9% uptime target, thus it is paramount that the organization employ ‘best of breed’ solutions to ensure that the infrastructure is robust and able to meet uptime requirements.

The data center comprises of 6 x 48 U server racks, 4 inline cooling units, a hot containment aisle, fire suppression system, Two redundant UPS systems, two redundant generator systems, 2 fire suppression systems, Environmental monitoring solution, a number of server clusters and a number of storage area networks (SAN).

One of the storage area network (SAN) devices, has reached end of life and is in need of replacement. The Storage Area Network (SAN) device in question is a Lenovo V-5000 storage area network comprising of 5 to you enclosures, one of which is a controller and 4 of which are storage enclosures. The current solution has a total storage capacity of 200 terabytes.

The server cluster connected to this storage area network of 8 physical servers 6 of which have reached the end of their warranty but not end of useful life (parts are available).

Therefore, the objective of this procurement is to replace the end of life storage area network and extend the warranties on the 6 of the 8 physical servers.

THE BID PREPARATION

Validity period from date of closure: 120 days

Original bid documents for contract signing

The original digital document package received from bidders is filed in a secure location. In the case of a discrepancy between the evaluation copies and the master record or a discrepancy between the original package with the NRF and the bidder's copy, the original package in the secure location prevails. A digital copy is taken of the document package for use in the evaluation and decision making process.

Clarification

If the respondent wishes to clarify aspects of this request or the acquisition process, they write to the contact officials listed under the enquiries section above. NRF distributes the response to a clarification request to all respondents that have registered their intention to bid at the briefing session (attendance register) within 2 working days of receipt of the query. NRF does not provide the origin of the request to any party. NRF may publish the query response on its website.

Response preparation costs

The NRF/NRF is not liable for any costs incurred by a bidder in the process of responding to this invitation, including on-site presentations.

Counter proposals

No counter proposals or variations are accepted.

Two folder electronic system

In the interests of transparent procurement, NR utilises the two-folder e submission system to minimise any form of price bias in the technical selection phase. All responses must be submitted in two electronic folders as detailed on the lead page of this document.

Central Supplier Database registration

The NRF is legislatively only allowed to contract with third parties registered on the National Treasury's Central Supplier Database. Bidders include their Master Registration Number (Supplier Number) for evaluation purposes and for conducting pre-award due diligence through the Central Supplier Database including tax compliance, disbarment, and beneficial ownership.

Collusion, fraud and corruption

Any effort by the bidder to influence evaluation, comparisons, or award decisions in any manner will result in the rejection and disqualification of the bidder concerned.

Fronting and Beneficial Ownership

The NRF, in ensuring that bidders conduct themselves in an honest manner will, as part of the bid evaluation processes where applicable, conduct or initiate the necessary enquiries/investigations to determine the accuracy of the representation made in the bid documents submitted. NRF supports individuals and businesses conducting themselves in accordance with the Constitution and in an honest, fair, equitable, transparent, and legally compliant manner.

The NRF's evaluation committee conducts or initiates the enquiries/investigations to determine the accuracy of the third parties' representations. The third parties have the onus of proving that their representations are valid i.e. no false beneficial ownership/fronting exist.

Where the NRF identifies a potential breach may exist, the NRF notifies the third parties of the allegation. The third parties have a period of 7 days from date of notification to provide evidence that such potential breach does not exist.

The NRF, upon confirmation of fronting, will invalidate the contract, apply for the third parties to be restricted from conducting business with the public sector for a period not exceeding 10 years, and exercise any other remedies the NRF may have against the concerned third party.

Disclaimers

The NRF has produced this document in good faith. The NRF, its agents, and its employees and associates do not warrant its accuracy or completeness; make no representation, warranty, assurance, guarantee, or endorsements to any third parties concerning the document. The NRF has no liability towards the responding third parties in connection therewith.

Acknowledgement of reading each page

The bidder warrants by signature in this document that the bidder has read and accepts each page.

General definitions

“Specific Goals” means the specific social-economic goals set for this bid in terms of PPPFA section 2(1e) for which preference points are claimed on the SBD 6.1 Preference Claim form;

“B-BBEE” means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

“Bid” means a written offer in a prescribed or stipulated form in response to an invitation by the National Research Foundation for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals.

“Contract” means the entire bid document inclusive of scope of work, specification, price conditions, price quote table, service delivery conditions, performance conditions with their key performance indicators, and general conditions when attached to the Standard Bidding Document 7.2 (SBD 7.2) which has been signed by the awarded bidder and the National Research Foundation.

“Services” means the services including incidentals to keep the NRF’s servers online at all times..

“*Equipment*” means the operational unit providing the digital service including spares, replacement components, upgrades, consumables, sub-systems, firmware and its upgrading, and software its upgrading that delivers the specified output.

“NRF” means the National Research Foundation and it is used interchangeable with its business units managing the contract being the Digital Services

THE BIDDER SELECTION PROCESS

Stage 1 – Verification of the ability of a bidder to provide the services in accordance with specifications and conditions as set out in the bid documents.

Responsive to submission requirements

Bidders warrant that their proposal document has, as a minimum; the specified documents required as stated in this document, and conform to all the terms, conditions, and specifications as set out in this document. The NRF’s evaluation committee will disqualify non-responsive submissions.

Meeting technical specifications

The NRF’s evaluation committee will disqualify responsive submissions that do not meet the minimum technical specifications set out in this document (see Evaluation Criteria on page 29).

Due Diligence Research

NRF will conduct due diligence on a bidder by contacting the references submitted to verify the bidder’s capability to provide the goods/services required and may include checking of agency agreements.

Where circumstances justifies it, the NRF conducts interviews with bidders for them to present further information or provide further proof to the evaluation committee. In these cases, the National Research Foundation provides the areas of concern to the bidders to address. This includes minor errors that do not affect scope, quality, performance, or pricing.

Stage 2 – Price competition

NRF's evaluation committee assesses qualifying bidders from the technical evaluation stage on their pricing. The NRF's evaluation committee compares each bidder's pricing quote on an equal and fair comparison basis equitable to all bidders, taking into account all aspects of the bid's pricing requirements and applies fair pricing tests to relationship to market pricing.

NRF's evaluation committee ranks the qualifying bids on price scored with lowest priced bid receiving the maximum points (either 80 or 90) and the remainder ranked in relation to the lowest priced bid in accordance with the PPPFA.

NRF's evaluation committee assess preference points claimed for societal goals in terms of PPPFA section 2(1e) set out in the SBD6.1 and, where verified, add these points to the price ranking points.

Stage 3 – Award and Contract Signing

NRF's evaluation committee recommends to the NRF's Bid Adjudication Committee, for subsequent approval by the Delegated Authority the bidder, meeting all contract requirements with the highest combined score for signing the contract subject to the final verification of the bidder's tax status as set out in the SBD 1 through the CSD.

Cancellation of the bid prior to award

The NRF cancels this bid invitation prior to making an award:

- (a) Due to changed circumstances there is no need for the specified procurement in the document, or
- (b) No bids meet the minimum required specification,
- (c) A irregularity occurred in the bid process that breaches PAJA, or
- (d) Where the price is too low/high in comparison to the pre-bid defined market price range with no bidder prepared to negotiate the price into the determined market price range.

CONTRACT PART A – REQUIREMENTS

OBJECTIVE OF CONTRACT

NRF will contract with a bidder for the delivery, installation and configuration of a new Storage Area Network device, configuration of the existing SAN server switch to connect the SAN device to the existing server cluster. The bidder will be responsible for the configuration of storage LUNs within the VMWARE service fabric. The bidder will also be required to supply a 1 year warranty extensions for 6 of the existing servers.

CONTRACT PERIOD

The contract period is five (5) years from date of both parties signing the SBD 7.1.

STATEMENT OF WORK SUMMARY

The contracted bidder must deliver the following:

(a) A 1 year warranty extension for each of the following Lenovo Think system Machines (6)

i. Serial numbers: J300V5ND, J300V5NE, J300V5NF, J300V5NG, J300V5NH, J300V5NK

****Note that these servers will be replaced in the following financial year, hence the warranty extension thereon is for 1 year only.**

(b) A Storage Area Network device with the following high-level specs (detailed in the detailed specification below.)

i. 460 TB of Raw SSD storage, comprising of at least 24 x 19.2 TB Flash drives

ii. 240 TB of Raw Nearline SAS storage, comprising of at least 12 x 20TB 7200rpm 12GB SAS NL (3.5-inch drives preferable)

iii. Support for 5 years directly from the original equipment manufacturer (OEM)

iv. 5 Year Onsite Warranty and support , next business day

v. The racked capacity of the entire solution shall not be larger than 48u.

