



General Progress Report Guide 2025

Research Grants F'SATI










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SUMMARY OF SYSTEM CONTROLS

	<p>Upload functionality: Click on the + icon to upload documents. Where the control then shows a  icon, click this to finalise the upload.</p>
	<p>Toggle: Move the slider to the right for a positive response and left for a negative one.</p>
	<p>Click to expand a pane.</p>
	<p>Click to hide a pane.</p>
	<p>Click to edit a record/item.</p>
	<p>Click to delete a record/item.</p>
	<p>Expand sub-menu items.</p>
	<p>Hide sub-menu items.</p>

1. BACKGROUND

This document serves as a guideline on how to complete progress reports on NRF Connect.

2. WHO SHOULD SUBMIT A REPORT?

Students, Postdoctoral Fellows and Researchers who received NRF funding in the 2025 grant year **must** complete a progress report on the NRF Connect system.

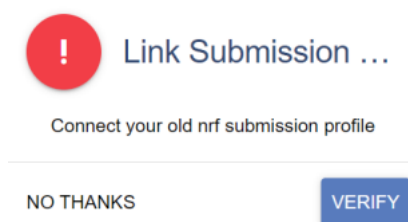
3. HOW TO SUBMIT YOUR PROGRESS REPORT

Progress Reports must be submitted electronically on the *NRF Connect* system at

<https://nrfconnect.nrf.ac.za> unless otherwise indicated.

Instructions to grant holders:

- Go to <https://nrfconnect.nrf.ac.za>
- Login using your ORCID credentials.
- If your CV has not been updated, you can sync it from the previous system. Click **VERIFY** to link to the relevant account on the NRF Online Submission System.



- Provide the ID/Passport number and password used on the NRF Online Submission System.

Enter your Old Nrf Submission Details

ID Number *

ID/Passport

Password *

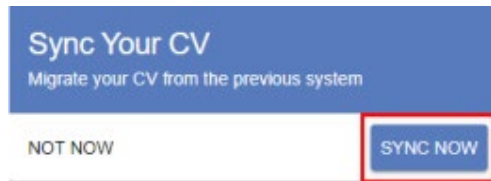
Your Old Password

CANCEL SUBMIT

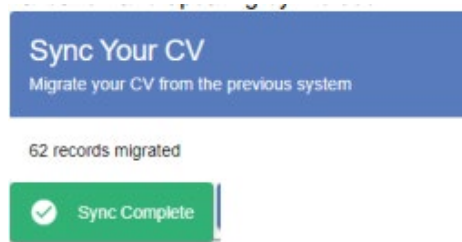
- Once the verification of the two accounts has been completed, confirmation will show at the bottom of the screen.



- You now have the option to sync/migrate your CV from the NRF Online Submission System to NRF Connect. Click **SYNC NOW** to do this.



- Once this is done, the relevant information will be copied over to NRF Connect and be available for validation and updating by the user.

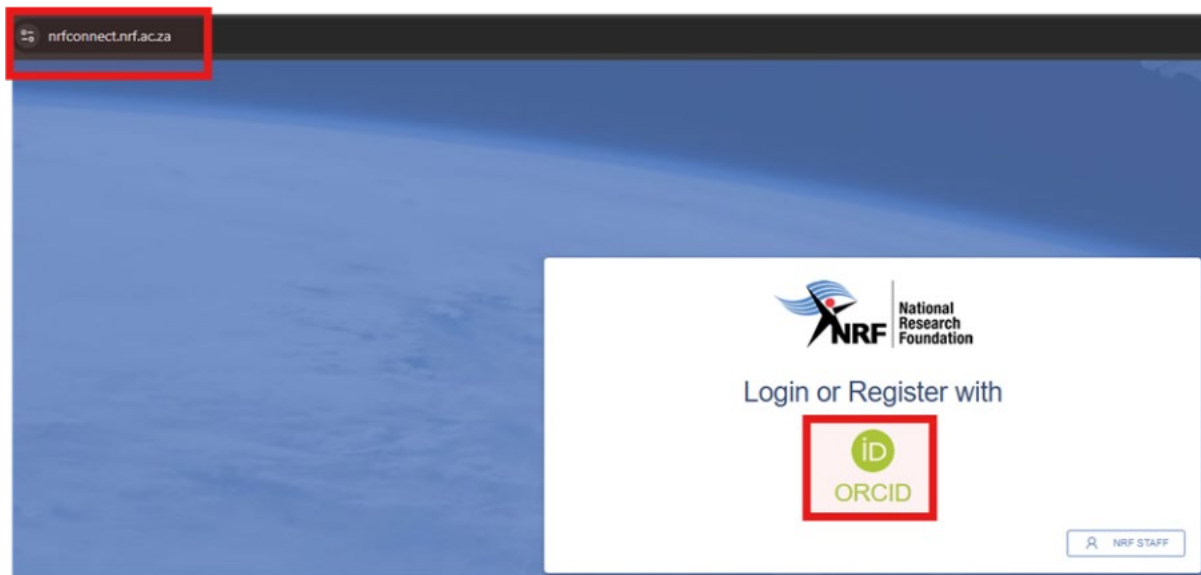


- Please ensure that the CV is updated before completing the progress report.
- After logging in, the grantholder must click on the **PROFILE** button to update their details.

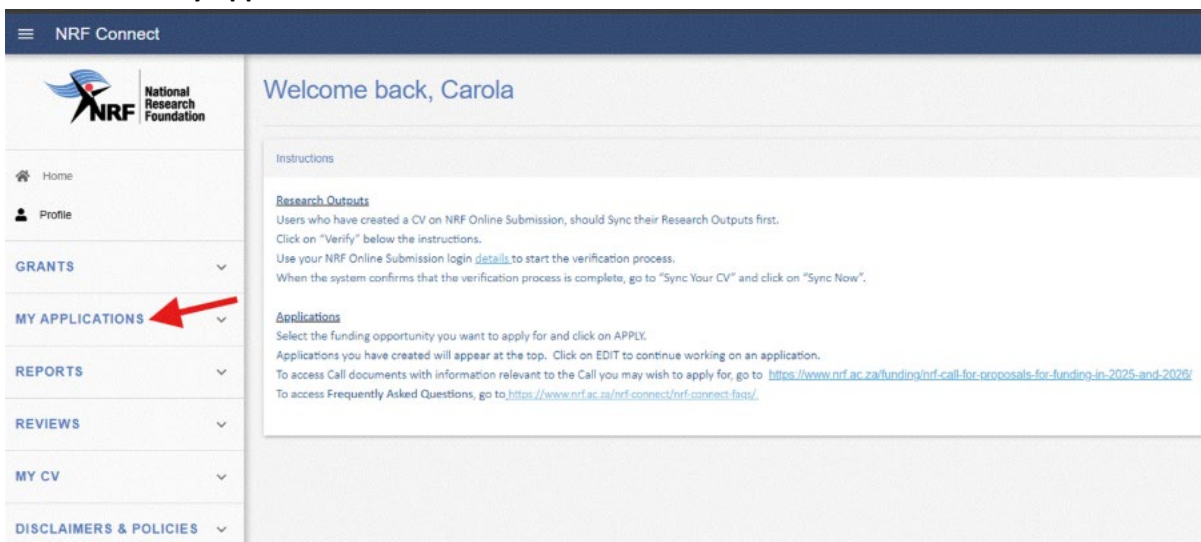
4. HOW TO ACCESS YOUR PROGRESS REPORT

To access a progress report:

- Login to NRF Connect.



- Go to - My Applications.