Detail specifications are detailed below in the document.

EXTENSION TO THE EXISTING SERVER WARRANTIES SERVICE

The bidder shall extend the **standard Lenovo 24x7x4hr response** and service warranties. The warranties shall be provided directly from the Original Equipment Manufacturer (OEM) and shall comprise the following;

(a) Type:

- i. 5-year 24 hour x 7days 4-hour response and service

(b) Quantity:

- i. Warranty extensions for 6 x Rack Mount Servers with all their components (serial numbers above)

(c) The contracted bidder warrants that it delivers a 24 hour 7 days, 4 hour response service.

- i. Guarantee response times,

(d) A “work through” Support services provides as a minimum:

- i. Priority support,
- ii. Direct access to senior consultants when needed,
- iii. Telephone support,
- iv. Email support,
- v. Remote support,
- vi. On-site support.

DETAIL SPECIFICATION FOR STORAGE AREA NETWORK DEVICE (SAN)

The bidder shall supply, rack, stack and configure a Storage Area Network (SAN) Device, as well as configure the existing SAN Switches, configure LUN Mapping to the existing 8 hosts and ensure that all sundries required to connect the solution to the existing hardware and software configurations are supplied. The solution will at a minimum have the following specifications. Where multiple ports / devices / processors are supplied, the specifications given are PER ITEM. IE for a port specified at 25Gb/ps, this will mean EACH and EVERY port should be 25Gb/ps NOT 1 port at 25Gb/ps and the remaining at 1Gb/ps.

The SAN device should have the minimum specifications.

(a) General Specifications:

- i. Processor: Intel Cascade Lake, Gen 3 PCIe, or equivalent
- ii. Minimum Reads 50 GB per second
- iii. Response Times (Reads): Less than 50 microseconds

(b) Storage Capacities:

- i. Maximum Effective Capacity (Single Enclosure): Up to 2.2 PB in a 2U enclosure
- ii. FlashCore Module Capacities: 4.8 TB, 9.6 TB, 19.2 TB, and 38.4 TB
- iii. Storage Class Memory Drive Capacities: 1.6 TB

(c) Network Adapters:

- i. 4-port 32 Gbps Fibre Channel (supports NVMe over FC)
- ii. 2-port 25 Gbps Ethernet (supports iWARP and NVMe over RDMA)
- iii. 2-port 25 Gbps Ethernet (supports RoCE, iSCSI host attachment, and NVMe over RDMA)
- iv. 2-port 100 Gbps Ethernet (supports RoCEv2, iSCSI host attachment, and NVMe over RDMA)

(d) Expansion and Configuration:

- i. Expansion: Up to 1760 drives including both SAS and NVMe drives
- ii. Supported RAID Levels: Distributed RAID 6 and RAID 1 configurations

(e) Features:

- i. AI-Powered Predictive Analytics: Helps optimize storage management and performance
- ii. Safeguarded Copy: Provides immutable copies for enhanced cyber resilience Modules: Offers built-in performance-neutral hardware compression and encryption with up to 3:1 self-compression and self-encryption
- iii. Software and Hardware Reporting: Delivers software-defined storage features including data reduction, dynamic tiering, thin provisioning, snapshots, cloning, replication, and high availability configurations

(f) Hot-swappable drives and components:

- i. Secure boot drives
- ii. Batteries
- iii. PSUs (2 per canister)
- iv. NVMe or FCM drives

(g) Concurrently replaceable:

- i. Fan modules
- ii. Memory DIMMs
- iii. Trusted Platform Module (TPM)
- iv. PCIe adapters
- v. Node canister

(h) FCM4

- i. FlashCore Modules 4 (FCM4) use the PCIe 4.0 interface, latest NAND technology and leading-edge AI and inferencing working together with Storage Virtualize and Storage Insights to seek for ransomware threats in real-time without compromising performance by learning and analysing workload anomalies which include, but are not limited to, changes in compression ratio, encryption level, data entropy, and various data access patterns.
- ii. This function is called Ransomware Threat Detection.

(i) Drive Configuration:

- i. The following drive configuration is to be supplied along with the controllers and any required enclosures. (maximum height 48u)
 1. 460 TB of Raw SSD storage, comprising of at least 24 x 19.2 TB Flash 12 x 20TB 7200rpm 12GB SAS NL 3.5 inch drives (240TB Raw)

2. 240 TB of Raw Nearline SAS storage, comprising of at least 12 x 20TB 7200rpm 12GB SAS NL (3.5-inch drives preferable)

IMPLEMENTATION PLANNING AND PROJECT MANAGEMENT

1. The contracted provider will arrange an initial meeting to determine delivery execution with the assigned NRF project team. Both parties will review the proposed project execution plan submitted with the bid and agree on the finalised timetable stating clearly the commence date and completion date of each stage of the implementation.

Project Planning

1. The appointed provider and the NRF contract manager, at the initial contract meeting, review the draft project plan submitted with reference to the sections for preparation, installation of the new hardware, stress testing, training, initial issues resolution period after installation, final handover, and skills transfer.
2. The supplier will provide a full project plan specifying.
 - Hardware Lead Times
 - Installation
 - Configuration
3. The NRF contract manager provides the dates and timing for the exchange of hardware

Dedicated Support Manager

1. The name and contact details of the support manager managing the contract once the hardware is installed

PERFORMANCE VERIFICATION

1. In terms of GCC Clause 16 read with the SCC Clause 16.2A, the NRF appointed contract manager verifies that the performance of this contract in terms of services, delivery service, goods, labour and any other element specified in this contract is at the contracted performance level and/or the goods meet the contracted specifications with the represented of the contracted provider.
2. Both parties verify this through signing the verification documentation. Both parties, at this time, agree on quantity, unit cost, and total value on the same signed document.

1-YEAR 24 HOUR X 7DAYS 4-HOUR RESPONSE AND SERVICE

1. The bidder warrants that it delivers a 24 hour 7 days, 4 hour response service for the following:
 - 1.1. 6 x Rack Mount Servers with all their components
2. Support services provide
 - 2.1. Guarantee response times,
 - 2.2. A "work through" philosophy on critical calls,
 - 2.3. Priority support, direct access to senior consultants when needed,
 - 2.4. Telephone support, email support, remote support,
 - 2.5. On-site support.

3. The NRF specifies the following response services as set out below and, for each, specifies in the section "Management of Performance Levels: the performance levels with their penalties:
 - 3.1. Firmware support: - 4 hours; Resolved within 24 working hours
 - 3.2. Firmware upgrades: - Within 48 hours of receipt of upgrade notification
4. Swop Out Same Model
 - 4.1. Initial call response time – 4 hours;
 - 4.2. Delivery within 24 hours of the agreed delivery date stated in the issued purchase order
5. Repairs service (taking into account the logistics route in the purchase order instruction)"
 - 5.1. Initial call response time – 4 hours;
 - 5.2. Delivery within 24 hours of the agreed delivery date stated in the issued purchase order

SOFTWARE MAINTENANCE SERVICE

1. The contracted provider, during any paid software maintenance service term, provides software maintenance service for the licensed program(s) which consist of
2. Delivering subsequent releases of the program, if any;
 - 2.1. Exerting reasonable efforts to both (a) provide, within a reasonable time, workarounds for any material programming errors in the current release of the program that are directly attributable to the contract provider, and (b) correct such errors in the next available release provided the NRF
 - 2.2. Provides sufficient information to identify the errors.
3. The NRF, during the same paid software maintenance service term, is entitled to receive technical support for the current release.
4. Technical support means assistance by telephone, fax, electronic mail, and any digital communication methods with the installation and/or use of the then-current release of the licensed program, including all available bug fixes and patches, and their interaction with the supported hardware and operating systems ("Platforms").

CONTRACTED PARTY DUE DILIGENCE

1. The NRF has the right to conduct supply chain due diligence including site visits and inspections at any time during the contract period.

OCCUPATIONAL HEALTH AND SAFETY WHEN WORKING ON NRF SITES:

1. All personnel performing work on NRF site/s as part of this contract are responsible to obtain safety induction.
2. Over and above the obligations provided by the Occupational Health and Safety Act (OHS Act No 85 of 1993 and its Regulations, known as 'the Act'), the contracted party meets with all relevant health and safety instructions as given to them by site safety personnel, where relevant.
3. Personal protection equipment including closed safety shoes, hard hats, height safety equipment, and high visibility vests are worn at all times while on the work site.
4. All personnel are to obey the relevant instructions, including signage, related to restricted access and speed limits on all sites.
5. The contracted party, once signing the contract (SBD 7), is responsible for itself, its employees, and those people affected by its operations in terms of the Act the regulations promulgated in terms thereof.

6. The contracted party performs all work and uses equipment on site complying with the provisions of the Act.
7. To this end, the contracted party shall make available to the NRF on the valid Letter of Good Standing in terms of the COID Act and ensures its validity does not expire while executing this bid, where applicable.
8. The contracted party furnishes its registration number with the office of the Compensation Commissioner. The contracted party enters into a Section 37.2 agreement in terms of Occupational Health and Safety Act (OHS Act No 85 of 1993 and its Regulations) that the NRF drafts.
9. The contracted party maintains a health and safety plan complying with the requirements of The Act at the work site during the period that contracted work takes place on the site.
10. The NRF manages the contracted party in his capacity for the execution of this contract to meet the provisions of the said Act and the regulations promulgated in terms thereof.
11. The contracted party accepts liability for any contraventions to the Act. Each member of the contracted party's team (including sub-contracted personnel), submit a signed indemnity form prior to entering the work site and kept in the contracted party's health and safety file.

BIDDER ELIGIBILITY REQUIREMENTS

The bidder must meet the following minimum requirements to execute the contract. The bidder must provide full portfolio of evidence to each requirement to allow NRF's evaluation committee to assess the bidder's eligibility.

1. Ability to execute the contract as a service and maintenance partner to NRF:
 - 1.1. Bidders must provide a detail profile of who they are and what they provide.
 - 1.2. Statement of assurance the bidder's proposal delivers the entire scope of requirements.
 - 1.3. Statement of assurance that ALL hardware supplied for the SAN solution will be covered by a minimum of 5 years Warranty as set out in this document.
 - 1.4. Data sheets of the Storage Area Network that clearly indicate the proposed options or configurations. If features are listed in the supplied datasheets which are not included in the pricing schedule the bidder must CLEARLY indicate which features are not included in the proposal and excluded from the pricing.
 - 1.5. Project plan for the execution
 - 1.6. Written statement that the manufacturer has a minimum of 5 years' experience in the IT Hardware market
 - 1.7. Statement that the bidder guarantees that spare parts and their upgrades/replacements, where this may occur, will be available for all hardware for the duration of the contract. (excluding servers)
 - 1.8. Proof that the bidder has a minimum of 5 years of experience in the IT Hardware market, specifically with SAN and Servers.
 - 1.9. Hardware Certifications relevant to the SAN hardware proposed of at least 1 x senior support contractor, supported by a CV
 - 1.10. CV and Technical certification of the Technical or Pre-Sales representative who attended the mandatory briefing. (If it's the same as one of the CV's above kindly indicate which.)
 - 1.11. Briefing receipt
 - 1.12. Bidders provide three (3) written references with contact details for those customers for whom the bidder has completed work within the last sixty months (preferably last thirty-six months) that meets the minimum threshold of "Meets requirements"
 - 1.13. Bidders provide a list of similar service projects undertaken in the business profile.
1. Beneficial Ownership

1.1. The bidder provides its legal detail on the SBD1 form in this document with the attached CSD report. (Page 3 to 4), both signed.

1.2. The bidder has provided details for any claim for preference points. See page 36.

2. Ethical Requirements

2.1. The bidder must confirm that there are no interests with the NRF, has clean business practices, and has determined its bid independently from others as reflected on its submitted SBD 4 (Pages 3434 to 36).

3. Price Submission Administration

3.1. The submitted SBD3.2 (pages 31 to 34) is in a separate electronic folder; password protected.

3.2. The submitted SBD3.2 has detail schedules to allow the Evaluation Committee to assess the completeness of the line item pricing

4. Transformation progress

4.1. The NRF allocates preference points based on the data in the bidder's Preference Points Claimed (SBD 6.1) signed and completed.

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In this document words in the singular also mean in the plural and vice versa, words in the masculine mean in the feminine and neuter, words "department" means organs of state inclusive of public entities and vice versa, and the words "will/should" mean "must".

The National Research Foundation cannot amend the National Treasury's General Conditions of Contract (GCC). The National Research Foundation compiles separate Special Conditions of Contract (SCC) relevant to this bid where applicable supplementing the General Conditions of Contract. Where there is conflict, the provisions of the Special Conditions of Contract shall prevail.

GCC 1 Definitions - The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown, or produced, or from which the services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.

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- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.
- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" mean the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price, which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components, and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site", where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

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- 1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.
- GCC2 Application
- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services, or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
- GCC 3 General
- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions (National Treasury's eTender website), invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za.
- GCC 4 Standards
- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- GCC 5 Use of contract documents and information
- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure made to any such employed person is in confidence and shall extend only as far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- SCC5A Copyright and Intellectual Property
- SCC5A.1 Intellectual property refers to creation of the mind, such as inventions; literary and artistic works; designs; and symbols, names, images used in commerce; and includes copyright (a legal term describing the rights that creators have over their literary and artistic works including books, music, paintings, sculpture

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and films, to computer programs, databases, advertisements, maps and technical drawings); trademark (a legal term describing a sign capable of distinguishing the goods or services of one enterprise from those of other enterprises); and patent (a legal term describing an exclusive right granted for an invention providing the patent owner with the right to decide how - or whether - the invention can be used by others).

- SCC5A.2 Background intellectual property is defined as the intellectual property pertaining to this contract and created and owned by any of the contracted parties to this contract prior to the effective date of this contract.
- SCC5A.3 Contract intellectual property is defined as intellectual property created by the parties to this contract for and in the execution of the contract.
- SCC5A.4 All background intellectual property (existing prior to this contract) vests in and remains the sole property of the contracted parties to this contract. Both parties disclose openly such intellectual property ownership to the parties in writing at the commencement of this contract.
- SCC5A5 The supplier grants the purchaser a fully paid up, irrevocable, and non-exclusive licence to use its background intellectual property for the exploitation of this contract to enable the NRF to obtain the full benefit of the contracted deliverables for this contract.
- SCC5.6 The parties agree that all right, title, and interest in contract intellectual property created during the execution of this contract vests with the purchaser unless where agreed in writing to a different allocation of the ownership of the contract intellectual property with such allocation being an appendix to this contract.
- SCC5A.7 Both parties to this contract shall keep the intellectual property created during the performance of this contract confidential and shall fulfil its confidentiality obligations as set out in this document.
- SCC5A.8 The supplier agrees to assist the purchaser in obtaining statutory protection for the contract intellectual property at the expense of the purchaser wherever the purchaser may choose to obtain such statutory protection.
- SCC5A.9 The supplier shall procure where necessary the signatures of its personnel for the assignment of its respective contract intellectual property to the purchaser or as the purchaser may direct, and to support the purchaser or its nominee, in the prosecution and enforcement thereof in any country in the world.
- SCC5A.10 The supplier irrevocably appoints the purchaser to be its true and lawful agent in its own name, to do such acts, deeds, and things and to execute deeds, documents, and forms that the purchaser, in its discretion, requires in order to give effect to the terms of this clause.
- SCC5B Confidentiality
- SCC5B.1 Each party shall be careful and diligent as not to cause any unauthorised disclosure or use of the confidential information, in particular, during the currency of the Contract and after termination of the Contract. Without the prior written consent of the other party, each party will keep confidential and will not
- Disclose the confidential information, directly or indirectly, to any person or entity;
 - Use, exploit or in any other manner whatsoever apply the confidential information for any other purpose whatsoever, other than for the execution of the contract and the delivery of the deliverables or
 - Copy, reproduce, or otherwise publish confidential information except as strictly required for the execution of the contract.