- Select - **Applications**.


NRF Connect

NRF National Research Foundation

Home
Profile

GRANTS ▾

MY APPLICATIONS ▲

Applications 

REPORTS ▾

REVIEWS ▾

MY CV ▾

DISCLAIMERS & POLICIES ▾

Sign Out

My Applications

Instructions

- Please consult relevant Call documents at: <https://www.nrf.ac.za/funding/nrf-call-for-proposals-for-funding-in-2025-and-2026/>
- Application Guides for SARAO Bachelor in Engineering Technology, Diploma in Engineering Technology, BSc and BEng Undergraduate, website: <https://www.sarao.ac.za/researchandstudy/funding/>
- Acceptance of Award guide: <https://www.nrf.ac.za/nrf-connect/nrf-connect-documents/>

The 2025 NRF Next Generation and Emerging Researchers Symposium
Upcoming!

List of Applications

Category	
+	Concept Notes
+	Infrastructure Grants
+	Institutional Grants 2025 PR Available
+	NRF Postgraduate Scholarships
+	Postdoctoral Grants

- Under the list of applications, you will see the category(ies) in which you have active applications and those currently open for submission. Click the plus (+) icon next to the category that has “**PR Available**” displayed.







My Applications

Instructions

- Please consult relevant Call documents at: <https://www.nrf.ac.za/funding/nrf-call-for-proposals-for-funding-in-2025-and-2026/>
- Application Guides for SARAO Bachelor in Engineering Technology; Diploma in Engineering Technology; BSc and BEng Undergraduate; website: <https://www.sarao.ac.za/researchandstudy/funding/>
- Acceptance of Award guide: <https://www.nrf.ac.za/nrf-connect/nrf-connect-documents/>

The 2025 NRF Next Generation and Emerging Researchers Symposium
Upcoming!

List of Applications

Category	
	Concept Notes
	Infrastructure Grants
	Institutional Grants 
	NRF Postgraduate Scholarships
	Postdoctoral Grants

- You will see your **application reference number**, and next to it you will find the option to **“Create Progress Report”**.

My Applications

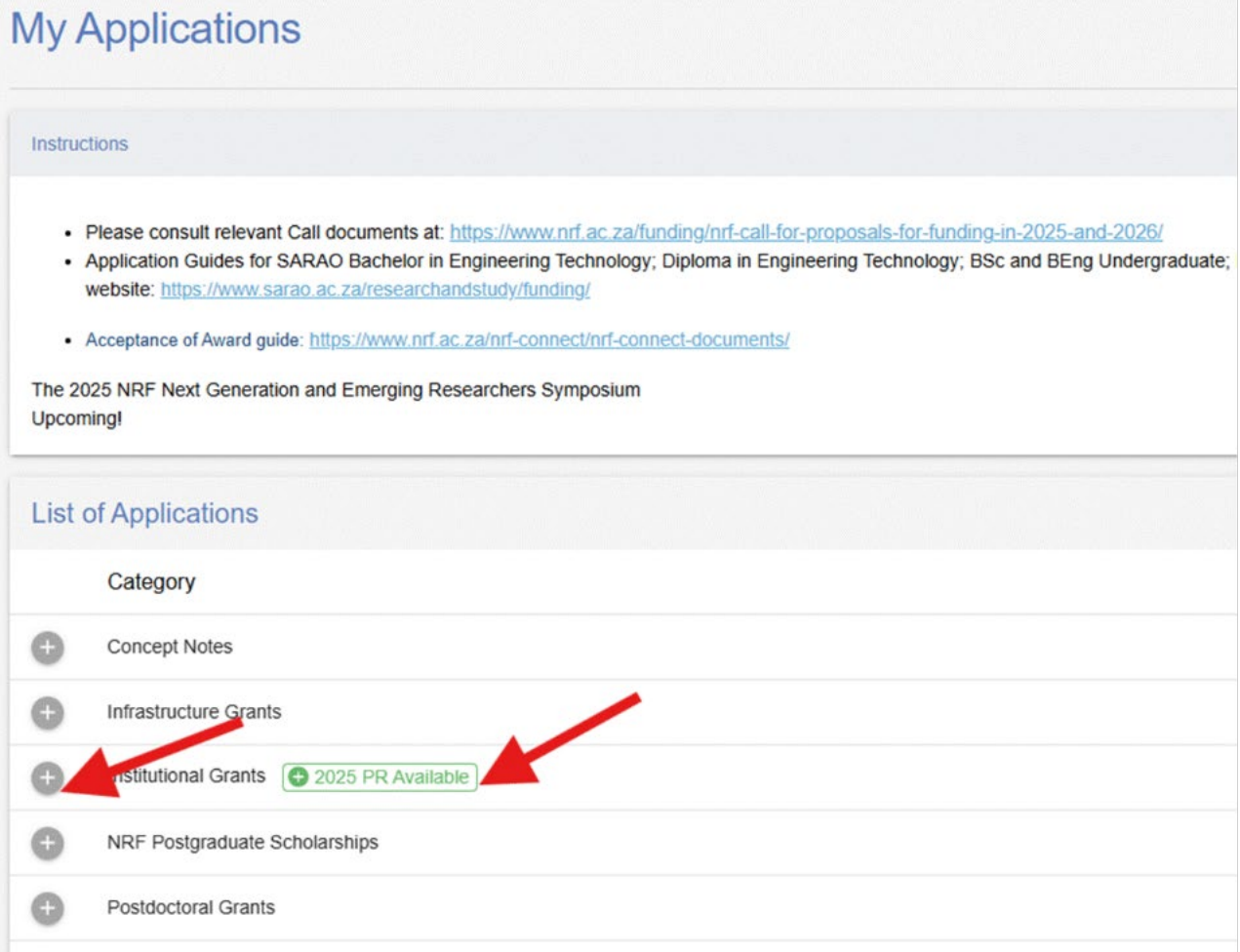
Instructions

- Please consult relevant Call documents at: <https://www.nrf.ac.za/funding/nrf-call-for-proposals-for-funding-in-2025-and-2026/>
- Application Guides for SARAQ Bachelor in Engineering Technology; Diploma in Engineering Technology; BSc and BEng Undergraduate; website: <https://www.sarao.ac.za/researchandstudy/funding/>
- Acceptance of Award guide: <https://www.nrf.ac.za/nrf-connect/nrf-connect-documents/>

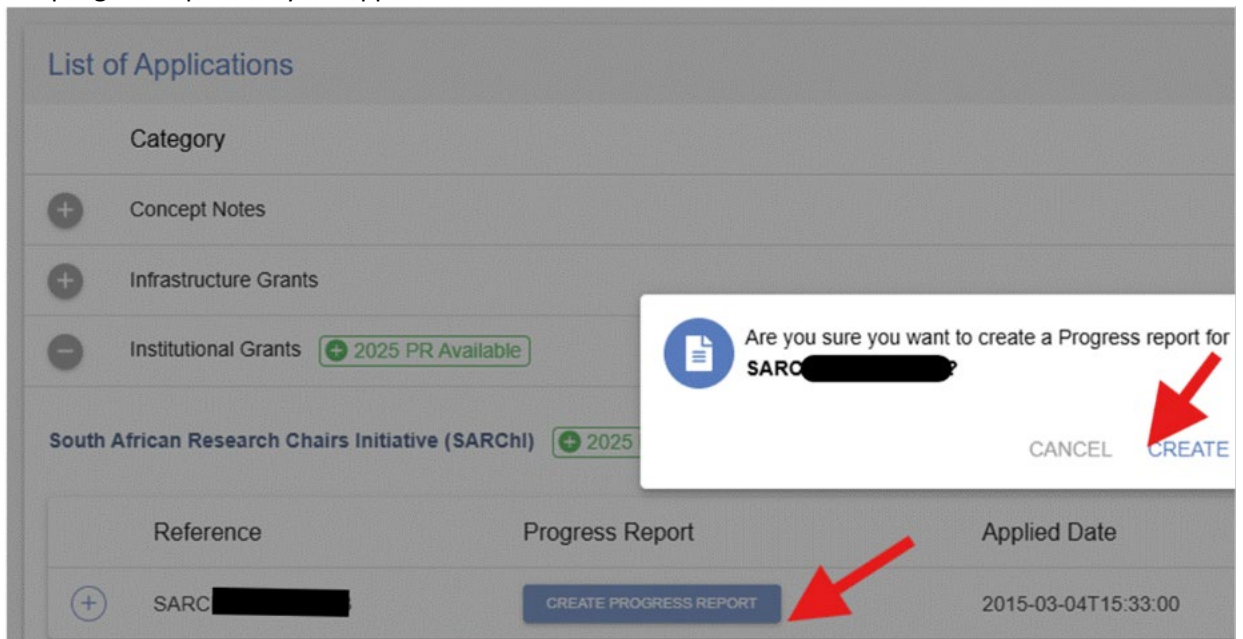
The 2025 NRF Next Generation and Emerging Researchers Symposium
Upcoming!

List of Applications

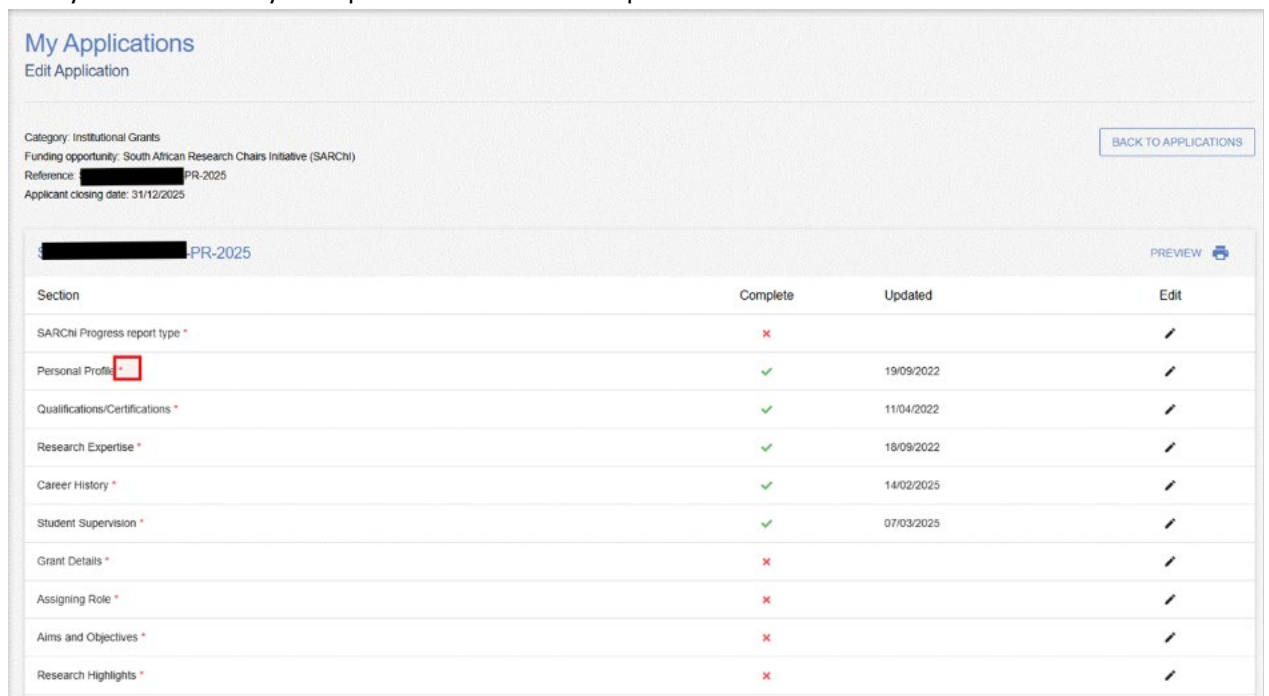
Category
+ Concept Notes
+ Infrastructure Grants
+ Institutional Grants 2025 PR Available
+ NRF Postgraduate Scholarships
+ Postdoctoral Grants




- Click create progress report. You will be asked to confirm whether you want to create a new progress report for your application. Click **Create**.



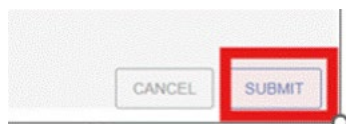
- Complete all compulsory and, where applicable, non-compulsory sections of the Progress Report (PR) form. Please note that all compulsory fields (*) must be completed before the system will allow you to proceed to the next step.



- If you need to edit the report before the final submit – click on the edit button.

NARC20140101-091230		2014-06-01T09:27:00	Migrated Submission		
Progress Report Reference	Created Date	Status	Complete	Edit	Delete
NARC20140101-091230-PR-2023	12/02/2024	Progress Report in Progress	✓		

- Click on the **Submit** button (**Note: Once the Report is submitted it cannot be edited**)



5. PROGRESS REPORT TEMPLATE SECTIONS

Sections	Compulsory
Personal Profile	Yes
Qualifications/Certifications	Yes
Research Expertise	Yes
Student Supervision	No
Grant Details	Yes
Aims and Objectives	Yes
Non-academic (Transdisciplinary) Partners	No
Research Highlights	No
Societal Impact	Yes
Knowledge Impact	Yes
Challenges Related to Research/Project	Yes
Non-academic Outputs	No
Research Outputs	Yes
Leveraging of Funds	No
Collaboration	No
Science Engagement	No
Financials	Yes
National Infrastructure Platform	No

Human Capacity Development: Supported Students/Researchers/Other	No
Human Capacity Development: Supervised by Other Members on the Project	No
Alignment to National Imperative	Yes
Equipment Purchases	No
Application Support Input	No
Data Management	No
Attachments	Yes

6. SCREENSHOTS OF PROGRESS REPORT SECTIONS

6.1 Grant Details

6.1.1 Screenshot

The screenshot displays a 'Grant Detail' form with the following fields:

- Application reference number: ELGR20210101-129217
- Year of reporting: 2024
- Title in original application: Not Applicable
- Cost Centre: ELGR
- Year Of Award * (dropdown menu)
- Institution: Tshwane University of Technology
- Funding opportunity under which the grant is awarded: Electronic Training Programme (TUT F Satie)

Buttons for 'CANCEL' and 'SAVE' are located at the bottom right of the form.