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- SCC5B.2 The parties shall ensure that any employees, agents, directors, contractors, service providers, and associates which may gain access to the confidential information abide by the undertakings in this clause both during the term of their associations with the parties and after termination of their respective associations with the parties, not to
- Disclose the confidential information to any third party, or
 - Use the confidential information otherwise than as may be strictly necessary for the execution of the contract,
 - The parties shall take all such steps as may be reasonably necessary to prevent the confidential information from falling into the hands of any unauthorised third party.
- SCC5B.3 The undertakings set out in this clause shall not apply to confidential information, which the parties are able to prove:
- Was independently developed or in the possession of the recipient of the confidential information prior to its involvement with the other party;
 - Is now or hereafter comes into the public domain other than by breach of this contract by any of the parties;
 - Was lawfully received by the recipient from a third party acting in good faith having a right of further disclosure and who do not derive the same directly or indirectly from the other party, or
 - Is required by law to be disclosed by the recipient, but only to the extent of such order and the recipient shall inform the other party of such requirement prior to any disclosure.
- SCC5B.4 Each party shall within one (1) month of receipt of a written request from the other party to do so, return to that party all material embodiments, whether in documentary or electronic form, of the confidential information including but not limited to:
- All written disclosures;
 - All written transcripts of confidential information disclosed verbally; and
 - All material embodiments of the contract intellectual property.
- SCC5B.5 The parties acknowledge that the confidential information was made available solely for the execution of the contract and for no other purpose whatsoever and that the confidential information would not have been made available, but for the obligations of confidentiality agreed to herein.
- SCC5B.6 Except as expressly herein provided, this contract shall not be construed as granting or confirming, either expressly or impliedly any rights, licences or relationships by furnishing of confidential information by either party pursuant to this contract.
- SCC5B.7 Each party acknowledges that the unauthorised disclosure of confidential information may cause harm to the other party. Each party agrees that, in the event of a breach or threatened breach of confidentiality, the other party is entitled to seek injunctive relief or specific performance, in order to obtain immediate remedies. Any such remedy shall be in addition to and not in lieu of any other remedies available at law, including monetary damages.
- SCC5C The supplier hereby gives the purchaser permission, in terms of the Protection of Personal Information Act 4 of 2013, to process, collect, receive, record, organise, collate, store, update, modify, retrieve, alter, consult, use, disseminate, distribute, merge, link, erase or destroy personal information received. By submitting a bid, the supplier gives its voluntary explicit consent to the terms of this special condition.

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GCC6	Patent rights
6.1	The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
GCC7	Performance security
7.1	Within thirty days (30) of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC7.1.
7.2	The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
7.3	The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms: 7.3.1 bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser.
7.4	The performance security will be discharged by the purchaser and returned to the supplier within thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.
SCC7.1	An acceptable financial performance bond is required where an upfront deposit is paid by the purchaser over an amount of R 1 million (or such lesser amount as specified here) to the same value as any such upfront deposit.
GCC8	Inspections, tests and analyses
8.1	All pre-bidding testing will be for the account of the bidder.
8.2	If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the purchaser or an organization acting on behalf of the purchaser.
8.3	If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period, it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
8.4	If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
8.5	Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the supplier shall defray the cost in connection with these inspections, tests, or analyses.
8.6	Supplies and services referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
8.7	Any contract supplies may on or after delivery be inspected, tested or analysed and may be rejected if

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found not to comply with the requirements of the contract. Such rejected supplies are held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies, which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract because of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

GCC9 Packing

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt, and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC9.1, and in any subsequent instructions ordered by the purchaser.

SCC9.1 No special condition applicable, unless specified elsewhere in this document.

GCC10 Delivery and Documentation

10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC10.1.

10.2 Documents submitted by the supplier specified in SCC10.1.

SCC10.1 No special condition applicable, unless specified elsewhere in this document.

GCC11 Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC11.1.

SCC11.1 The supplier carries insurance of 3% of the contract value or R 2 million for public liability, product liability, and professional indemnity, whichever is greater.

GCC12 Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC12.1.

SCC12.1 No special condition applicable, unless specified elsewhere in this document.

GCC13 Incidental services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC13.1:

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- 13.1.1 Performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- 13.1.2 Furnishing of tools required for assembly and/or maintenance of the supplied goods;
- 13.1.3 Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- 13.1.4 Performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- 13.1.5 Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

SCC13.1 Incidental services are only valid if confirmed through the issue of a written purchase order that specifies, where applicable, quality, quantity, description, unit price, and delivery date.

GCC14 Spare parts

14.1 As specified in SCC14.1, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

14.1.1 Such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and

14.1.2 In the event of termination of production of the spare parts:

14.1.2.1 Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and

14.1.2.1 Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

SCC14.1 In the event of requiring spare parts, the term "may" in GCC14 is replaced by the term "shall", the supplier provides at commencement of the contract a list of spares, whether in stock or ordered in from the OEM, their lead times for delivery to NRF and their unit prices and at each time, the list is amended, updated, or re-priced. The supplier undertakes to hold and/or make available an adequate supply of spares parts within reasonable periods upon receipt of purchase order issued by the purchaser in terms of the pricing mechanism in GCC17.

GCC15 Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country,

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whichever period concludes earlier, unless specified otherwise in SCC15.1.

- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights, which the purchaser may have against the supplier under the contract.
- SCC15.1 Warranty of the goods is for shipment to final destination and for pre-deployment checks on the goods. Once deployed, the goods will no longer be under warranty.
- GCC16 Payment
- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC16.1.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC16.1.
- SCC16.1 Payment is made 30 days after receipt of invoice or claim by the purchaser from the supplier which period is automatically extended by any delay occasioned by the supplier such as failure to supply a copy of the delivery note, if applicable; and/or failure to provide proof of fulfilment of other obligations stipulated in the contract.
- GCC17 Prices
- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC17.1 or in the purchaser's request for bid validity extension, as the case may be.
- SCC17.1 No additional special conditions other than stated in the price section in this document.
- GCC18 Contract amendment
- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.
- GCC19 Assignment
- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.
- GCC20 Subcontract
- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from

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any liability or obligation under the contract.

GCC21

Delays in supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration, and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- 21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.
- 21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

GCC22

Penalties

- 22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

GCC23

Termination for default

- 23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:
- 23.1.1 If the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- 23.1.2 If the supplier fails to perform any other obligation(s) under the contract; or
- 23.1.3 If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

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- 23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.
- 23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.
- 23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.
- 23.5 Any restriction imposed on any person by the Accounting Authority will, at the discretion of the Accounting Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Authority actively associated.
- 23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:
- 23.6.1 the name and address of the supplier and / or person restricted by the purchaser;
 - 23.6.2 the date of commencement of the restriction
 - 23.6.3 the period of restriction; and
 - 23.6.4 the reasons for the restriction.
- These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.
- 23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than ten (10) years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to Section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.
- GCC24 Anti-dumping and countervailing duties and rights
- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered

GENERAL AND SPECIAL CONDITIONS OF CONTRACT

or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

GCC25 Force Majeure

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

GCC26 Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

GCC27 Settlement of disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

27.5.1 the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

27.5.2 the purchaser shall pay the supplier any monies due the supplier.

SCC27.5 The appointment of a mediator and the procedure shall be agreed between the parties. Regardless of the outcome of a mediation the parties shall bear their own costs concerning the mediation and equally share the costs of the mediator and related expenses.

GCC28 Limitation of liability

28.1 Except in cases of criminal negligence or wilful misconduct, and in the case of infringement pursuant to Clause 6;

28.1.1 the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any

GENERAL AND SPECIAL CONDITIONS OF CONTRACT

indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

28.1.2 the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

GCC29 Governing language

29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

GCC30 Applicable law

30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.

GCC31 Notices

31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.

31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

GCC32 Taxes and duties

32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.

32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.

32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid, the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.

GCC33 National Industrial Participation Programme

33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.

GCC34 Prohibition of restrictive practices

34.1 In terms of Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is/are or a contractor(s) was/were involved in collusive bidding (or bid rigging).

34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has/have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as

GENERAL AND SPECIAL CONDITIONS OF CONTRACT

contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has/have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and/or terminate the contract in whole or part, and/or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and/or claim damages from the bidder(s) or contractor(s) concerned.

EVALUATION CRITERIA FOR BIDDER SELECTION

Eligibility Section Reference	Reference to bidder's document	Weight	Decision Criteria	Decision Scheme
Page 14 Signed SBD 1 with CSD report Page 3 to 5		Mandatory Equal	Has the bidder signed the SBD 1?	YES/NO
			Did the due diligence verify the ownership and tax details are correct?	YES/NO
Page 14 Signed SBD 4 Page 34		Mandatory Equal	Bidder's disclosure affidavit signed by directors/owners?	YES/NO
			Bidder has not disclosed any unethical practises or disbarment? Due diligence conducted supports this	YES/NO
Page 14 Signed SBD 6.1 with supporting documentation Page 36		Optional	Where bidder claiming preference points, is the calculation correct and supported by appropriate evidence	YES/NO
Page 14 Signed SBD 3.1Page 31 - 34		Mandatory Equal	Did the bidder submit its pricing schedule in a separate envelope?	YES/NO
			The bidder has provided detail pricing support data to enable price computation	YES/NO
Page 14		Mandatory Equal	Verify the response includes 6 x 1 year warranties. One per server as detailed.	YES/NO
Page 14		Mandatory Equal	Verify the server warranties quoted by the bidder meet the Type, Quantity and work Through type as stipulated.	YES/NO