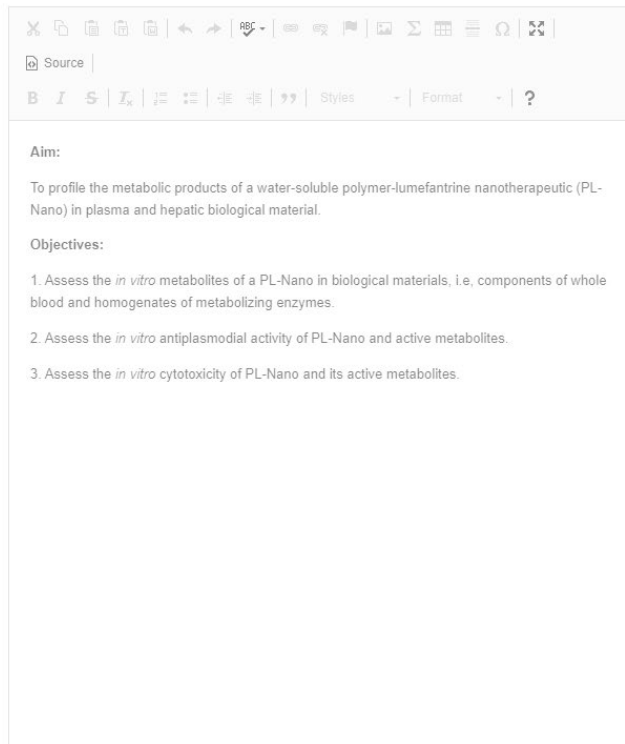
6.1.2 Specific Instructions for Section

The reporting year is automatically pulled; however, the grant holder must select the year of the award. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.2 Aims and Objectives

6.2.1 Screenshot

Aims and Objectives



Source

Aim:

To profile the metabolic products of a water-soluble polymer-lumefantrine nanotherapeutic (PL-Nano) in plasma and hepatic biological material.

Objectives:

1. Assess the *in vitro* metabolites of a PL-Nano in biological materials, i.e. components of whole blood and homogenates of metabolizing enzymes.
2. Assess the *in vitro* antiplasmodial activity of PL-Nano and active metabolites.
3. Assess the *in vitro* cytotoxicity of PL-Nano and its active metabolites.

 467 characters

Progress made on specified aims and objectives *

Maximum 6000

Are there any amendments to the specified aims and objectives? *



CANCEL

SAVE

6.2.2 Specific Instructions for Section

The original Aims and Objectives are pulled from the system, from the initial application and presented in this section. No changes can be made to the original information. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.3 Non-academic (Transdisciplinary) Partners

6.3.1 Screenshot

Not Applicable for F'SATI.

6.3.2 Specific Instructions for Section

Not Applicable for F'SATI.

6.4 Research Highlights

6.4.1 Screenshot



Research Highlights

Are there any research highlights or achievements that have been made under the research project?

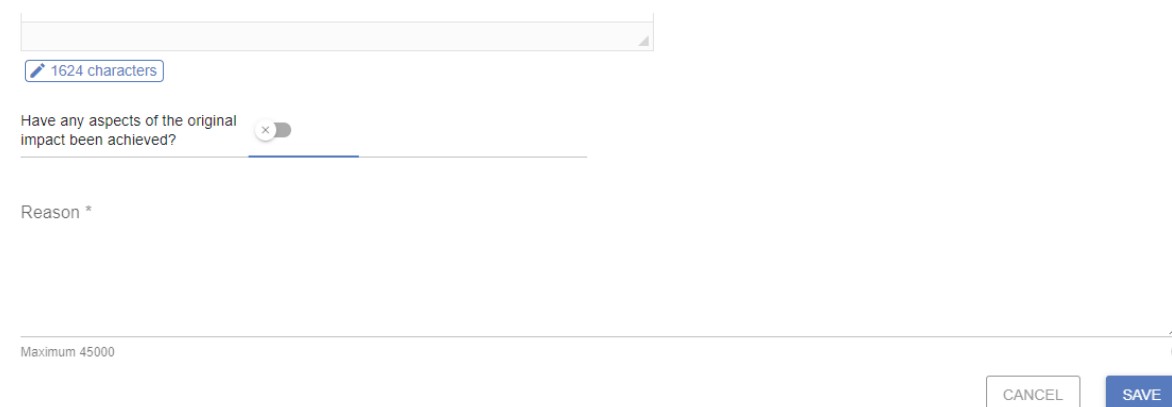
CANCEL SAVE

6.4.2 Specific Instructions for Section

Slide the toggle to the right to include research highlights. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.5 Societal Impact

6.5.1 Screenshot



1624 characters

Have any aspects of the original impact been achieved?

Reason *

Maximum 45000 0

CANCEL SAVE

6.5.2 Specific Instructions for Section

The anticipated impact will be pulled from the application. Slide the toggle to the right to indicate the realised impact or provide reasons why the impact has not been realised. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.6 Knowledge Impact

6.6.1 Screenshot

Not Applicable for F'SATI.

6.6.2 Specific Instructions for Section

Not Applicable for F'SATI.

6.7 Challenges Related to Research/Project

6.7.1 Screenshot

1624 characters

Have any aspects of the original impact been achieved?

Reason *

Maximum 45000

CANCEL SAVE

6.7.2 Specific Instructions for Section

Slide toggle to the right to add any challenges experienced during the reporting year. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.8 Non-academic Outputs

6.8.1 Screenshot

Not Applicable for F'SATI.

6.8.2 Specific Instructions for Section

Not Applicable for F'SATI.

6.9 Research Outputs

6.9.1 Screenshot

Outputs Type	Year	Title	Grantholder Contribution	Output Related To Project	Proof Uploaded	Edit	Delete
No data available							
Summary of Research Outputs							
Research Output Type ↑	2024	Total					
No data available							
No outputs to select							

6.9.2 Specific Instructions for Section

Grant holder must update their CV; the outputs will reflect on the report. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.10 Leveraging of Funds

6.10.1 Screenshot

Source	Source Type	Amount	Nature of contribution	Total value leveraged	Period start date	Period end date	Amount expended in reporting
CSIR	Science Council		Project will be aligned with CSIR-related projects. The CSIR has committed to supporting the candidate by assisting with the providing facilities or research space to conduct the project activities. T				

Records per page: 10 1-1 of 1

No leveraging of funds in the reporting period

CANCEL **SAVE**

6.10.2 Specific Instructions for Section

Click **CREATE NEW** tab to add leveraged funds information. Slide the toggle to the right if there is no leveraging of funds. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.11 Collaboration

6.11.1 Screenshot

Name	Surname	Institution	Email Address	Role	Did Collaboration Take Place?	Benefits of collaboration/reason
------	---------	-------------	---------------	------	-------------------------------	----------------------------------

No data available

No collaboration in reporting period

CANCEL **SAVE**

6.11.2 Specific Instructions for Section

Click **CREATE NEW** tab to add a collaboration or toggle to the right if there is no collaboration. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.12 Science Engagement

6.12.1 Screenshot

Science Engagement CREATE NEW

Category Objectives Delivery Mode and Content Engagement Experiences Intended Audience Actual Number Broader Impacts

No data available

No science engagement in reporting period

CANCEL SAVE

6.12.2 Specific Instructions for Section

Click **CREATE NEW** tab to add science engagement or toggle to the right if there is no science engagement. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.13 Financials

6.13.1 Screenshot

Financial Item	Awarded Amount in Reporting Period	Total Amount Expensed	Balance Available for Carry Forward	% Claimed	Edit
Running expenses	70000	70000	0	100	
Equipment	50000	50000	0	100	



Records per page: 5 1-2 of 2

6.13.2 Specific Instructions for Section

Requests for carrying forward unspent funds must be included in this section of the Progress Report and should adhere to the guidelines outlined in the Guide for Carry Forwards. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.14 National Infrastructure Platform

6.14.1 Screenshot

National Infrastructure Platform				CREATE NEW
National Infrastructure Platform	Type of Platform	Planned Usage	Value of Usage	
CSIR – Materials Science and Manufacturing	Data and equipment	6		 

Records per page: 10 ▾ 1-1 of 1




6.14.2 Specific Instructions for Section

Click on the **CREATE NEW** tab to add the National Infrastructure Platform. Click the **SAVE** tab then **BACK TO APPLICATION**.