Page 16		Mandatory Equal	Verify the response meets 100% of the specifications as laid out under General Specifications, Storage Capacities, Network Adapters, Expansion and Configuration and Features.	YES/NO
Page 18		Mandatory Equal	Verify the draft high level project plan demonstrated the breakdown of the professional services required to meet the installation time frame set out in the specification	YES/NO
Page 16		Mandatory Equal	<u>Verify the datasheets of the Servers, SAN provided indicate clearly which features are included</u> and which features are not included in the pricing schedule.	YES/NO
Page 20		Mandatory Equal	Verify the Hardware Certifications relevant to the SAN hardware proposed of at least 1 x senior support contractor, supported by a CV	YES/NO
Page 14 Attendance register		Mandatory Equal	Verify the CV and Technical certification of the Technical or Pre-Sales representative who attended the mandatory briefing. (If it is the same as one of the CV's above kindly indicate which.)	YES/NO
Page 14		Mandatory Equal	Verify the proof that the vendor has 5 years' experience installing SAN devices.	YES/NO

BIDDER IS ABLE TO DELIVER THE SPECIFICATION?	YES - PASS TO PRICING	NO - DISQUALIFIED
--	-----------------------	-------------------

CONTRACT PART B – SBD 3.1 PRICING

SBD 3.1: PRICING DETAIL

Pricing Special Conditions

1	<p><u>Pricing Schedule:</u> In terms of <u>General Conditions of contract clause 17.1</u>, the price schedule remains unchanged for the duration of the contract with the NRF accepting no changes, extensions, or additional ad hoc costs to the pricing conditions of the contract with the exception of any price adjustments authorised in the Special Conditions of Contract for pricing set out below:</p>
2	<p><u>Firm Quantities over the Contract Period:</u> The NRF requires firm set quantities during the current period with the time of delivery being determined during the contract period.</p>
3	<p><u>Estimated quantities over the Contract Period:</u> The NRF may require further quantities during the current period with the actual quantity and time of delivery being determined when such quantities are needed. For bidding purposes and to establish the contract ceiling price, the NRF provides estimated quantities of what its requirements and estimated timing during the contract period for bidders to establish their pricing. The NRF does not provide guarantees or commitments that it will order this entire amount during the contract's life. The NRF, through the signed contract, guarantees its procurement of the specified goods and/or services is from the contracted party only.</p>
4	<p><u>Placement of written purchase orders for actual quantities ordered:</u> The NRF manages the execution of this contract through the issue of written purchase orders – stipulating quantity, description, delivery date, and the unit price as set out in this contract - for the contracted supplies. The NRF, when issuing the written purchase order, guarantees that the funding is available.</p>
5	<p><u>Contract Ceiling Price:</u> With these estimates in the bid contract, the contract ceiling price includes both the firm quantities and the potential future quantities within the contract ceiling price. The NRF manages the contract within the contract ceiling price by paying only for the verified deliveries/performances in terms of the clauses of this contract. The cumulative value of each of these invoices at the expiry of the contract is the actual total contract price.</p>
6	<p><u>Price Adjustments:</u> In terms of <u>General Conditions of Contract clause 17.1</u>, the price adjustments with the rules for application are set out below as special conditions of <u>Contract Clause 17.1</u>.</p> <p><u>Price adjustments and their corresponding rules are for the management of price risks on the basis of the NRF and the contracted bidder sharing the risk equally.</u></p>
7	<p><u>Price quoted</u> is South African Rands in terms of General Conditions of contract clause 16.4</p>
8	<p><u>Price Quotation Basis:</u> Price quoted is fully inclusive of all costs including delivery to the specified NRF price delivery point and includes value- added tax, income tax, unemployment insurance fund contributions, and skills development levies in terms of General Conditions of contract clauses 12, 32.1 and 32.2.</p> <p><u>Price Delivery Point:</u> In cases where different delivery points influence the pricing, the bidder submits a separate pricing schedule for each delivery point.</p>
9	<p><u>Detail Pricing Support:</u> Detailed information e.g. costed bill of quantities is optional where not stated in the price schedule below and is provided as an annexure to the details included in this SBD 3</p>
10	<p><u>Application of Preference Points:</u> Pricing is subject to the addition of Preference Points as stipulated below - Standard Bidding Document 6.1 Preference claim form.</p>

SBD 3.1: PRICING DETAIL

PRICING SCHEDULE

	QTY	DESCRIPTION/ (Reference to specific specification)	UNIT OF MEASURE	UNIT PRICE INCLUDING VAT	TOTAL PRICE INCLUSIVE OF VAT
Year 1					
1	6	Server Warranty extensions 12 months each	Per Server		
2	1	2 Tier San – Specifications as per above.	As required by the solution		
3	1	Installation of solution Rack and Stack	Once off		
4	1	Professional Services for configuration of IP addresses, LUNS etc	Once Off		
Year 2					
4		Renewal of any software licenses– Detail schedule of each license required with the solution with price to be attached to this pricing document	Per license as required by the solution		
Year 3					
5		Renewal of any software licenses– Detail schedule of each license required with the solution with price to be attached to this pricing document	Per license as required by the solution		
Year 4					
6		Renewal of any software licenses– Detail schedule of each license required with the solution with price to be attached to this pricing document	Per license as required by the solution		

SBD 3.1: PRICING DETAIL

Year 5

7		Renewal of any software licenses– Detail schedule of each license required with the solution with price to be attached to this pricing document	Per license as required by the solution		
TOTAL CONTRACT VALUE OF ABOVE (CEILING PRICE) INCLUSIVE OF 15% VAT				R	

CONTRACT PART C – RETURNS

BIDDER'S DISCLOSURE (SBD 4)

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. BIDDER'S DECLARATION

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

YES/NO

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract?

YES/NO

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature	Date
.....
Position	Name of bidder

SBD 6.1 - PREFERENCE POINTS CLAIMED

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) The 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will

SBD 6.1 - PREFERENCE POINTS CLAIMED

be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

SBD 6.1 - PREFERENCE POINTS CLAIMED

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 - \frac{P_t - P}{P} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 points is allocated for price on the following basis:

80/20

$$P_s = 80 \left(1 + \frac{P_t - P}{P} \right)$$

Where

P_s = Points scored for price of tender under consideration

P_t = Price of tender under consideration

P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

SBD 6.1 - PREFERENCE POINTS CLAIMED

1.1

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

The NRF supports the specific goals set out in the B-BBEE Codes of Good Practice for the various sectors. The NRF sets as the bid's specific goals those that the bidder has in its Code of Good Practice scorecard and accepts the verified measurement of the accredited verifier that the scores achieved for each specific goal is correctly stated in the last verified scorecard.

The NRF, not to penalize bidders on their specific goal achieved scores, utilizes the total score of the scorecard as the measurement of achieving the portfolio of specific goals. To aid in administration, the NRF groups the total score in the B-BBEE status level bands and uses these for the allocation of preference points.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system) and explain the relationship between the B-BBEE level and specific goals

The specific goals allocated points in terms of this tender B-BBEE Level Indicator	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
1	20	
2	18	
3	14	
4	12	
5	8	
6	6	
7	4	
8	2	
Non-compliant	0	

SBD 6.1 - PREFERENCE POINTS CLAIMED

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[Tick applicable box]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (j) disqualify the person from the tendering process;
 - (k) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (l) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (m) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (n) forward the matter for criminal prosecution, if deemed necessary.

SBD 6.1 - PREFERENCE POINTS CLAIMED

SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....

REFERENCE LETTER FORMAT

Referee Letterhead

Referee Legal Name:

REFERENCE ON COMPANY:

Bid Number: NRF/ RIISA ITPR/39/2024-25

Bid Description APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY SAN STORAGE AND EXTEND THE EXISTING SERVER WARRENTY, AND PROVIDE SUPPORT FOR FIVE (5) YEARS.

Describe the service/work the above bidder provide to you below

Service	Below Set Requirements	Meet Set Requirements	Exceed your expectations
Professionalism			
Response times to call outs			
Response times to calls logged for hardware repairs			
Satisfaction with work done			
Response times for swap out of components			
Technology up to date			
Project management			
Project delivered on time			
Project delays or unforeseen circumstances addressed promptly with resources to meet agreed project completion deadline			

Overall Impression

Other comments

Would you use the provider again?

YES

NO

Completed by:

Signature:

Company Name:

Contact Telephone Number:

Date:

BID SUBMISSION CERTIFICATE FORM - (SBD 1)

I hereby undertake to supply all or any of the goods, works, and services described in this procurement invitation to the NRF in accordance with the requirements and specifications stipulated in this Bid Invitation document at the price/s quoted.

My offer remains binding upon me and open for acceptance by the NRF during the validity period indicated and calculated from the closing time of Bid Invitation.