6.15 Human Capacity Development: Supported Students/Researchers/Other


6.15.1 Screenshot

Human Capacity Development * ✖ -

Section	Complete	Updated	Edit
Supported Students/Researchers/Other *	✖		
Other Students not Supported by NRF *	✖		
Supervised by Other Members on the Project *	✖		

Supported Students/Researchers/Other CREATE NEW

initials	Surname	Name of Degree/Diploma	Level	Status	Year
 No data available					

No human capacity development in the reporting period for Supported Students/Researchers/Other 

CANCEL SAVE

6.15.2 Specific Instructions for Section

Grant holder must slide the toggle to the right for **NO** if there are no students, then provide a reason. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.16 Human Capacity Development: Supervised by Other Members on the Project

6.16.1 Screenshot

Supervised by Other Members on the Project CREATE NEW

Initials	Surname	Name of Degree/Diploma	Level	Status	Year
No data available					

No human capacity development in the reporting period for students supervised by other member of the project

CANCEL SAVE

6.16.2 Specific Instructions for Section

Grant holder must slide the toggle to the right for **NO** if there are no students, then provide a reason. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.17 Alignment to National Imperative

6.17.1 Screenshot

Classification in line with NRF Broad Categories CREATE

NRF Broad Category	Justification for Selection
Medical And Health Disciplines	The project is proposed to broaden the application of polymer therapeutics to specifically infectious disease treatment. The merger with Metabolomics

Records per page: 5 1-1 of 1

National Priorities CREATE

National Priorities	Justification for Selection
No data available	

National Strategy CREATE

National Strategies	Justification for Selection
Science Technology and Innovation Strategy for Africa 2024 (STISA 2024)	This project has relevance with 'Priority 02: Prevention and control of disease' of STISA 2024 strategic orie

Records per page: 5 1-1 of 1

Sustainability Development Goals CREATE

Sustainability Development Goals	Justification for Selection
----------------------------------	-----------------------------

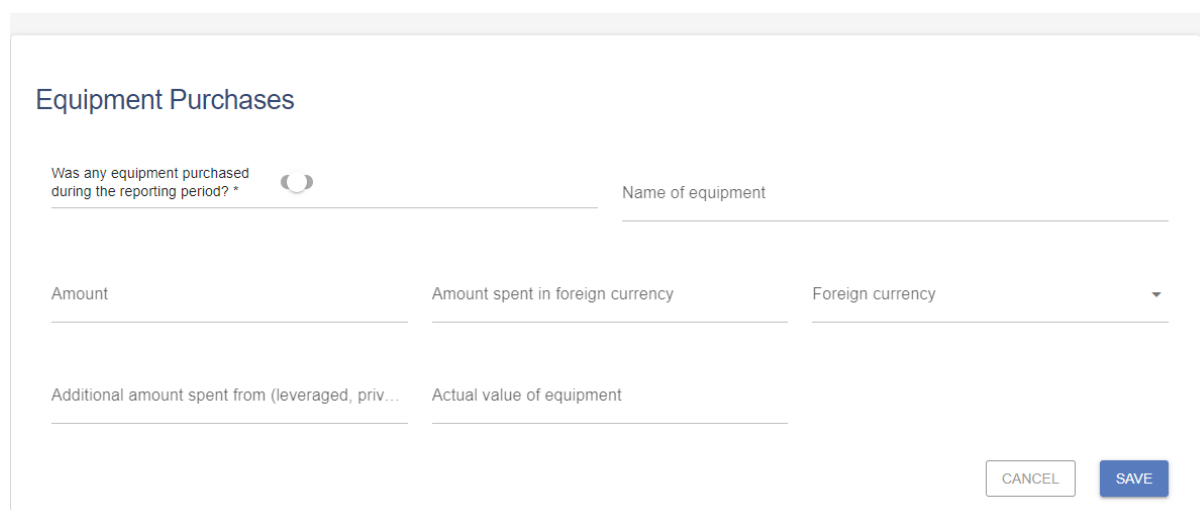
6.17.2 Specific Instructions for Section

Click on the **CREATE** tab, complete all subsection under this section. Grant holder must complete the **COMMENTS** section before this section can be saved/marked as complete.

Click the **SAVE** tab then **BACK TO APPLICATION**.

6.18 Equipment Purchases

6.18.1 Screenshot



The screenshot shows a form titled "Equipment Purchases". At the top, there is a question "Was any equipment purchased during the reporting period? *" followed by a toggle switch that is currently in the "off" position. To the right of this question is a text input field labeled "Name of equipment". Below this, there are three input fields: "Amount", "Amount spent in foreign currency", and "Foreign currency" (which has a dropdown arrow). At the bottom, there are two more input fields: "Additional amount spent from (leveraged, priv..." and "Actual value of equipment". In the bottom right corner, there are two buttons: "CANCEL" and "SAVE".

6.18.2 Specific Instructions for Section

Slide the toggle to the right if there was any equipment purchased and fill in the required information. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.19 Application Support Input

6.19.1 Screenshot

Instructions

- Please do not list yourself, or any students, or postdoctoral fellows.
- Select the role of your referee. Search for them in the NRF Connect database by using their email address or part of their name by clicking the *search* button.
- Should you find the relevant person, click on the box next to their name, complete the rest of the fields and *save*.
- If you could not locate the person you are looking for, *click user not found*, and complete the rest of the fields, and *save*.
- Upon clicking the Save button, the system will send an automated email with a link to the referee email address inserted/captured. Once this is done, the section will be marked as "Complete".
- Please consult with the Framework Documents to determine the type of compulsory referee(s) that need to be added.
- **SARAO SCHOLARSHIP:** Applicants must provide links to at least two references. For Honours and Master's applicants, one of the references must be a university academic (lecturer), and for Doctoral applicants one of the references must be a university academic and the other a research supervisor.
- **GENERAL SCHOLARSHIP Masters, Doctoral & Extension Support:** Please refer to the relevant Framework document for the referee role(s) and number of referees required. Please adhere to the requirements. Only nominate ONE referee. **Note: If you nominate more than one referee and all do not respond, the system will not allow the institution to submit your application.*

[BACK TO APPLICATION](#)

Application Support Input [CREATE NEW](#)

Role	Surname	First Name	Institution	Email	Resend Invitation	Delete
⚠ No data available						

6.19.2 Specific Instructions for Section

Not applicable for F'SATI.

6.20 Data Management

6.20.1 Screenshot

Data Management

Source

B I S | *I*_x | *i* | *ii* | *iii* | *iv* | *v* | *vi* | *vii* | *viii* | *ix* | *x* | Styles | Format | ?

The research data files, experimental procedures and all other relevant documentation required and/or voluntarily provided by the investigator will be stored in the archive facilities of North West University and that of the CSIR for a period of 15 years, unless stipulated otherwise. The data obtained will be compiled in reports, progress presentations, and a thesis document at the end of the qualification period as well as publications in peer-reviewed journals, for knowledge dissemination purposes. Publications stemming from the research work will be published in preferentially open-access journals listed in the *Transformative Agreement (TAs)* or *Read and Publish (R&P)* agreements taken up by various South African university libraries and science councils.

Progress
Progress

Progress required

CANCEL SAVE

6.20.2 Specific Instructions for Section

Capture Data Management, Utilisation and Progress. Click the **SAVE** tab then **BACK TO APPLICATION**.