The following documents are deemed to form and be read and construed as part of this offer / bid even where integrated in this document:

Invitation to Bid (SBD 1)	Specification(s) set out in this Bid Invitation inclusive of any annexures thereto
Bidder's responses to this invitation as attached to this document	Pricing Schedule(s) (SBD3) including detailed schedules attached
Bidder's Disclosure (SBD4)	Detailed CSD Report
Preference (SBD 6.1) Preference Claim if claiming any preference points	
General Conditions of Contract and special/additional conditions of contract as set out in this document	

I confirm that I have satisfied myself as to the correctness and validity of my offer / bid in response to this Bid Invitation; that the price(s) and rate(s) quoted cover all the goods, works and services specified in the Bid Invitation and cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.

I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me in terms of this Bid Invitation as the principal liable for the due fulfilment of the subsequent contract if awarded to me.

I declare that I have had no participation in any collusive practices with any Bidder or any other person regarding this or any other Bid.

I certify that the information furnished in these declarations (SBD 3, SBD 4, SBD 6.1, is correct and I accept that the NRF may reject the Bid or act against me should these declarations prove to be false.

I declare that during the bidding period did not have access to any NRF proprietary information or any other matter that may have unfairly placed our bid in a preferential position in relation to any of the other bidder(s).

BID SUBMISSION CERTIFICATE FORM - (SBD 1)

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

I confirm that I am duly authorized to sign this offer/ bid response.

NAME (PRINT)	
CAPACITY	
SIGNATURE	
WITNESS 1	
NAME	
SIGNATURE	
WITNESS 2	
NAME	
SIGNATURE	
DATE	

ANNEXURE A - ELECTRONIC BID SUBMISSION – GUIDELINE FOR BIDDERS

This document serves the purpose of providing the bidder with prescripts and guidelines on how to submit their bids to the NRF via e-mail.

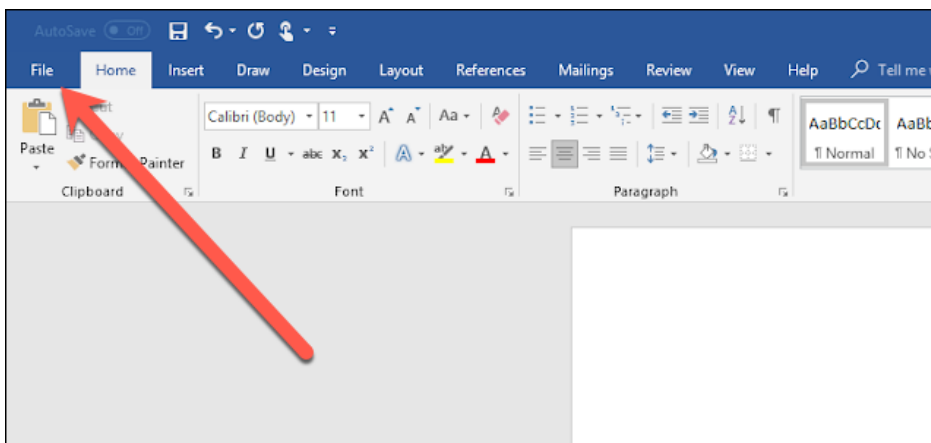
PRESCRIPTS

- All files must be submitted in ISO PDF format and PDF/XPS (general PDF format) unless otherwise stated. Other variants are not acceptable, these variants include PDF/A, PDF/E (unless stated), PDF/X, PDF/UA, PDF/X, PDF/UT, PAdES, and PDF Health.
- Pricing submission (including any SBDs were bidder's price is quoted) must be password protected and submitted as a separate file.
- All bidders document must be submitted to the email address specified on the NRF bid document and the password for the password protected pricing file must be submitted to a separate email specified in the bid document.
- The NRF email size limit is 4MB, it is the responsibility of the bidder to ensure that their submission is not larger than this limit:
 - Bidder's files may be zipped to ensure that their submission is in line with the email size limit.
- Timeline for submitting password to NRF:
 - The password for pricing folder/file must **not** be submitted before the bid closes.
 - The password may be submitted 1 minute after bid closure and no later than 2 days post bid closure. Failure to submit within 2 days may lead to bid being unable to be evaluated thus rendering them unresponsive.
- The subject of the bidder's email must quote verbatim the bid name as provided provided in the NRF bid document.

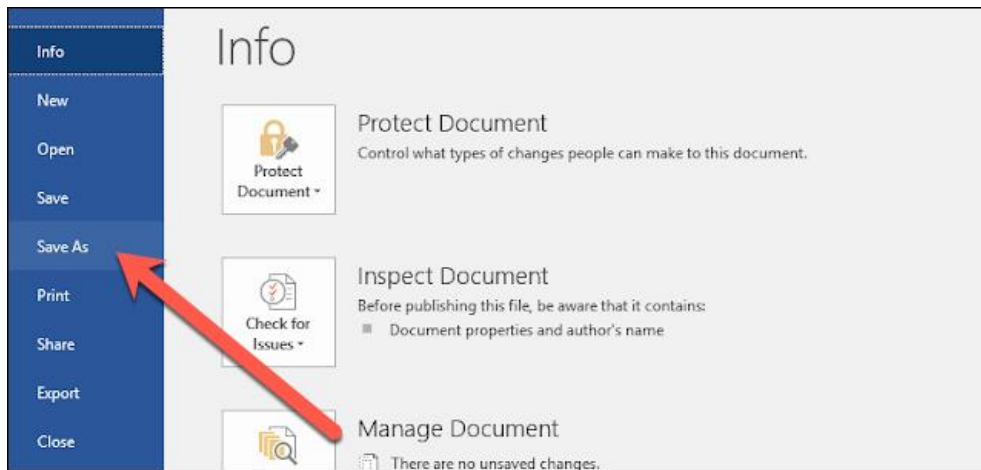
GUIDELINES

Converting to pdf

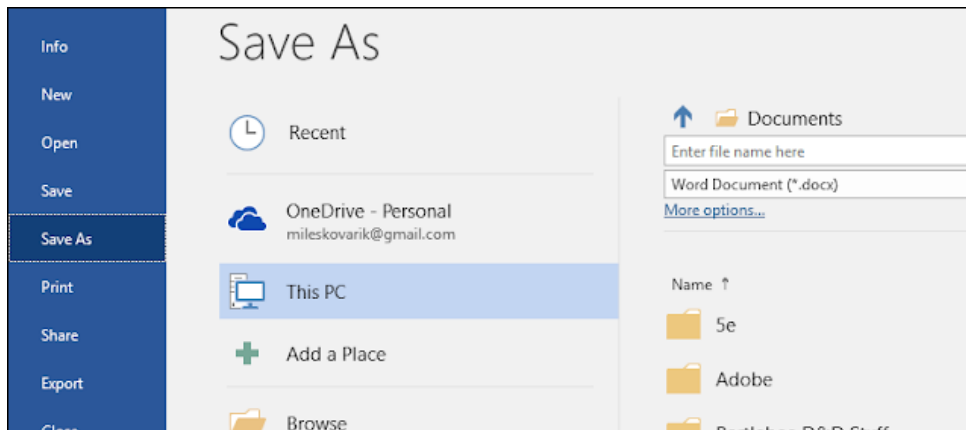
- If you have the desktop version of Microsoft Word, the easiest way to convert your document to PDF is right in Word itself.
- Open the document you want to convert, and then click the "File" tab.



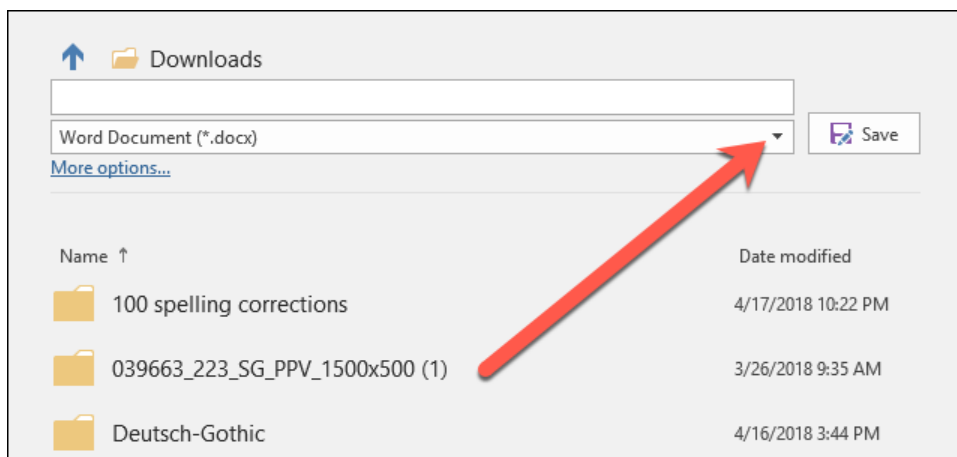
- On the backstage screen, select "Save As" from the list on the left.