6.21 Attachments

6.21.1 Screenshot

Attachments

TTK230504102075-PR-2024

Instructions

- Please read the Framework Documents of the Call you are applying for to determine what attachments are compulsory.
- Please do not upload a copy of your ID document or passport in this section. This is compulsory in the 'Personal Details' section of your Profile.
- Upload documents in the appropriate sections described. Use the + button to add relevant documents in the same document description.
- Do not upload documents larger than 4MB. Should any of the documents exceed this size, please compress them before uploading. You may use this [link](#) to do so.
- Students applying for a **SARAO** Honours, Master's or Doctoral scholarship MUST read the "Attachments" section of the SARAO POSTGRADUATE SCHOLARSHIP APPLICATION GUIDE: [SARAO Postgraduate Scholarships Application Guide for the 2024 Academic Year](#)
- **SARAO** will NOT consider any applications where the required documents are not attached.

BACK TO APPLICATION

Documents

Age related motivation
0.0B / 0.00%

+

Supporting Documents
0.0B / 0.00%

+

Thuthuka Institutional Support form
0.0B / 0.00%

+

CANCEL SAVE

6.21.2 Specific Instructions for Section

Click the + icon to add the required attachments. Click the **SAVE** tab then **BACK TO APPLICATION**.

7. INSTRUCTIONS TO RESEARCH/POSTGRADUATE OFFICERS (OR EQUIVALENT)

Please ensure that you prepare adequately for the advertised cut-off dates.

Designated Authorities (DAs) are the gatekeepers of quality progress reports to safeguard the reputation of institutions in accessing funds. As such they should:

- Provide guidance and advice to researchers, grant holders, and students in completing their progress reports;

- Review progress reports for completeness and correctness before submission to the NRF. This includes ensuring that any compulsory attachments are uploaded and are correct;
- Open progress reports for amendment if/when required and indicate where revisions are required.

Institutional Finance Officers are responsible for the processing of carry forward requests as part of the progress report.

8. CLOSING DATES

The closing dates for submission of progress reports are as follows:

Closing Date for Grantholders/Students/Fellows:	16 February 2026
Closing Date for Designated Authorities:	02 March 2026

9. FAQ

Click on the link below to access the FAQ:

<https://www.nrf.ac.za/nrf-connect/nrf-connect-faqs/>

10. CONTACT DETAILS

Grantholders are encouraged to first engage their institutional authorities, i.e. Research/Postgraduate Office (or equivalent) for information and advice.

For Funding Opportunity-related queries, please contact the relevant contact persons as indicated in the Framework and Funding and Application Guides (see Appendix 1).

For technical support, the NRF Support Desk can be contacted at the following e-mail address: Email: supportdesk@nrf.ac.za

Appendix 1

Funding Instruments responsible for	Institution responsible for	Name	Tel no	Position
Competitive Programme for Rated Researchers	Agricultural Research Council (ARC)	Siphokazi Ntsingila	(012) 481 4295	Liaison Officer
Competitive Programme for Rated Researchers	Cape Peninsula University of Technology	Siphokazi Ntsingila	(012) 481 4295	Liaison Officer
Competitive Programme for Rated Researchers	Council for Scientific and Industrial Research, CSIR	Siphokazi Ntsingila	(012) 481 4295	Liaison Officer
Competitive Programme for Rated Researchers	Stellenbosch University	Siphokazi Ntsingila	(012) 481 4295	Liaison Officer
Competitive Programme for Rated Researchers	University of Cape Town	Uzubenathi Nomawule	(012) 481 4364	Professional Officer
Competitive Programme for Rated Researchers	Durban University of Technology	Uzubenathi Nomawule	(012) 481 4365	Professional Officer
Competitive Programme for Rated Researchers	iThemba Laboratory for Accelerator Based Sciences	Uzubenathi Nomawule	(012) 481 4366	Professional Officer
Competitive Programme for Rated Researchers	Nelson Mandela University	Uzubenathi Nomawule	(012) 481 4367	Professional Officer

Competitive Programme for Rated Researchers	Rhodes University	Uzubenathi Nomawule	(012) 481 4368	Professional Officer
Competitive Programme for Rated Researchers	South African National Space Agency (SANSA)	Uzubenathi Nomawule	(012) 481 4369	Professional Officer
Competitive Programme for Rated Researchers	South African Medical Research Council (MRC)	Uzubenathi Nomawule	(012) 481 4370	Professional Officer
Competitive Programme for Rated Researchers	South African Institute for Aquatic Biodiversity (SAIAB)	Uzubenathi Nomawule	(012) 481 4371	Professional Officer
Competitive Programme for Rated Researchers	Sol Plaatje University	Uzubenathi Nomawule	(012) 481 4372	Professional Officer
Competitive Programme for Rated Researchers	Sefako Makgatho University	Uzubenathi Nomawule	(012) 481 4373	Professional Officer
Competitive Programme for Rated Researchers	South African Astronomical Observatory (SAAO)	Uzubenathi Nomawule	(012) 481 4374	Professional Officer
Competitive Programme for Rated Researchers	Onderstepoort Biological Products (OBP)	Uzubenathi Nomawule	(012) 481 4375	Professional Officer
Competitive Programme for Rated Researchers	Vaal University of Technology	Uzubenathi Nomawule	(012) 481 4376	Professional Officer
Competitive Programme for Rated Researchers	University of Zululand	Uzubenathi Nomawule	(012) 481 4377	Professional Officer

Competitive Programme for Rated Researchers	International Centre for Genetic Engineering and Biotechnology (ICGEB)	Lerato Thokoane	(012) 481 4327	Liaison Officer
Competitive Programme for Rated Researchers	National Health Laboratory Service (NHLS)	Lerato Thokoane	(012) 481 4328	Liaison Officer
Competitive Programme for Rated Researchers	Tshwane University of Technology	Lerato Thokoane	(012) 481 4329	Liaison Officer
Competitive Programme for Rated Researchers	University of Fort Hare	Lerato Thokoane	(012) 481 4330	Liaison Officer
Competitive Programme for Rated Researchers	University of KwaZulu-Natal	Lerato Thokoane	(012) 481 4331	Liaison Officer
Competitive Programme for Rated Researchers	University of Johannesburg	Lerato Thokoane	(012) 481 4332	Liaison Officer
Competitive Programme for Rated Researchers	University of Pretoria	Singathwa Mbangeni	(012) 481 4269	Professional Officer
Competitive Programme for Rated Researchers	University of the Western Cape	Singathwa Mbangeni	(012) 481 4270	Professional Officer
Competitive Programme for Rated Researchers	University of the Free State	Singathwa Mbangeni	(012) 481 4271	Professional Officer
Competitive Programme for Rated Researchers	University of Limpopo	Singathwa Mbangeni	(012) 481 4272	Professional Officer

Competitive Programme for Rated Researchers	University of Mpumalanga	Singathwa Mbangeni	(012) 481 4273	Professional Officer
Competitive Programme for Rated Researchers	University of Venda	Singathwa Mbangeni	(012) 481 4274	Professional Officer
Competitive Programme for Rated Researchers	Walter Sisulu University	Singathwa Mbangeni	(012) 481 4275	Professional Officer
Competitive Programme for Rated Researchers	University of the Witwatersrand	Jane Mabena	(012) 481 4067	Professional Officer
Competitive Programme for Rated Researchers	University of South Africa	Jane Mabena	(012) 481 4068	Professional Officer
Competitive Programme for Rated Researchers	North-West University	Jane Mabena	(012) 481 4069	Professional Officer
Competitive Support for Unrated Researchers	Agricultural Research Council (ARC)	Siphokazi Ntsingila	(012) 481 4295	Liaison Officer
Competitive Support for Unrated Researchers	Cape Peninsula University of Technology	Siphokazi Ntsingila	(012) 481 4296	Liaison Officer
Competitive Support for Unrated Researchers	Council for Scientific and Industrial Research, CSIR	Siphokazi Ntsingila	(012) 481 4297	Liaison Officer
Competitive Support for Unrated Researchers	Stellenbosch University	Siphokazi Ntsingila	(012) 481 4298	Liaison Officer
Competitive Support for Unrated Researchers	University of Cape Town	Uzubenathi Nomawule	(012) 481 4364	Professional Officer