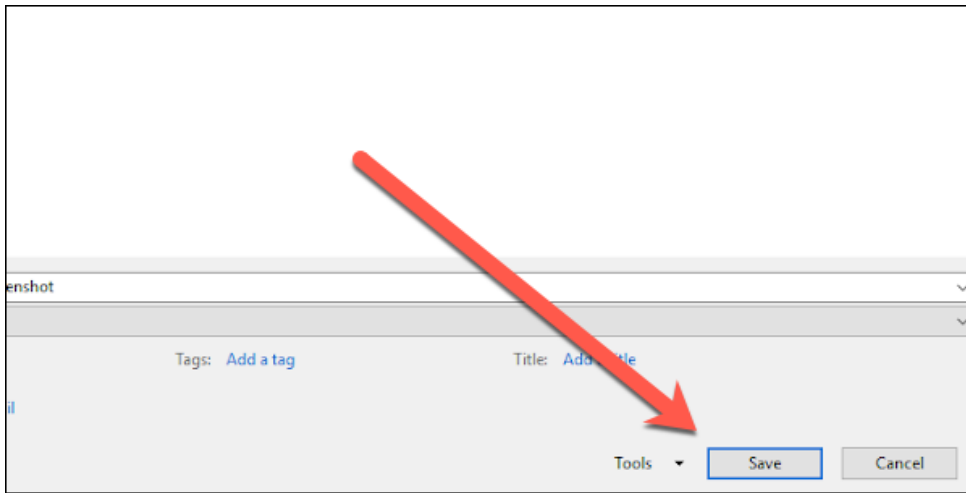
- On the Save As screen, select where you would like the PDF to be saved (OneDrive, This PC, a particular folder, or wherever).



- Next, click the dropdown arrow on the right side of the “Save as type” box, and select “PDF (*.pdf)” from the dropdown menu.



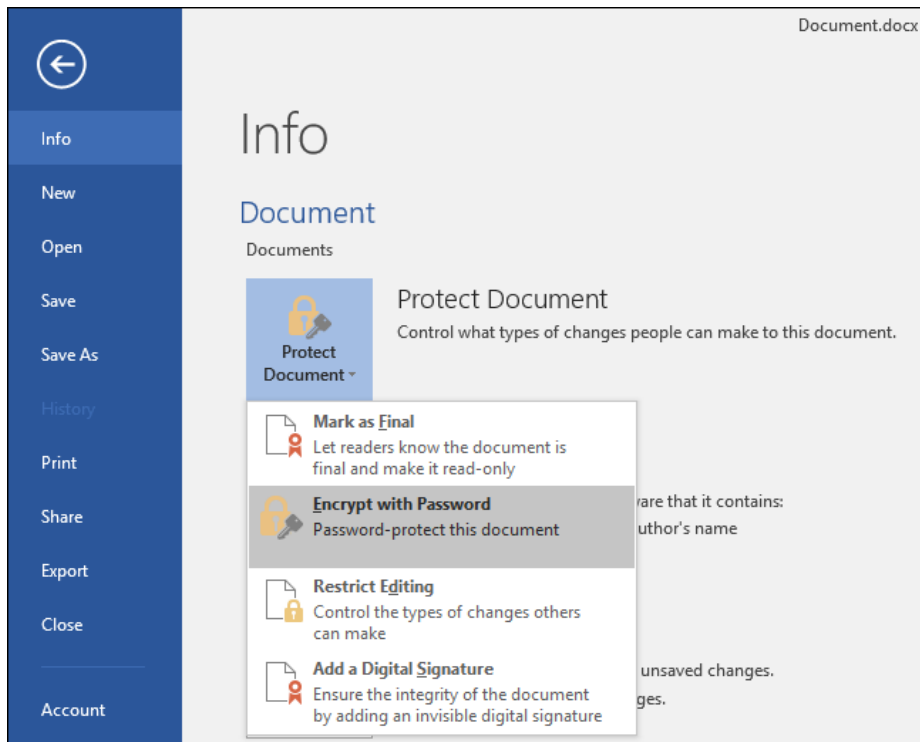
- If you want to, you can change the filename at this time. When you’re ready, click the “Save” button.



- After saving the PDF, you'll be returned to your Word document, and the new PDF will open automatically in your default PDF viewer.

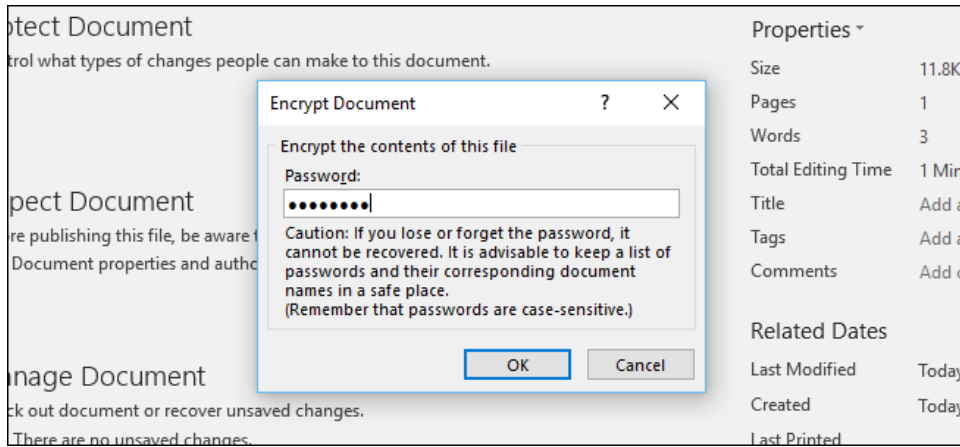
Password protecting files

- To password protect an Office document, first open it in Word, Excel, PowerPoint, or Access. Click the "File" menu at the top-left corner of the screen. On the Info pane, click the "Protect Document" button and select "Encrypt with Password."
- The button is only named "Protect Document" in Microsoft Word, but it's named something similar in other apps. Look for "Protect Workbook" in Microsoft Excel and "Protect Presentation" in Microsoft PowerPoint. In Microsoft Access, you'll just see an "Encrypt with Password" button on the Info tab. The steps will otherwise work the same.

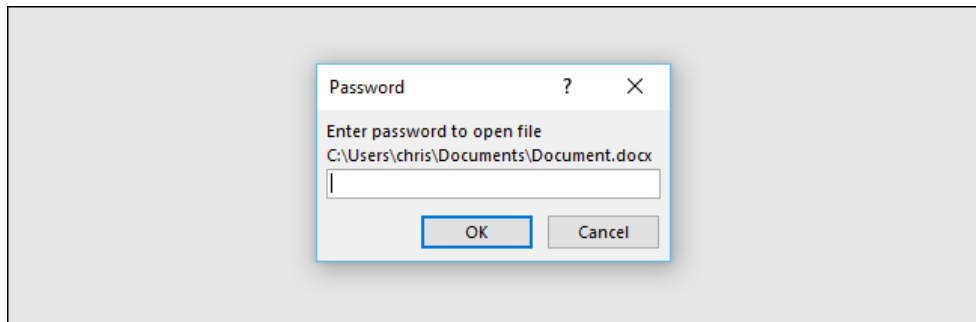


- Enter the password you want to encrypt the document with. You'll want to [choose a good password](#) here. Weak passwords can be easily guessed by cracking software if someone gains access to the document.
- **Warning:** You'll lose access to the document if you ever forget your password, so keep it

safe! Microsoft advises you write down the name of the document and its password and keep it in a safe place.