Competitive Support for Unrated Researchers	Durban University of Technology	Uzubenathi Nomawule	(012) 481 4365	Professional Officer
Competitive Support for Unrated Researchers	iThemba Laboratory for Accelerator Based Sciences	Uzubenathi Nomawule	(012) 481 4366	Professional Officer
Competitive Support for Unrated Researchers	Nelson Mandela University	Uzubenathi Nomawule	(012) 481 4367	Professional Officer
Competitive Support for Unrated Researchers	Rhodes University	Uzubenathi Nomawule	(012) 481 4368	Professional Officer
Competitive Support for Unrated Researchers	South African National Space Agency (SANSA)	Uzubenathi Nomawule	(012) 481 4369	Professional Officer
Competitive Support for Unrated Researchers	South African Medical Research Council (MRC)	Uzubenathi Nomawule	(012) 481 4370	Professional Officer
Competitive Support for Unrated Researchers	South African Institute for Aquatic Biodiversity (SAIAB)	Uzubenathi Nomawule	(012) 481 4371	Professional Officer
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Competitive Support for Unrated Researchers	South African Astronomical Observatory (SAAO)	Uzubenathi Nomawule	(012) 481 4374	Professional Officer
Competitive Support for Unrated Researchers	Onderstepoort Biological Products (OBP)	Uzubenathi Nomawule	(012) 481 4375	Professional Officer

Competitive Support for Unrated Researchers	Vaal University of Technology	Uzubenathi Nomawule	(012) 481 4376	Professional Officer
Competitive Support for Unrated Researchers	University of Zululand	Uzubenathi Nomawule	(012) 481 4377	Professional Officer
Competitive Support for Unrated Researchers	International Centre for Genetic Engineering and Biotechnology (ICGEB)	Lerato Thokoane	(012) 481 4327	Liaison Officer
Competitive Support for Unrated Researchers	National Health Laboratory Service (NHLS)	Lerato Thokoane	(012) 481 4328	Liaison Officer
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Competitive Support for Unrated Researchers	University of the Western Cape	Singathwa Mbangeni	(012) 481 4270	Professional Officer

Competitive Support for Unrated Researchers	University of the Free State	Singathwa Mbangeni	(012) 481 4271	Professional Officer
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Competitive Support for Unrated Researchers	University of Venda	Singathwa Mbangeni	(012) 481 4274	Professional Officer
Competitive Support for Unrated Researchers	Walter Sisulu University	Singathwa Mbangeni	(012) 481 4275	Professional Officer
Competitive Support for Unrated Researchers	University of the Witwatersrand	Jane Mabena	(012) 481 4067	Professional Officer
Competitive Support for Unrated Researchers	University of South Africa	Jane Mabena	(012) 481 4068	Professional Officer
Competitive Support for Unrated Researchers	North-West University	Jane Mabena	(012) 481 4069	Professional Officer
African Coelacanth Ecosystem Programme	All	Lerato Thokoane	(012) 481 4332	Liaison Officer
Marine and Coastal Research	All	Lerato Thokoane	(012) 481 4332	Liaison Officer
SA National Antarctic Programme (SANAP)	All	Lerato Thokoane	(012) 481 4332	Liaison Officer

SANAP Development Grants	All	Tracy Klarenbeek	(012) 481 4177	Manager
Thematic Research Energy (name to be decided)	All	Tracy Klarenbeek	(012) 481 4178	Manager
Thematic Research Health (name to be decided)	All	Tracy Klarenbeek	(012) 481 4179	Manager
Thematic Research ICT (name to be decided)	All	Tracy Klarenbeek	(012) 481 4180	Manager
Southwest Indian Ocean Marine Protected Areas	All	Singathwa Mbangeni	(012) 481 4275	Professional Officer
Belmont Forum Sustainable Oceans	All	Tracy Klarenbeek	(012) 481 4177	Manager
Development Grants (DVGR)	All	Tracy Klarenbeek	(012) 481 4177	Manager
Earth Systems Science Research Programme	All	Jonathan Diederiks	(012) 481 4104	Manager
Alliance for Collaboration on Climate & Earth Systems Science (ACCESS)	All	Jonathan Diederiks	(012) 481 4104	Manager

Global Change - Belmont Forum Collaborative Research Actions	All	Jonathan Diederiks	(012) 481 4104	Manager
Global Change Conference Awards	All	Jonathan Diederiks	(012) 481 4104	Manager
Global Change - Risk and Vulnerability Science Centres	All	Jonathan Diederiks	(012) 481 4104	Manager
Global Change - DST Strategic Activities	All	Jonathan Diederiks	(012) 481 4104	Manager
African Earth Observation Network (AEON)		Jonathan Diederiks	(012) 481 4104	Manager
Foundational Biodiversity Information Programme (FBIP) - Concept Notes	All	Jonathan Diederiks	(012) 481 4104	Manager
Foundational Biodiversity Information Programme (FBIP) - Small Grants	All	Jonathan Diederiks	(012) 481 4104	Manager

Foundational Biodiversity Information Programme (FBIP) - Large Grants	All	Jonathan Diederiks	(012) 481 4104	Manager
Global Change Social Sciences Research Programme	All	Jonathan Diederiks	(012) 481 4104	Manager
Human and Social Dynamics	All	Jonathan Diederiks	(012) 481 4104	Manager
African Origins Programme	All	Jonathan Diederiks	(012) 481 4104	Manager

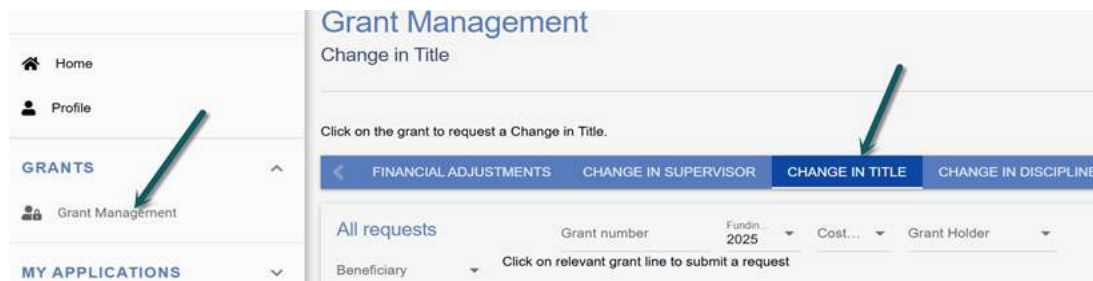
Appendix 2

Change in Title

Navigate to nrfconnect.nrf.ac.za and click the ORCID logo to login.

1. Scenario 1 – Grant Holder

The grant holder must navigate to the screen shown below to access the **Change in Title** module.



All grants belonging to the grant holder will appear once they click on **Change in Title**. The grant holder must then select the specific grant for which they wish to submit a request by clicking on the grant line.