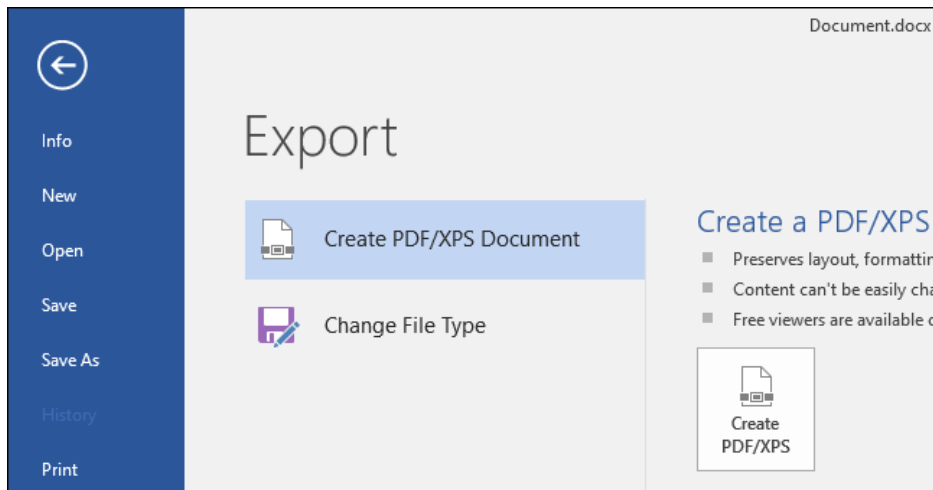


- When a document is encrypted, you'll see the "A password is required to open this document" message on the Info screen.
- The next time you open the document, you'll see an "Enter password to open file" box. If you don't enter the correct password, you won't be able to view the document at all.

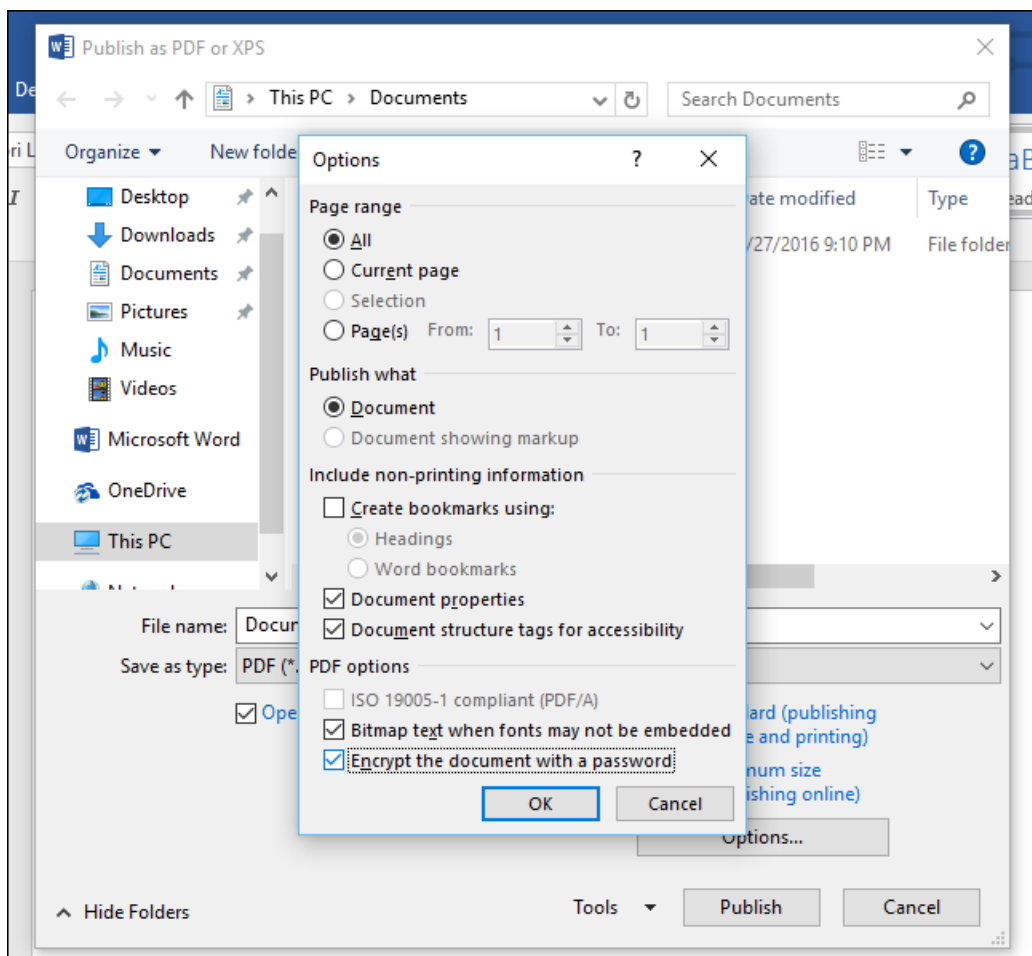


How to Create a Password Protected PDF File

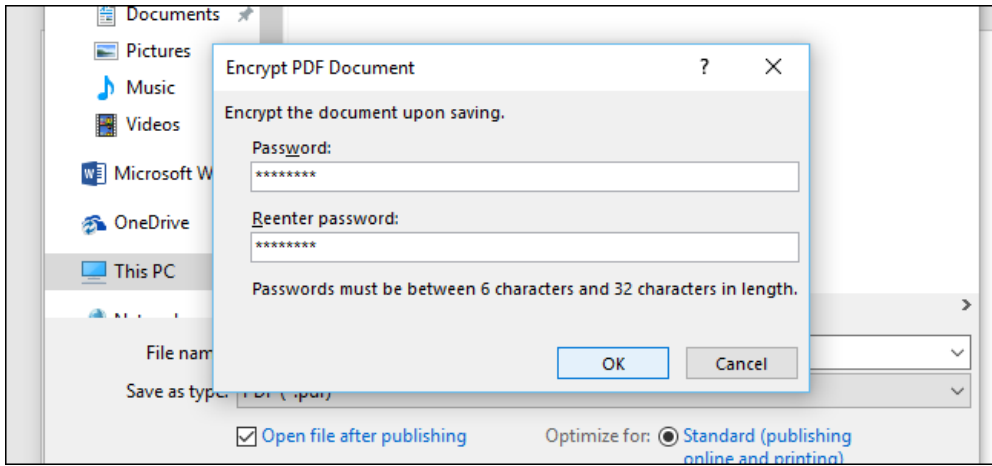
- You can also export an Office document to a PDF file and password protect that PDF file. The PDF document will be encrypted with the password you provide. This works in Microsoft Word but not Excel, for some reason.
- To do this, open the document in Microsoft Word, click the "File" menu button, and select "Export." Click the "Create PDF/XPS" button to export the document as a PDF file.



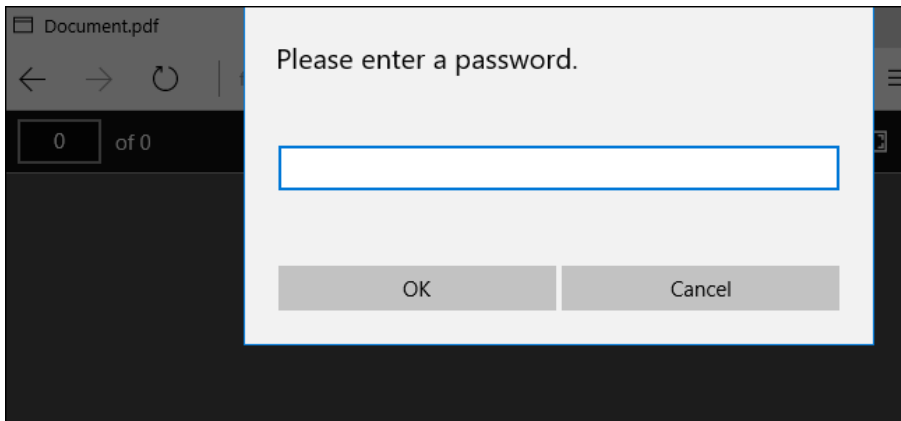
- Click the “Options” button at the bottom of the save dialog window that appears. At the bottom of the options window, enable the “Encrypt the document with a password” option and click “OK.”



- Enter the password you want to encrypt the PDF file with and then click “OK.”
- When you’re done, enter a name for the PDF file and click the “Publish” button. Office will export the document to a password-protected PDF file.
- **Warning:** You won’t be able to view the PDF file if you forget the password. Be sure to keep track of it or you’ll lose access to your PDF file.



- You'll have to enter the PDF file's password when you open it. For example, if you open the PDF file in Microsoft Edge—Windows 10's default PDF viewer—you'll be asked to enter the password before you can view it. This also works in other PDF readers.



Zipping your files.

- Put all the files into a new folder
- Right-click on the folder to be sent
- Select "Send To" and then click "Compressed (Zipped) folder"
- The files will start compressing
- After the compression process is complete, attach the compressed file with the extension .zip to your email.

Keeping passwords safe.

We recommend that you store the password either as a note on a hardcopy document which is then filed or stored safely or a softcopy that is saved in the bid response folder once the bid has been submitted or in line with your document management policy.

2 passwords must sent to SCM practitioner email: 1 File send password, 2 pricing pdf password.