The screenshot shows the 'All requests' table. The table has columns for Grant Holder, Grant Number, Year, Funding Opportunity, Status, and Cost Centre. A single row is visible with the following data:

Grant Holder	Grant Number	Year	Funding Opportunity	Status	Cost Centre
Th [REDACTED] e	TTK22 [REDACTED]	2025	Thuthuka	No Request	TTTK

Searching and selecting a supervisor

Change In Short Title Request Detail

New Title
New Title

1. Copy and paste the email address of the Supervisor. This must be the same email address they used to register on NRF Connect

2. Click on the Search tab to locate the Supervisor.

Student Supervisor

Thabo [REDACTED]@gmail.com]

3. Then click on the drop down to select the supervisor

Is ethical clearance required? No Yes

The details of the grant are displayed under the **Grant Details** heading. The original application and award PDFs can be viewed under **Documents and PDF's**.

Grant Details

Reference TTK2 [REDACTED]	Grant Holder [REDACTED]
Beneficiary University of Johannesburg	Title The application [REDACTED]
Funding Opportunity Thuthuka	Funding Year 2025
Support Start Date January 2, 2023	Support End Date December 31, 2025

The grant holder must complete the fields shown below and submit the request. The **Upload** tab is optional. Grant holders may attach any supporting documents for the request.

Change In Short Title Request Detail

New Title
New Title

Motivation
Test

Student Supervisor
Thabo [redacted]
[redacted]@gmail.com]

Is ethical clearance required? No Yes

Enter a minimum 3 characters to trigger searching ...

Upload files
0.0B / 0.00%

SUBMIT CANCEL

2. Scenario 2 – Supervisor

The Supervisor must navigate to the screen shown below to access the **Change in Title** module. They can filter the results by Beneficiary, Reference Number, Funding Year, Cost Centre, or Grant Holder Name. Once the grant(s) appears, the Supervisor should select the relevant grant they intend to process by clicking on it.

Click on the grant to request a Change in Title.

CHANGE IN TITLE

All requests

Beneficiary

Grant Holder	Grant Number	Year	Funding Opportunity	Status	Cost Centre
Thabo [redacted]	TTK2 [redacted]	2025	Thuthuka	Change In Title Supervisor Review	TTTK

The Supervisor will be able to view the original title as well as other details including the application and award PDFs under the **Grant Details** heading. The requested title change as well as all other relevant information related to the request is shown under the **Change in Short Title Request Detail** heading.

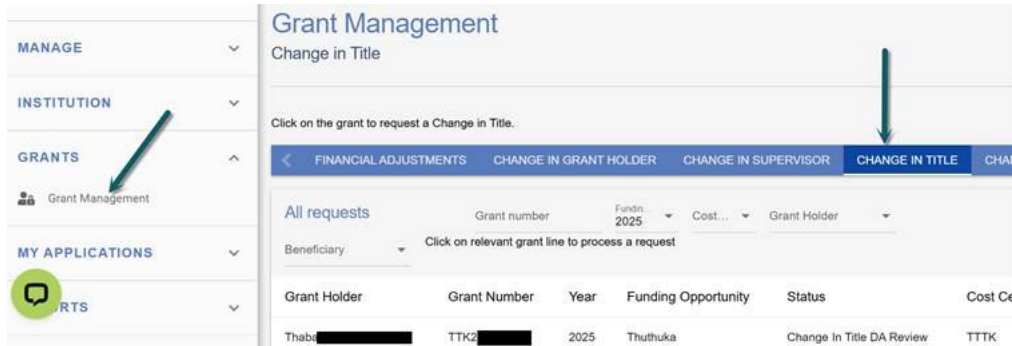
The screenshot shows two main sections. The top section, titled "Grant Details", contains a table with the following information: Reference (TTK: [redacted]), Beneficiary (University of Johannesburg), Funding Opportunity (Thuthuka), Support Start Date (January 2, 2023), Grant Holder ([redacted]), Title (The application: [redacted]), Funding Year (2025), and Support End Date (December 31, 2025). Below this table is a button labeled "DOCUMENTS AND PDF'S" with a dropdown arrow. The bottom section, titled "Change in Short Title Request Detail", contains a table with the following information: New Title ([redacted]), Motivation (Test), Is Ethical Clearance Required? (YES), and Assigned Supervisor ([redacted]@gmail.com). Below this table is a button labeled "CLICK HERE TO VIEW SUPPORTING DOCUMENT(S)" with a red notification icon.

The Supervisor can then approve or reject the request and submit it. When a request is approved, a non-compulsory comment can be captured. When a request is rejected, a compulsory reason must be captured.

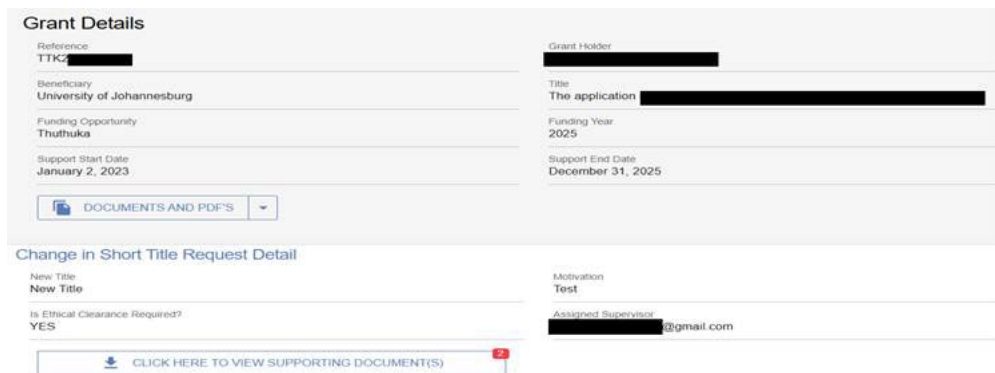
The screenshot shows two main sections. The top section, titled "Change in Short Title Status", contains a list of two items: "The Change in Short Title Request created by the Grant Holder" with a green checkmark icon, and "Pending Approval by Supervisor" with a red X icon. The bottom section, titled "Process Request", contains a toggle switch for "Reject" and "Approve", with "Approve" selected. Below the toggle is a text input field containing the word "Test" and a character count "4 / 250". At the bottom right of this section are two buttons: "SUBMIT" and "CANCEL".

3. Scenario 3 – Designated Authority

The Designated Authority must navigate to the screen shown below to access the **Change in Title** module. They can filter the results by Beneficiary, Reference Number, Funding Year, Cost Centre or Grant Holder Name. Once the grant(s) appears, the Supervisor should select the relevant grant they intend to process by clicking on it.



The Designated Authority will be able to view the original title as well as other details including the application and award PDFs under the Grant Details heading. The requested title change as well as other relevant information related to the request is shown under the **Change in Short Title Request Detail** heading.



The Designated Authority can then approve or reject the request and submit it. When a request is approved, a non-compulsory comment can be captured. When a request is rejected, a compulsory reason must be captured.

✕ Pending Approval by Designated Authority

Process Request Reject Approve

Test

4 / 250


SUBMIT CANCEL

4. Scenario 4 - NRF Internal Process

The NRF will process the request. Once the request has been approved, the new short title will appear on the grant and on the progress report under **Grant Details**. The grant holder will be able to view the updated title as shown below.

Change in Short Title

Grant Details

Reference TTK2 [REDACTED]	Grant Holder [REDACTED]
Beneficiary University of Johannesburg	Title New Title 
Funding Opportunity Thuthuka	Funding Year 2025
Support Start Date January 2, 2023	Support End Date December 31, 2025